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Tender

Contract for the Supply of Food Waste Caddy Liners - LOTS 1 & 2

City & County of Swansea

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-009645

Procurement identifier (OCID): ocds-h6vhtk-0615d6

Published 3 February 2026, 4:52pm

Scope

Reference

CCS/25/291

Description

The Council is seeking to enter into a contract with a suitably competent contractor for the supply of Plastic Polyethylene (PE) food waste caddy liners. Companies may submit quotations for up to 3 types of liner. All sample liners must be clearly labelled. Liners must contain more than 30% recycled plastic. Liners should fit comfortably and securely into a 5–7 litre kitchen caddy. The dimensions of the liners should be such that they utilise the total internal capacity of the kitchen caddies with an overlap for securing the liner in place over the opening of the caddies. Liners shall be translucent with a beige tint & Liners should be in rolls or packs of 48.

Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

Please provide a sample of the food waste caddy liner to the specification and size you will be providing us if you are the successful bidder. Samples provided will be used to evaluate the tender.

Please provide a sample of the food waste caddy liner re-order tag to the specification and size you will be providing us if you are the successful bidder. Samples provided will be used to evaluate the tender.

Sample(s) to be sent for the attention of Thomas Williams, Swansea Council, Baling Plant, Ferryboat Close, Swansea Enterprise Park, SA6 8QN.

Your food caddy liner sample will be operationally tested. If you tender for more than one type of food caddy liner please clearly label your samples.

A sample consisting of a minimum of 10 printed food waste caddy liners must be provided and received by the Council no later than closing date of the tender.

Your food waste caddy liner re-order tag sample will be operationally tested. If you tender for more than one type of food waste caddy liner re-order tag please clearly label your samples.

A sample consisting of a minimum of 5 printed food waste caddy liner tags must be provided and received by the Council no later than closing date of the tender. Stickers will not be accepted.

Please note it is the bidder's responsibility to make sure that printed samples are sent via a safe and suitable means of transport, such as recorded delivery or via a courier where you can track and guarantee the delivery so that samples are received by the closing date of the tender. If samples are not received by the Council, then they cannot be evaluated, and scoring allocated to evaluation of the samples cannot be awarded in these instances

Bidders are required to complete ALL sections within the Pricing Schedule. Prices should be quoted in Pounds Sterling (£) and must be exclusive of VAT and are deemed fixed for the duration of the Contract. All delivery and transport costs shall be included in the price offered. The tender has two Lots, you may tender for only Lot 1 or only Lot 2 or for both Lots. Swansea Council reserve the right to award Lot 1 or Lot 2 or both Lots. The council would like to work on a call off basis for Lot 2.

Total value (estimated)

- £480,000 excluding VAT

- £574,998 including VAT

Above the relevant threshold

Main procurement category

Goods

CPV classifications

- 42914000 - Recycling equipment
- 90500000 - Refuse and waste related services

Contract locations

- UKL18 - Swansea

Lot constraints

Description of how multiple lots may be awarded:

Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

The tender has two Lots.

You may tender for only Lot 1 or only Lot 2 or for both Lots.

Please supply costs for that particular Lot, or for both Lots, as applicable.

Swansea Council reserve the right to award Lot 1 or Lot 2 or both Lots.

The council would like to work on a call off basis for Lot 2.

Not the same for all lots

Contract dates are shown in Lot sections, because they are not the same for all lots.

Lot 1. Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Description

The Council is seeking to enter into a contract with a suitably competent contractor for the supply of Plastic Polyethylene (PE) food waste caddy liners. Companies may submit quotations for up to 3 types of liner. All sample liners must be clearly labelled. Liners must contain more than 30% recycled plastic. Liners should fit comfortably and securely into a 5–7 litre kitchen caddy. The dimensions of the liners should be such that they utilise the total internal capacity of the kitchen caddies with an overlap for securing the liner in place over the opening of the caddies. Liners shall be translucent with a beige tint & Liners should be in rolls or packs of 48.

Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Lot value (estimated)

- £240,000 excluding VAT
- £287,499 including VAT

Contract dates (estimated)

- 23 March 2026 to 22 March 2027

- Possible extension to 22 March 2030
- 4 years

Description of possible extension:

Contract Period: 23rd March 2026 to 22nd March 2027

with the option to extend for up to 36 months

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 2. Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

Description

The Council is seeking to enter into a contract with a suitably competent contractor for the supply of Plastic Polyethylene (PE) food waste caddy liners. Companies may submit quotations for up to 3 types of liner. All sample liners must be clearly labelled. Liners must contain more than 30% recycled plastic. Liners should fit comfortably and securely into a 5–7 litre kitchen caddy. The dimensions of the liners should be such that they utilise the total internal capacity of the kitchen caddies with an overlap for securing the liner in place over the opening of the caddies. Liners shall be translucent with a beige tint & Liners should be in rolls or packs of 48.

Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

Lot value (estimated)

- £240,000 excluding VAT

- £287,499 including VAT

Contract dates (estimated)

- 23 March 2026 to 22 March 2027
- Possible extension to 22 March 2030
- 4 years

Description of possible extension:

Contract Period: 23rd March 2026 to 22nd March 2027

with the option to extend for up to 36 months

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Participation

Technical ability conditions of participation

Lot 1. Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Lot 2. Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

Please provide a sample of the food waste caddy liner to the specification and size you will be providing us if you are the successful bidder. Please provide a sample of the food waste caddy liner re-order tag to the specification and size you will be providing us if you

are the successful bidder. Samples provided will be used to evaluate the tender.

Please note it is the bidder's responsibility to make sure that printed samples are sent via a safe and suitable means of transport, such as recorded delivery or via a courier where you can track and guarantee the delivery so that samples are received by the closing date of the tender. If samples are not received by the Council, then they cannot be evaluated, and scoring allocated to evaluation of the samples cannot be awarded in these instances

Particular suitability

Lot 1. Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Lot 2. Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

25 February 2026, 12:00pm

Tender submission deadline

4 March 2026, 12:00pm

Submission address and any special instructions

Project ref No. 62034 & ITT Ref No. 122933 Register your company on the eTenderWales

portal (this is only required once):— Navigate to the portal:
<http://etenderwales.bravosolution.co.uk>— Click the “Suppliers register here” link.— Enter your correct business and user details.— Note the username you chose and click “Save” when complete.— You will shortly receive an e-mail with your unique password (please keep this secure).— Agree to the terms and conditions and click “continue”.2. Express an interest in the project:— Login to the portal with your username/password.— Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered supplier).— Click on the relevant ITT to access the content.— Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.— This will move the ITT into your “My ITTs” page (this is a secure area reserved for your projects only).— Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.3. Responding to the invitation to tender:— You can now choose to “Reply” or “Reject” (please give a reason if rejecting).— You can now use the “Messages” function to communicate with the buyer and seek any clarification.— Note the deadline for completion, then follow the onscreen instructions to complete the ITT.— There may be a mixture of online and offline actions for you to perform (there is detailed online help available).If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:— E-mail: help@bravosolution.co.uk— Phone: +44 8003684850Thanks

Tenders may be submitted electronically

Yes

Languages that may be used for submission

- Welsh
- English

Award decision date (estimated)

16 March 2026

Award criteria

Lot 1. Lot 1 Food Waste Caddy Liners: Delivery no later than 4 weeks from 1st order date

Name	Description	Type	Weighting
Total Price	Price Evaluation: 70%, Price broken down as— Total Price 70%		70.00%
Quality	Quality Evaluation: 30%, broken down as— Description and sample of printed food waste caddy liner 20% Description and sample of printed food waste caddy liner re-order tag 5% Delivery timescales 5%	Quality	30.00%

Lot 2. Lot 2 Food Waste Caddy Liners: Delivery no later than 18 weeks from 1st order date

Name	Description	Type	Weighting
Total Price	Price Evaluation: 70%, Price broken down as— Total Price 70%		70.00%
Quality	Quality Evaluation: 30%, broken down as— Description and sample of printed food waste caddy liner 20% Description and sample of printed food waste caddy liner re-order tag 5% Delivery timescales 5%	Quality	30.00%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

A large number of suppliers who can provide the goods.

Contracting authority

City & County of Swansea

- Public Procurement Organisation Number: PYYD-8699-BJGD

Civic Centre

Swansea

SA1 3SN

United Kingdom

Contact name: Lisa Evans

Telephone: +447966230649

Email: lisa.evans5@swansea.gov.uk

Website: <http://www.swansea.gov.uk/dobusiness>

Region: UKL18 - Swansea

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales