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Tender

Food and Catering Supplies Tender

Swindon Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-009877

Procurement identifier (OCID): ocds-h6vhtk-02ae06

Published 6 May 2021, 4:20pm

Section I: Contracting authority

I.1) Name and addresses

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

Contact

Ms Helen Orford

Email

horford@swindon.gov.uk

Country

United Kingdom

NUTS code

UKK14 - Swindon

Internet address(es)

Main address

<http://www.swindon.gov.uk/>

Buyer's address

<http://www.swindon.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.supplyingthesouthwest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.supplyingthesouthwest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Food and Catering Supplies Tender

Reference number

DN542463

II.1.2) Main CPV code

- 15800000 - Miscellaneous food products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Food and Catering Supplies

Swindon Borough Council invites expressions of interest from suitably qualified and experienced service providers for the provision of food, catering, cleaning and disposable products at Council locations within the Borough of Swindon.

Project Description

The framework agreement is for supply of food and catering products under the Lots below.

Each lot will be awarded to a single supplier. Potential suppliers can bid for one single, individual lot, or for multiple lots.

Lot 1 – Fresh Fruit and Vegetables (Value of Lot 1 2018-19: £80,000)

Lot 2 – Ambient, Dry and Chilled (Value of Lot 2 2018-19: £62,000)

Lot 3 – Frozen Foods and Ice Cream (Value of Lot 3 2018-19: £196,000)

Lot 4 – Soft Drinks and Snacks (Value of Lot 4 2018-19: £42,500)

Lot 5 – Disposables and Cleaning (Value of Lot 5 2018-19: £93,000)

Lot 6 – Frozen Iced Drinks (Value of Lot 6 2018-19: £5000)

Full details relating to the Goods are provided in the tender documents.

Period of Framework Agreement

Period of framework agreement.

The framework agreement is for an initial period of 36 months commencing 1st September 2021, with the option of a further 12 month extension.

To participate

Suppliers will need to Register as a Supplier with ProContract, www.supplyingthesouthwest.org.uk, then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team ProContractSuppliers@proactis.com

Tender Responses

Framework agreement responses are required to be submitted no later than Monday 7th June 2021, 14:00:00hrs, UK Local time via ProContract tender portal - <https://www.supplyingthesouthwest.org.uk/>

Tender Clarifications

If you require any clarifications on the tender documents, please submit these in writing via Messaging in ProContract tender portal, including the project reference and title clearly in the Subject title, by Friday 28th May 2021, 14:00:00hrs, UK Local time.

The Council's responses to these clarification questions will be issued periodically via Messaging in ProContract tender portal.

Please note that this project has been advertised on Find a Tender, Contracts Finder / other web portals, however, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project ID: DN542463.

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

II.1.5) Estimated total value

Value excluding VAT: £2,080,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Fresh Fruit and Vegetables

Lot No

1

II.2.2) Additional CPV code(s)

- 15800000 - Miscellaneous food products

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Lot 1 – Fresh Fruit and Vegetables (Value of Lot 1 2018-19: £80,000)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option of a further 12 month extension.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Ambient, Dry and Chilled

Lot No

2

II.2.2) Additional CPV code(s)

- 15800000 - Miscellaneous food products

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Lot 2 – Ambient, Dry and Chilled (Value of Lot 2 2018-19: £62,000)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option of a further 12 month extension.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Frozen Foods and Ice Cream

Lot No

3

II.2.2) Additional CPV code(s)

- 15800000 - Miscellaneous food products

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Lot 3 – Frozen Foods and Ice Cream (Value of Lot 3 2018-19: £196,000)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option of a further 12 month extension.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Soft Drinks and Snacks

Lot No

4

II.2.2) Additional CPV code(s)

- 15800000 - Miscellaneous food products

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Lot 4 – Soft Drinks and Snacks (Value of Lot 4 2018-19: £42,500)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option of a further 12 month extension.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Disposables and Cleaning

Lot No

5

II.2.2) Additional CPV code(s)

- 39222000 - Catering supplies

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Lot 5 – Disposables and Cleaning (Value of Lot 5 2018-19: £93,000)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option of further 12 month extension.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Frozen Iced Drinks

Lot No

6

II.2.2) Additional CPV code(s)

- 15800000 - Miscellaneous food products
- 39222000 - Catering supplies

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Lot 6 – Frozen Iced Drinks (Value of Lot 6 2018-19: £5000)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Option of further 12 month extension.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 June 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 June 2021

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Swindon Borough Council

Swindon

Country

United Kingdom