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Tender

## **UOW889 Internal Audit Service**

University of Worcester

F02: Contract notice

Notice identifier: 2023/S 000-009817

Procurement identifier (OCID): ocds-h6vhtk-03a4cf

Published 4 April 2023, 2:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Worcester

Henwick Grove

Worcester

WR26AJ

#### **Email**

[k.preece@worc.ac.uk](mailto:k.preece@worc.ac.uk)

#### **Telephone**

+44 01905855114

#### **Country**

United Kingdom

**NUTS code**

UKG12 - Worcestershire

**Internet address(es)**

Main address

[www.worc.ac.uk](http://www.worc.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofworcester.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofworcester.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

UOW889 Internal Audit Service

Reference number

UOW889 22/23

### **II.1.2) Main CPV code**

- 79212200 - Internal audit services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The University is inviting tenders to provide it with an internal audit service from the 1st September 2023. This will provide the primary internal audit resource to provide the Board of Governors' Audit Committee and the Vice Chancellor and Chief Executive with assurance that the University has adequate arrangements to ensure that the University's governance, risk management and internal controls are effective. It is expected that the scope of the internal audit provision will include: • Corporate Governance (essential) • Risk Management (essential) • Data Assurance – rolling annual programme of audits of statutory data returns (essential) • Key Financial Controls (essential) • Human Resources • Grant audit and record keeping • Fraud prevention, detection and investigation • Competition and Markets Authority Compliance • UUK Accommodation Code of Practice

### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79212200 - Internal audit services
- 79212000 - Auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

#### **II.2.4) Description of the procurement**

internal audit service for the University of Worcester

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

as per tender documentation - the tender could be extended for a period of a further 2 x 12 month periods

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-004223](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 May 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 August 2023

**IV.2.7) Conditions for opening of tenders**

Date

1 May 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Worcester

Worcester

Country

United Kingdom