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Tender

## **Audio Visual Maintenance Service**

University of Hertfordshire

F02: Contract notice

Notice identifier: 2024/S 000-009720

Procurement identifier (OCID): ocds-h6vhtk-044caf

Published 25 March 2024, 5:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Hertfordshire

College Lane

Hatfield

AL10 9AB

#### **Email**

[categorymanager-ict@herts.ac.uk](mailto:categorymanager-ict@herts.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

#### **Internet address(es)**

Main address

<https://herts.ac.uk>

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofhertfordshire>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofhertfordshire>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Audio Visual Maintenance Service

Reference number

23032

#### **II.1.2) Main CPV code**

- 50300000 - Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The University of Hertfordshire and its subsidiary companies ("The University") is looking to set up a contract with the successful bidder for the provision of an Audio Visual (AV) Maintenance Service. It is intended that the contract will commence Oct 2024 and run for an initial three-year period with the option to extend by a further two years in one-year increments, subject to satisfactory performance of the contract. Please log in/create an In-Tend account and then click on 'express interest' to view the full tender documents.

### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 50300000 - Repair, maintenance and associated services related to personal computers, office equipment, telecommunications and audio-visual equipment
- 50340000 - Repair and maintenance services of audio-visual and optical equipment
- 50342000 - Repair and maintenance services of audio equipment

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

University of Hertfordshire, Hatfield

### **II.2.4) Description of the procurement**

The University of Hertfordshire and its subsidiary companies ("The University") is looking to set up a contract with the successful bidder for the provision of an Audio Visual (AV) Maintenance Service

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

15 October 2024

End date

14 October 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Requirements as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 May 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

3 May 2024

Local time

12:10pm

Place

University of Hertfordshire

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Crown Commercial Services

Liverpool

Country

United Kingdom