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Planning

## **Enterprise Resource Planning (ERP) Tool to include Finance, HR, Payroll & Procurement**

London North Eastern Railway Ltd.

F04: Periodic indicative notice – utilities

Periodic indicative notice only

Notice identifier: 2021/S 000-009715

Procurement identifier (OCID): ocds-h6vhtk-02ad64

Published 5 May 2021, 3:11pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

London North Eastern Railway Ltd.

East Coast House, 25 Skeldergate,

York

YO1 6DH

#### **Contact**

Bianca Loftus

#### **Email**

[Tenders@lner.co.uk](mailto:Tenders@lner.co.uk)

#### **Telephone**

+44 7771612576

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**National registration number**

04659712

**Internet address(es)**

Main address

[www.lner.co.uk](http://www.lner.co.uk)

Buyer's address

[www.lner.co.uk](http://www.lner.co.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.6) Main activity**

Railway services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Enterprise Resource Planning (ERP) Tool to include Finance, HR, Payroll & Procurement

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We currently deploy separate solutions for our finance, procurement, HR, and payroll departments and are looking at procuring an integrated cloud ERP solution to improve efficiency. Our intention is to procure a base product from a supplier, with whom we can develop additional functionality to enable us to fully meet our needs. A core requirement is for all the different modules or systems to be linked to each other to enable smooth end to end process without logging in to different systems.

Technical Preference

Cloud based – accessed via a web browser

Accounting & Finance modules

1. General Ledger
2. Financial reporting
3. Budgeting & Forecasting
4. Accounts Receivable
5. Accounts Payable
6. Billing
7. Revenue Recognition

## 8. Projects/Grants

### Procurement modules

#### 1. Procure to pay process (P2P)

##### a. Purchase Requisition

##### b. Purchase order

##### c. Goods Receiving

##### d. Invoice reconciliation

##### e. Link to Accounts Payable

#### 2. Supplier Management

#### 3. Supplier Self-Service

#### 4. Contract Administration and Tendering

### HR/Payroll requirements

#### 1. Recruitment

#### 2. Onboarding

#### 3. Benefit Management

#### 4. Payroll

#### 5. Learning and development

#### 6. Talent Management

#### 7. Disciplinary/Case Management

#### 8. Employee Self Service

#### 9. Job Evaluation

#### 10. Employee master record management

## Other Requirements

1. Integrated E-signature software
2. Flexible accounting period (13 months period)

## System Integrations

1. Maximo Asset Management
2. Office 365
3. UiPath Robotic Process Automation (RPA) tool

## Reporting

1. Data extract as XML files
2. Tableau and Alteryx connectors

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The purpose of this PIN is to commence market engagement and request information to support the building of a business case for this requirement.

### **II.3) Estimated date of publication of contract notice**

1 July 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section VI. Complementary information**

### **VI.3) Additional information**

If you are able to provide these services, please could you provide as a minimum the following information:

Overview:

Company name.

A brief overview of the company and the nature of the services that you can offer.

Contact details, including location telephone and e-mail address, main point of contact and position in company.

Proposed Product:

Details of proposed base product including functionality

Details of proposed areas for bespoke development including:

Functionality this will deliver

High level timelines for delivery

Costings:

Indicative costings for the package including:

Opex/Capex Costs

Clear distinction between costs for base package and additional bespoke development

Explanation behind the structure of the costings for example, is the costing based on employee headcount or subscription based.