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Tender

## **Framework Agreement for the provision of Undertaking and Production of Water Hygiene Risk Assessments and Audits**

Staffordshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-009806

Procurement identifier (OCID): ocds-h6vhtk-06467e

Published 4 February 2026, 10:11am

### **Scope**

### **Reference**

IA3767

### **Description**

The Council would like to procure a Framework Agreement for the provision of Water Hygiene Risk Assessments and Audits.

The works covered by this contract are intended to:

- Comply with the requirement of the Approved Code of Practice L8 (the control of legionella bacteria in water systems) to maintain current legionella risk assessments
- Assess the risk of scalding
- Assess compliance with the water regulations.

The above will be achieved by the successful contractor undertaking site-based surveys and audits to produce water hygiene risk assessments.

The systems to be covered by this Contract are both hot and cold domestic systems, together with any permanently connected equipment including rainwater harvesting systems but excluding air conditioning equipment, swimming pools and hydrotherapy pools.

Currently there are 493 properties across a range of local authority properties which include schools, residential homes, civic buildings, offices, fire stations, enterprise centres and small industrial units.

## **Commercial tool**

Establishes a framework

## **Total value (estimated)**

- £330,000 excluding VAT
- £396,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 June 2026 to 31 May 2028
- Possible extension to 31 May 2030
- 4 years

Description of possible extension:

2 x 1 years to extend to 31st May 2029 and 31st May 2030

## **Main procurement category**

Services

## **CPV classifications**

- 31161400 - Primary water systems
- 65100000 - Water distribution and related services
- 71800000 - Consulting services for water-supply and waste consultancy

## **Contract locations**

- UK - United Kingdom

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## **Framework**

### **Maximum number of suppliers**

1

### **Maximum percentage fee charged to suppliers**

0.30%

### **Further information about fees**

Please review the Framework Agreement, clause 12.

## **Framework operation description**

Direct Award - as this is a single supplier framework.

## **Award method when using the framework**

Without competition

## **Contracting authorities that may use the framework**

Please note Stafford Borough Council, Cannock Chase District Council and South Staffordshire District Council are not responsible for the tender procedure, they are named as an organisation who may call off from the Framework once awarded.

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## **Participation**

### **Technical ability conditions of participation**

Staffordshire County Council requires the successful Supplier to have ongoing 3rd party accreditations which meet the following requirements during the term of the Framework:

1. To have a compliant Health & Safety accreditation performed by a Safety Schemes in Procurement ('SSIP'). For more information refer to the link <https://SSIP.org.uk/members/#>
- 2: Valid and compliant member of an independent pre-qualification accrediting body. for example, Constructionline (accredited to a minimum membership level of 'GOLD') or other equivalent bodies, offer such a service.

Note 1 - the accrediting bodies must allow for annual refreshes/vetting of the Supplier in the areas above

Note 2 - where brand names are mentioned, the Authority will consider equivalents

Note 3 - evidence of the above accreditations MUST be provided to the Authority by successful Supplier prior to Contract Award

Competency requirements:

1. The Contractor must be registered with the Legionella Control Association (LCA) for:

- o Legionella Risk Assessment Services

2. All personnel undertaking these works must demonstrate the attendance and successful completion of a recognised course for carrying out risk assessments for Legionella and water hygiene control by a nationally recognised organisation. Examples of such courses include:

- o City & Guilds - Risk Assessment for Legionella and Water Hygiene Control in Water Systems (WH004)

- o The Water Management Society - Legionella Risk Assessment Hot & Cold Water Systems Qualification - W300

3. All personnel must have a thorough knowledge of the implications and significance of the Water Regulations, ACoP L8, HSG274 and of all procedures necessary to identify inadequacies of operation, unsafe conditions and unauthorised alterations which constitute potential hazards.

4. Any personnel utilised on this contract must have undertaken asbestos awareness training within the past 12 months accredited by the UK Asbestos Training Association (UKATA), Independent Asbestos Training Providers (IATP) or equivalent. This training must be continuous, with a valid certificate maintained at all times within a 12-month period.

5. Any personnel utilised on this contract must evidence training for working at heights within the past 5 years

6. Any personnel operating specific access equipment must evidence training within the past 12 months for that type of equipment such as ladders, scaffold towers, MEWP's or safe use of lanyard and harnesses as required by the site conditions and bespoke risk assessment.

7. The Contractor will be required to evidence that regular training sessions are held to ensure that supervisors and operatives are continually updated in safe working practices and new legislation.

Any personnel utilised on this contract must have an Enhanced DBS check

## **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Enquiry deadline**

2 March 2026, 11:59pm

### **Tender submission deadline**

9 March 2026, 12:00pm

## **Submission address and any special instructions**

The tender documents are available through Staffordshire County Councils e-tendering system 'Proactis'.

<https://supplierlive.proactisp2p.com>

All bids must be submitted back to Proactis prior to the tender deadline. Any questions regarding the tender must go through the e-tendering system via the message function.

## **Tenders may be submitted electronically**

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

17 April 2026

## Recurring procurement

Publication date of next tender notice (estimated): 15 January 2030

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## Award criteria

Name	Type	Weighting
Price	Price	60%
Working Example	Quality	8%
Knowledge	Quality	8%
Health and Safety	Quality	8%
Quality Assurance Processes and Procedures	Quality	7%
Communication	Quality	7%
Environmental	Quality	2%

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## Other information

### Description of risks to contract performance

Local Government Re-organisation

1.1 In December 2024 the Government issued a White Paper on Local Government Re-

Organisation entitled the "English Devolution White Paper".

1.2 In March 2025 Staffordshire County Council submitted their suggested re-organisation plan to the Government and are awaiting a response.

1.3 Final proposals will be submitted in November 2025 and implementation of the changes is expected by Government to be by 2028 at the earliest.

1.4 Whilst the expected impact of most changes to Local Government will be settled at Government Level (Change in Law) please be aware that it may be government policy or expedient that any affected party will be recommended to agree bi-lateral or multi-lateral changes to their existing contractual arrangements.

1.5 Updates on proposals and changes can be found on the Staffordshire County Council Website and at other media outlets

2 The parties agree that in the event of a Local Government Re-organisation:-

2.1 that reorganisation of local authorities may result in the transfer assignment or novation of this Agreement in whole or in part to a successor authority or successor authorities. Such transfer assignment or novation shall not constitute a breach or require consent and the [contracting party] consents to the transfer assignment or novation of this Agreement in whole or in parts to any successor authority(ies) established under the local government reorganisation legislation and that as a consequence the obligations and rights under this Agreement shall continue to apply and be enforceable by or against any successor authority(ies) following a local government reorganisation; and

2.2 the parties acknowledge that if applicable the Transfer of Undertakings (Protection of Employment) Regulations 2006 may apply and agree to comply with all consequential and reasonable obligations arising thereunder

2.3 the parties acknowledge that any new organisation(s) may utilise or create and manage all and any existing or required framework agreements relating to the provision of the [goods and] services provided under this current agreement.

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

<https://supplierlive.proactisp2p.com>

Proactis E-tendering system

[SCC eTendering Portal User Guide.pdf](#)

SCC E-Tendering Portal User Guide

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## Contracting authority

## **Staffordshire County Council**

- Public Procurement Organisation Number: PZDG-2995-QQMD

1 Staffordshire Place, Tipping Street,

Stafford

ST16 2DH

United Kingdom

Email: [michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

Website: <https://www.staffordshire.gov.uk>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government

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## **Other organisations**

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

## **Stafford Borough Council**

Summary of their role in this procurement: Local Authority who may use the Framework once awarded. No involvement in the tender process

- Public Procurement Organisation Number: PTQN-1833-ZMYL

Civic Centre, Riverside

Stafford

ST16 3AQ

United Kingdom

Email: [michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

Region: UKG24 - Staffordshire CC

### **South Staffordshire District Council**

Summary of their role in this procurement: Local Authority who may use the Framework once awarded. No involvement in the tender

- Public Procurement Organisation Number: PNNH-3468-CHWJ

Council Offices, Wolverhampton Road

Codsall

wv8 1px

United Kingdom

Email: [michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

Region: UKG24 - Staffordshire CC

### **Cannock Chase District Council**

Summary of their role in this procurement: Local Authority who may use the Framework once awarded. No involvement in the tender process

- Public Procurement Organisation Number: PNXX-8585-GQTH

Civic Centre, Beecroft Road

Cannock

WS11 1BG

United Kingdom

Email: [michelle.davies@staffordshire.gov.uk](mailto:michelle.davies@staffordshire.gov.uk)

Region: UKG24 - Staffordshire CC

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## **Contact organisation**

Contact Staffordshire County Council for any enquiries.