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Contract

## **22 055 - Translation & Interpretation Services**

Cheshire East Borough Council

F03: Contract award notice

Notice identifier: 2023/S 000-009885

Procurement identifier (OCID): ocds-h6vhtk-036825

Published 5 April 2023, 9:23am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cheshire East Borough Council

Westfields, Middlewich Road

Sandbach

CW11 1HZ

#### **Contact**

Ms Tracy Roberts

#### **Email**

[tracy.roberts@cheshireeast.gov.uk](mailto:tracy.roberts@cheshireeast.gov.uk)

#### **Telephone**

+44 1270686973

#### **Country**

United Kingdom

**Region code**

UKD62 - Cheshire East

**Internet address(es)**

Main address

<http://www.cheshireeast.gov.uk/>

Buyer's address

<http://www.cheshireeast.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

22 055 - Translation & Interpretation Services

Reference number

DN630261

#### **II.1.2) Main CPV code**

- 79530000 - Translation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council intends to appoint a single Provider to deliver a fully managed Translation, Interpretation and Transcription Service. The service shall include provisions for: -

- Face to Face Interpretation Services (Verbal)
- Face to Face Interpretation Services (Non-Verbal)
- Telephone Interpretation Services Scheduled
- Telephone Interpretation Services on Demand
- Video Interpretation Services (Verbal)
- Video Interpretation Services (Non-Verbal)
- Document translation, including Braille, Large Print, Easy Read and Audio Transcriptions.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £950,000

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD62 - Cheshire East

### **II.2.4) Description of the procurement**

The Council intends to appoint a single Provider to deliver a fully managed Translation, Interpretation and Transcription Service. The service shall include provisions for: -

- Face to Face Interpretation Services (Verbal)
- Face to Face Interpretation Services (Non-Verbal)
- Telephone Interpretation Services Scheduled
- Telephone Interpretation Services on Demand
- Video Interpretation Services (Verbal)
- Video Interpretation Services (Non-Verbal)
- Document translation, including Braille, Large Print, Easy Read and Audio Transcriptions.

Interpretation and translation services are required by a varied cross section of the Council

but predominantly Children's Services. The services are commissioned from all Council

office locations across Cheshire East and can take place in a variety of locations, including

but not limited to schools, courts, children's centres, clients homes and hospitals across the

borough.

Polish and Slovak continue to be the most popular languages requiring translation & interpretation services, occupying 68% of all Face to Face interpretations and 47% of all document translations.

Over 90% of all Face to Face interpretations concern the welfare of Children or young adults

and it is expected that the same interpreter be provided on an on-going basis where possible,

for this vulnerable group.

Details of volumes and languages are contained in the Appendices.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract period will be for 2 years from 01/02/23 to 31/01/25

There will be 2 optional extension periods. 1 x 24 months and 1 x 12 months to be exercised at

the discretion of the Council.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-025701](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

2 December 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 7

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 8

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Supreme Linguistic Services T/A Premium Linguistic Services Ltd

Unit 4, Great Barr Business Park, Baltimore Road, ,

Birmingham

B42 1DY

Country

United Kingdom

NUTS code

- UKD62 - Cheshire East

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £950,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom