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Planning

## **DWP Order for Sale Litigation Services**

Department for Work and Pensions

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-009925

Procurement identifier (OCID): ocds-h6vhtk-03bcbb

Published 5 April 2023, 11:37am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Work and Pensions

Caxton House, Tothill street

London

SW1H 9NA

#### **Email**

[CD.debtservices@dwp.gov.uk](mailto:CD.debtservices@dwp.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-work-pensions>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DWP Order for Sale Litigation Services

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The focus of this Contract is for Orders for Sale in relation to the recovery of monies owed by the Paying Parent to the Receiving Parent for Child Maintenance purposes. The supplier will work closely with the Buyer (Department of Work and Pensions) to manage individual cases including the establishment, collection and transfer of monies received from the paying parent under payment plans. The Supplier may be required to undertake other orders for sale debt litigation resolution services to be agreed during the Contract Period. The recovery includes the management of property for which an order for possession has been granted to ensure that the value of the sale of property is protected and tenderers should have relationships with supplier in order to deliver this requirement. Suppliers will also be required to undertake all tasks associated with the sale of property including the appointment and management of estate agents.

The duration of the contract is expected to be 36 months with 2 x 12 month optional extensions.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79110000 - Legal advisory and representation services

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)
- UKL - Wales

#### **II.2.4) Description of the procurement**

The focus of this Contract is for Orders for Sale in relation to the recovery of monies owed by the Paying Parent to the Receiving Parent for Child Maintenance purposes. The supplier will work closely with the Buyer (Department of Work and Pensions) to manage individual cases including the establishment, collection and transfer of monies received from the paying parent under payment plans. The Supplier may be required to undertake other orders for sale debt litigation resolution services to be agreed during the Contract Period. The recovery includes the management of property for which an order for possession has been granted to ensure that the value of the sale of property is protected and tenderers should have relationships with supplier in order to deliver this requirement. Suppliers will also be required to undertake all tasks associated with the sale of property including the appointment and management of estate agents.

#### **II.3) Estimated date of publication of contract notice**

15 May 2023

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

If you are interested in participating in the upcoming tender, please register your interest on Jaggaer (reference: pqq\_28898) by 12:00, Friday 21 April 2023.

Link to register: <https://dwp.bravosolution.co.uk/web/login.shtml>

The Expression of Interest is being published in advance of a potential upcoming opportunity however suppliers should be aware that DWP is not committed to, nor guarantees a procurement at this stage. An Invitation to Tender will be issued should DWP proceed to a procurement. DWP reserves the right to withdraw or amend any intention to proceed to procurement stage at any time. Failure to register interest by the deadline will not result in exclusion from the bidding process.

Feedback from suppliers is welcome to support our market research. Suppliers may choose to include a Word document in the general attachment with their Expression of Interest.

Suppliers Instructions:

How to Express Interest in this Tender:

1. Register on the eSourcing portal (this is only required once):

<https://dwp.bravosolution.co.uk> & click the link to register - Accept the terms & conditions & click 'continue' - Enter your correct business & user details - Note your chosen username & click 'Save'. You will receive an email with your password (keep this secure)

2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant exercise to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (A secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box

3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion. Follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions to complete

(detailed online help available). To submit your reply use the 'Submit Response' button (top of the page).

For further assistance please consult the online help, or the eTendering help desk.

DWP expressly reserves the rights(i)to use a reverse auction; (ii)to cancel this procurement at any stage; (iii)to not award any contract as a result of the procurement process commenced by publication of this notice; (iv)and in no circumstances will DWP be liable for any costs incurred by potential suppliers.