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Tender

Asset and Estates Management Support

The Griffin Schools Trust

F02: Contract notice

Notice identifier: 2023/S 000-009610

Procurement identifier (OCID): ocds-h6vhtk-03b819

Published 3 April 2023, 10:35am

Section I: Contracting authority

I.1) Name and addresses

The Griffin Schools Trust

The Talent Factory,

London

SE6 3BH

Contact

Nicola Hall

Email

procurement@griffinschoolstrust.org

Telephone

+44 2086987049

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.griffinschoolstrust.org>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43169

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://griffinschoolstrust.mytenders.co.uk/CurrentTenders.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Other type

Multi Academy Trust

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Asset and Estates Management Support

Reference number

GST/0012023

II.1.2) Main CPV code

- 71311300 - Infrastructure works consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Griffin Schools Trust is inviting tenders for the provision of Asset and Estate Management Support Services at its existing Head Office, Academies and Sites, along with any new Academies and Sites that join the Griffin Schools Trust during the contract period.

II.1.5) Estimated total value

Value excluding VAT: £40,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

HQ and all School sites

II.2.4) Description of the procurement

Tenders are sought from suitably qualified firms for asset and estate management support services for a period of two years, with a possible extension of two years, subject to annual review.

The Trust require support from suitably qualified experts to bring additional expertise to the asset team. The Trust is working to ensure that assets will be efficiently and effectively managed in terms of both financial resource and support in achieving strategic objectives. Success will be measured against criteria, such as Griffin Great.

Our expert/s will support the team with:

PFI Lifecycle Management:

We require an expert to provide tailored support throughout the lifecycle of our PFI contracts, supporting us to ensure buildings are safe and compliant. We also require support with end of PFI contract planning and the subsequent maintenance and management of these to ensure they remain fit for purpose.

Managing Asset Variations

DfE and ESFA Good Estate Management support

Applications for Capital funding opportunities;

School Land Transaction Proposals, legal regulations for lettings and leases;

Applications for Building change of use and ensure compliance with funding agreements

Preparation of documents for asset and estates projects;

Managing asset variations of PFI contracts;

Due diligence of asset in relation to on boarding schools;

Ad-hoc Good Estate Management(GEM) support

II.2.5) Award criteria

Quality criterion - Name: 1) Technical Ability and Sector Knowledge / Weighting: 30

Quality criterion - Name: 2) Delivery and Client Service / Weighting: 30

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will have a possible extension of
two years, subject to annual review.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 May 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

8 May 2023

Local time

12:00pm

Place

The Griffin Schools Trust

14 Barmeston Road, London SE6 3BH

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229052.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229052)

Download the ESPD document here:

[[https://www.mytenders.co.uk/ESPD/ESPD_Download.aspx?id=229052]]

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>