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Tender

## **Residential Short Break Service to Children and Young People with Disabilities in the Unitary Authority Area of Neath Port Talbot**

Neath Port Talbot County Borough Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-009608

Procurement identifier (OCID): ocds-h6vhtk-02ede6

Published 11 April 2022, 12:44pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Neath Port Talbot County Borough Council

Civic Centre

Port Talbot

SA13 1PJ

#### **Contact**

Wayne Thomas

#### **Email**

[w.thomas3@npt.gov.uk](mailto:w.thomas3@npt.gov.uk)

#### **Telephone**

+44 1639763928

**Country**

United Kingdom

**NUTS code**

UKL17 - Bridgend and Neath Port Talbot

**Internet address(es)**

Main address

<http://www.npt.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0274](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0274)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Residential Short Break Service to Children and Young People with Disabilities in the Unitary Authority Area of Neath Port Talbot

Reference number

NPT-1670

#### **II.1.2) Main CPV code**

- 85320000 - Social services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Refer below to section II.2.4 - Description of the Procurement

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85311000 - Social work services with accommodation
- 85310000 - Social work services
- 85300000 - Social work and related services
- 85000000 - Health and social work services
- 85311300 - Welfare services for children and young people

#### **II.2.3) Place of performance**

NUTS codes

- UKL17 - Bridgend and Neath Port Talbot

#### **II.2.4) Description of the procurement**

The residential short break service is an overnight short breaks service for Children with disabilities. The Service will be delivered from 'Park House' which is a purpose built facility.

The Service has a dual purpose in that it aims to provide disabled Children with access to a range of experiences and opportunities which are designed to enable them to have fun, socialise and learn new skills. The Service also provides Parent Carers with opportunities to take regular breaks from their caring responsibilities.

The provision of short breaks plays a key role in the Purchaser's prevention and independence agenda for Children with disabilities and their families.

The Service will be demand led and will support Children who are under eighteen (18) years old and who have been assessed by the Purchaser as requiring this Service. Children accessing the Service may have a range of multiple and severe disabilities which can include, but is not limited to:

- Learning disabilities
- Physical disabilities
- Cognitive or sensory impairments
- Complex health needs
- Life limiting conditions
- Autistic spectrum disorders
- Behaviour, emotional and social difficulties

The Purchaser's Child Care Disability Team (CCDT) will identify and refer Children to the Service based on an assessment of the Child's needs and personal outcomes. The objective of the Service will be to provide regular Overnight Stays to effectively support Children with disabilities to achieve positive outcomes as required by their Care and Support Plan.

The appointed Provider will be responsible for managing referrals and bookings to meet service demand and to provide Children and Parent Carers with opportunities to receive regular short breaks throughout the year in line with their service allocation, which will

include provision on weekdays, weekends, term time and during school holidays.

The appointed Provider will be responsible for delivering Overnight Stays by using a suitably trained and competent staff base who will deliver fun and positive Overnight Stays which are designed to meet the preferences, interests, abilities and personal outcomes of Children and their Parent Carers who access the Service.

When agreed with the Purchaser, the Provider may be requested to deliver Daytime Stays for Children with disabilities who have been assessed for daytime short breaks.

This is a regulated Service which requires the Provider to be registered with Care Inspectorate Wales (CIW). The placement of Children into the Service will not commence until the Service has received Registration confirmation.

There are TUPE implications for this service.

Contract is scheduled to commence from 01 Aug 2022 for a period of five years with an option to extend up to a further two years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-026233](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 May 2022

Local time

2:30pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic payment will be used

### **VI.3) Additional information**

Suppliers' Instructions 'How to Express Interest in this ITT':

1. Register your company on the etenderwales portal (this is required only once. However if your details have changed since you registered you will need to up-date them).

- Browse to the eSourcing Portal: [www.etenderwales.bravosolution.co.uk](http://www.etenderwales.bravosolution.co.uk)
- Click the 'Suppliers register here' link.
- Complete the 'Organisation Details' and 'User Details' sections.
- Note the username you choose and click 'save' when complete.
- You will shortly receive an email with your unique password (please keep this secure).
- Agree to the terms and conditions and click 'continue'.

2. Express an interest in the ITT.

- Login to the portal with the username / password.
- Click the 'ITT Open to all Suppliers' link.
- Alternatively, search for the relevant ITT (itt\_90558).
- Click on the relevant ITT to access the content.
- Click the 'Express Interest' button on the right-hand side of the screen.
- This will move the ITT into your 'My ITT pages'. (This is a secure area reserved for your projects only.)
- Click on the ITT code, you can now access any attachments by selecting 'Buyer Attachments'.

### 3. Responding to the ITT.

- You can now choose to 'Respond' or 'Decline to Respond' (please give a reason if declining).
- Note the 'Closing Date', and then follow the onscreen instructions to complete the ITT.
- There is help available Monday – Friday (8am – 6pm) on: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk) or by telephone on 0800 368 485.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=117316](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=117316)

(WA Ref:117316)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom