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Tender

## **Asset and Estates Management Support**

The Griffin Schools Trust

F02: Contract notice

Notice identifier: 2023/S 000-009610

Procurement identifier (OCID): ocds-h6vhtk-03b819

Published 3 April 2023, 10:35am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Griffin Schools Trust

The Talent Factory,

London

SE6 3BH

#### **Contact**

Nicola Hall

#### **Email**

[procurement@griffinschoolstrust.org](mailto:procurement@griffinschoolstrust.org)

#### **Telephone**

+44 2086987049

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.griffinschoolstrust.org>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA43169](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43169)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://griffinschoolstrust.mytenders.co.uk/CurrentTenders.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.mytenders.co.uk>

**I.4) Type of the contracting authority**

Other type

Multi Academy Trust

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Asset and Estates Management Support

Reference number

GST/0012023

#### **II.1.2) Main CPV code**

- 71311300 - Infrastructure works consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Griffin Schools Trust is inviting tenders for the provision of Asset and Estate Management Support Services at its existing Head Office, Academies and Sites, along with any new Academies and Sites that join the Griffin Schools Trust during the contract period.

#### **II.1.5) Estimated total value**

Value excluding VAT: £40,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

HQ and all School sites

#### **II.2.4) Description of the procurement**

Tenders are sought from suitably qualified firms for asset and estate management support services for a period of two years, with a possible extension of two years, subject to annual review.

The Trust require support from suitably qualified experts to bring additional expertise to the asset team. The Trust is working to ensure that assets will be efficiently and effectively managed in terms of both financial resource and support in achieving strategic objectives. Success will be measured against criteria, such as Griffin Great.

Our expert/s will support the team with:

PFI Lifecycle Management:

We require an expert to provide tailored support throughout the lifecycle of our PFI contracts, supporting us to ensure buildings are safe and compliant. We also require support with end of PFI contract planning and the subsequent maintenance and management of these to ensure they remain fit for purpose.

Managing Asset Variations

DfE and ESFA Good Estate Management support

Applications for Capital funding opportunities;

School Land Transaction Proposals, legal regulations for lettings and leases;

Applications for Building change of use and ensure compliance with funding agreements

Preparation of documents for asset and estates projects;

Managing asset variations of PFI contracts;

Due diligence of asset in relation to on boarding schools;

Ad-hoc Good Estate Management(GEM) support

### **II.2.5) Award criteria**

Quality criterion - Name: 1) Technical Ability and Sector Knowledge / Weighting: 30

Quality criterion - Name: 2) Delivery and Client Service / Weighting: 30

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will have a possible extension of two years, subject to annual review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 May 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

8 May 2023

Local time

12:00pm

Place

The Griffin Schools Trust

14 Barmeston Road, London SE6 3BH

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=229052](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229052).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229052)

Download the ESPD document here:

[[[https://www.mytenders.co.uk/ESPD/ESPD\\_Download.aspx?id=229052](https://www.mytenders.co.uk/ESPD/ESPD_Download.aspx?id=229052)]]

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>