

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009638-2023>

Contract

Provision of Insurance & Claims Handling Services

East Renfrewshire Council

F03: Contract award notice

Notice identifier: 2023/S 000-009638

Procurement identifier (OCID): ocds-h6vhtk-0397e3

Published 3 April 2023, 12:14pm

Section I: Contracting authority

I.1) Name and addresses

East Renfrewshire Council

Eastwood HQ, Eastwood Park,

Giffnock

G46 6UG

Contact

May Harvey-Welsh

Email

may.harvey-welsh@eastrenfrewshire.gov.uk

Telephone

+44 1415773669

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.eastrenfrewshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00183

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Insurance & Claims Handling Services

Reference number

ERC000130

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Contract is for the provision of the Councils Insurance cover, including Public liability cover, employee liability property motor vehicle cover travel insurance and some others.

The companies providing the Council with the Insurance cover will also handle all claims relating to the policies

Lot 1 Material Damage cover including terrorism cover

Lot 2 Casualty Insurance

Lot 3 Motor Vehicle Insurance

Lot 4 Engineering insurance and inspections

Lot 5 Personal Accident & Business Travel to Include School Travel

For each Lot, only one supplier will be awarded the contract.

Only insurance companies are requested to respond this tender no brokers required as ERC have a contract with regards to brokerage element.

This procurement will be conducted via the Public Contracts Scotland - Tender portal (PCS-T). We will apply a one stage Open procedure.

Bidders must self-certify their adherence to the conditions of participation via the SPD (Scotland) in PSC-T, and may be required to submit Means of Proof before contract award. Bidders must refer to the specific requirements listed in Section III in this OJEU Contract Notice when completing the SPD in PCS-T.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £6,550,084.40

II.2) Description

II.2.1) Title

Casualty Insurance

Lot No

2

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

Casualty Insurance to provide

Employers Liability Cover

Public / Products Liability Cover

Libel & Slander

The duties listed are not comprehensive and are included for guidance only and are indicative of the services that may be required, please see specification documents within tender for full requirements.

Master ITT Qualification/Technical Envelopes must be completed by all bidders before you move on to the lots you wish to apply for. Failure to complete the Master ITT envelopes or any of the Lot(s) you wish to bid for envelopes will result in the rejection of your submission.

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 40

Quality criterion - Name: Quality, Range of Services and Claims Handling / Weighting: 35

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Carbon Footprint / Weighting: 5

Quality criterion - Name: Fair Working Practices / Weighting: 5

Quality criterion - Name: Exit Strategy / Weighting: 5

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Quality weighting above are sub weighting and the overall weighting for quality is 40.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

II.2) Description

II.2.1) Title

Motor Vehicle Insurance

Lot No

3

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

Motor Fleet Cover

Legal liability for death of or injury to third parties or damage to third party property

Loss of or damage to insured vehicles by accidental means including malicious damage by any person, fire, theft or attempted theft.

The duties listed are not comprehensive and are included for guidance only and are indicative of the services that may be required, please see specification documents within tender for full requirements.

Master ITT Qualification/Technical Envelopes must be completed by all bidders before you move on to the lots you wish to apply for. Failure to complete the Master ITT envelopes or any of the Lot(s) you wish to bid for envelopes will result in the rejection of your submission.

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 40

Quality criterion - Name: Quality, Range Of Services & Claims Handling / Weighting: 35

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Carbon Footprint / Weighting: 5

Quality criterion - Name: Fair Working Practices / Weighting: 5

Quality criterion - Name: Exit Strategy / Weighting: 5

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Quality weighting above are sub weighting and the overall weighting for quality is 40.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

II.2) Description

II.2.1) Title

Engineering Insurance / Inspection

Lot No

4

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

Engineering Insurance / Inspection Cover

Legal Liability under the terms of a hiring agreement or otherwise to pay compensation for loss of or damage to the Plant and Equipment and continuing hire charges

The duties listed are not comprehensive and are included for guidance only and are indicative of the services that may be required, please see specification documents within tender for full requirements.

Master ITT Qualification/Technical Envelopes must be completed by all bidders before you move on to the lots you wish to apply for. Failure to complete the Master ITT envelopes or any of the Lot(s) you wish to bid for envelopes will result in the rejection of your submission.

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 40

Quality criterion - Name: Quality, Range of Services and Claims Handling / Weighting: 35

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Carbon Footprint / Weighting: 5

Quality criterion - Name: Fair Working Practices / Weighting: 5

Quality criterion - Name: Exit Strategy / Weighting: 5

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Quality weighting above are sub weighting and the overall weighting for quality is 40.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

II.2) Description

II.2.1) Title

Material Damage Cover Including Terrorism Cover

Lot No

1

II.2.2) Additional CPV code(s)

- 66510000 - Insurance services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

II.2.4) Description of the procurement

Physical loss of or damage to the Property insured caused by an insured peril including terrorism. The duties listed are not comprehensive and are included for guidance only and are indicative of the services that may be required.

Master ITT Qualification/Technical Envelopes must be completed by all bidders before you move on to the lots you wish to apply for. Failure to complete the Master ITT envelopes or any of the Lot(s) you wish to bid for envelopes will result in the rejection of your submission.

II.2.5) Award criteria

Quality criterion - Name: Policy Cover / Weighting: 40

Quality criterion - Name: Quality, Range of Services and Claims Handling / Weighting: 35

Quality criterion - Name: Community Benefits / Weighting: 10

Quality criterion - Name: Carbon Footprint / Weighting: 5

Quality criterion - Name: Fair Working Practices / Weighting: 5

Quality criterion - Name: Exit Strategy / Weighting: 5

Price - Weighting: 60

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Quality weighting above are sub weighting and the overall weighting for quality is 40.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-001304](#)

Section V. Award of contract

Lot No

1

Title

Material Damage Cover Including Terrorism Cover

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 March 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich Insurance

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,232,213.10

Section V. Award of contract

Lot No

2

Title

Casualty Insurance

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 March 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich Insurance

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £3,537,158.85

Section V. Award of contract

Lot No

3

Title

Motor Vehicle Insurance

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 March 2023

V.2.2) Information about tenders

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Zurich Insurance

St Vincent Plaza, 7th Floor, 319 St Vincent Street

Glasgow

G2 5LP

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £1,109,231.20

Section V. Award of contract

Lot No

4

Title

Engineering Insurance / Inspection

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 March 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Allianz Insurance PLC

57 Ladymead

Guildford

GU1 1DB

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £671,481.25

Section VI. Complementary information

VI.3) Additional information

Year 1 pricing will be fixed, Subsequent pricing for year 2, 3, 4 will be negotiated 3 months prior to the contract anniversary. ERC reserve the right to terminate the contract should pricing offered is not in line with the market place at that time.

East Renfrewshire Council require the following insurance levels to be held;

Employers Liability Insurance held. Minimum level of cover 5m

Public Liability Insurance held. Minimum level of cover 5m.

Professional Indemnity Insurance – Minimum level of Cover 2m

(SC Ref:727603)

VI.4) Procedures for review

VI.4.1) Review body

Paisley Sheriff Court and Justice of the Peace Court

Paisley

PA3 2HW

Email

paisley@scotcourts.gov.uk

Country

United Kingdom