

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009717-2022>

Tender

Hired Driver Services for the British Embassy Brussels

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2022/S 000-009717

Procurement identifier (OCID): ocds-h6vhtk-032c92

Published 12 April 2022, 12:04pm

Section I: Contracting authority

I.1) Name and addresses

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

Email

Giedre.Vilcinskaite@fco.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Hired Driver Services for the British Embassy Brussels

II.1.2) Main CPV code

- 60171000 - Hire of passenger cars with driver

II.1.3) Type of contract

Services

II.1.4) Short description

British Embassy Brussels is looking to retender the Hired Drivers services and the scope is the following: drivers and transport services for its senior staff and frequent Ministerial and VIP visitors.

3-year contract with option to extend for 2 (1+1) additional years.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- BE - Belgium

II.2.4) Description of the procurement

The contractor will be required to provide a fixed team of reliable and appropriately trained drivers, which the Embassy will manage to drive Embassy's vehicle fleet (including Armoured vehicles) for the day-to-day transport needs throughout Belgium, Luxembourg, France and the Netherlands. Additional chauffeurs should be able to be brought in to drive Embassy vehicles when needed and at relatively short notice. In addition, the contractor will be required to provide chauffeur-driven vehicles for any extra transport requirements and big events (including luxury minivans & buses). Additional hours of work, including evening, weekend and public holidays or requirements over and above normally stated

business hours, will need to be managed as part of this contract.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2022

End date

31 October 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 May 2022

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 May 2022

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Courts of England and Wales

London

Country

United Kingdom