

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009723-2024>

Planning

## **Soft Facilities Service**

Information Commissioner's Office

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-009723

Procurement identifier (OCID): ocds-h6vhtk-044cb2

Published 25 March 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Information Commissioner's Office

Wycliffe House, Water Lane

Wilmslow, UK

SK9 5AF

#### **Contact**

Rachel Beard

#### **Email**

[rachel.beard@ico.org.uk](mailto:rachel.beard@ico.org.uk)

#### **Telephone**

+44 3304146189

#### **Country**

United Kingdom

**Region code**

UKD - North West (England)

**Internet address(es)**

Main address

<https://ico.org.uk/>

Buyer's address

[www.ico.org.uk](http://www.ico.org.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Regulator

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Soft Facilities Service

Reference number

2023ICO00250

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

ICO as the Authority intends to put in place an Agreement for the provision of Soft FM Services. The initial position, subject to engagement, is for a lotting structure that covers Cleaning, Security, Waste, Pest Control, Hygiene Services & Interior Plants for Wilmslow, Belfast, Cardiff & London sites

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Maximum number of lots that may be awarded to one tenderer: 7

### **II.2) Description**

#### **II.2.1) Title**

Cleaning North Region

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

NORTH WEST (ENGLAND)

### **II.2.4) Description of the procurement**

Office Cleaning and window cleaning including consumables for sites Wilmslow and Belfast

## **II.2) Description**

### **II.2.1) Title**

Cleaning South

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

### **II.2.4) Description of the procurement**

Office Cleaning and consumables for London and Cardiff

## **II.2) Description**

### **II.2.1) Title**

## General Waste

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 90500000 - Refuse and waste related services

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

NORTH WEST (ENGLAND)

### **II.2.4) Description of the procurement**

General waste bin removal & Cardboard waste ad hoc wee/furniture waste

## **II.2) Description**

### **II.2.1) Title**

Pest Control

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 90922000 - Pest-control services

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

NORTH WEST (ENGLAND)

#### **II.2.4) Description of the procurement**

Provide pest control for Wilmslow

### **II.2) Description**

#### **II.2.1) Title**

Security

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 79710000 - Security services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

NORTH WEST (ENGLAND)

#### **II.2.4) Description of the procurement**

Security services for Wilmslow and occasional services in London

### **II.2) Description**

#### **II.2.1) Title**

Hygiene

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 85142300 - Hygiene services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

NORTH WEST (ENGLAND)

#### **II.2.4) Description of the procurement**

Provide equipment and cleaning and collection of hygiene products

### **II.2) Description**

#### **II.2.1) Title**

Interior Plants

Lot No

7

#### **II.2.2) Additional CPV code(s)**

- 77311000 - Ornamental and pleasure gardens maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

NORTH WEST (ENGLAND)

#### **II.2.4) Description of the procurement**

To supply live plants and maintain at Wilmslow

### **II.3) Estimated date of publication of contract notice**

26 April 2024

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

For further information and to register interest please contact [procurement@ico.org.uk](mailto:procurement@ico.org.uk)

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=851128136>

GO Reference: GO-2024325-PRO-25580127