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Tender

## **Performance Management Platform**

Liverpool John Moores University

F02: Contract notice

Notice identifier: 2022/S 000-009830

Procurement identifier (OCID): ocds-h6vhtk-032d03

Published 13 April 2022, 8:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Liverpool John Moores University

Exchange Station

Liverpool

L22QP

#### **Contact**

Kathryn Houghton

#### **Email**

[k.l.houghton@ljmu.ac.uk](mailto:k.l.houghton@ljmu.ac.uk)

#### **Telephone**

+44 1512312121

#### **Country**

United Kingdom

**Region code**

UKD72 - Liverpool

**Internet address(es)**

Main address

[www.ljmu.ac.uk](http://www.ljmu.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/ljmu.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/ljmu.aspx/Home>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/ljmu.aspx/Home>

**I.4) Type of the contracting authority**

Other type

Higher Education

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Performance Management Platform

Reference number

LJMU 2203

#### **II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

LJMU is seeking a vendor to supply a Performance Management Platform

LJMU is looking to procure a performance management platform which enables employee and their line managers to track performance throughout the year and enable the organisation to monitor employee engagement.

The Performance Management platform will form an essential part of the University's HR system infrastructure integrating with existing IT infrastructure; Oracle EBS, MS Teams and MS Outlook, and ensuring that employees and line managers can accurately record performance conversation, feedback, and track progress against agreed objectives. We expect this to be a SaaS offering, and this is our preference, however we welcome alternative solutions, such as on-premise.

The purpose of the platform is to create a holistic approach to the University's performance management processes with 'everything in one place' and information being readily available to individuals, line managers and the organisation to inform recognition and reward processes, talent management and succession planning. The platform should also provide the University with the capability to understand levels of employee engagement

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

Liverpool

### **II.2.4) Description of the procurement**

LJMU is seeking a vendor to supply a Performance Management Platform

LJMU is looking to procure a performance management platform which enables employee and their line managers to track performance throughout the year and enable the organisation to monitor employee engagement.

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £10,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.14) Additional information**

Suppliers must register on In-tend to access the documents or contact the buyer. Contact with the Buyer must only be made via the In-tend Correspondence function.

We do not know what the value of this Procurement is, which is why we have stated a nominal value to enable us to place this notice

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

as per tender documents via In-tend

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

16 May 2022

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

N/a

Liverpool

Country

United Kingdom