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Contract

## **Relocation Services - UoE**

University Of Edinburgh

F03: Contract award notice

Notice identifier: 2022/S 000-009631

Procurement identifier (OCID): ocds-h6vhtk-030c40

Published 11 April 2022, 3:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

#### **Contact**

Courtney Reid

#### **Email**

[courtney.reid@ed.ac.uk](mailto:courtney.reid@ed.ac.uk)

#### **Telephone**

+44 1316502508

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.ed.ac.uk/schools-departments/procurement/supplying>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00107](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Relocation Services - UoE

Reference number

EC0965

#### **II.1.2) Main CPV code**

- 98392000 - Relocation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Relocation Services for University of Edinburgh - UK & International

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £418,837

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98392000 - Relocation services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

Recruitment and selection is a devolved activity at the University of Edinburgh. The responsibility of Recruitment and Selection sits in the Colleges, Schools and Professional Service Group Departments within the University. Relocation Support is currently delivered by the Resourcing Team and an existing procured supplier. It is the intention that purchasing of relocation services will be initiated by the recruiting area and the relocation services delivered by the procured supplier.

It is our vision that the University of Edinburgh can continue to welcome and bring together people from a wide range of backgrounds and experience, both close to home and across the globe by being both financially and practically supportive to the individual and their families when relocating, and to enable them to experience a smooth and easy transition to working and living in Edinburgh.

This vision is achieved by offering a dedicated relocation support service, which will offer both pre and post arrival support to relocating staff including expenses management support. Given the scale of our recruitment, within the UK, in Europe and Worldwide, there is a requirement for global presence.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality Weighting / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-001447](#)

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## **Section V. Award of contract**

### **Contract No**

EC0965

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 April 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

HCR Ltd

Network House, Basing View

Basingstoke

RG21 4HG

Telephone

+44 1256812700

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £418,837

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:690008)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court, 27 Chambers St, Edinburgh EH1 1LB

Edinburgh

Country

United Kingdom