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Tender

## **Provision of Conference, Banqueting, and Hospitality Catering Services**

Coventry University

F02: Contract notice

Notice identifier: 2024/S 000-009597

Procurement identifier (OCID): ocids-h6vhtk-044c56

Published 25 March 2024, 1:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Coventry University

Priory Street

COVENTRY

CV15FB

#### **Contact**

Swetha Baskaran

#### **Email**

[ad7497@coventry.ac.uk](mailto:ad7497@coventry.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKG33 - Coventry

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.coventry.ac.uk/>

Buyer's address

<https://www.coventry.ac.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/coventryuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/coventryuniversity.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Conference, Banqueting, and Hospitality Catering Services

Reference number

FP-1156-24-ST

#### **II.1.2) Main CPV code**

- 55520000 - Catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Coventry University Enterprises Limited (CUE) are looking for potential catering and hospitality service providers to partner with us to run our award-winning Conference Centre, located at Coventry University Technology Park in Coventry, and our off-site facility at Westwood Health including campus-wide Hospitality. Prospective providers will be required to operate our conference and hospitality service provision.

The requirement is: -

- Conference and Hospitality Services - Conference services including daily duty management, food and beverage provision, fine dining, and function staff were applicable.
- Catering, and hospitality services to various tenants located in CUE's Technology Park and across the main campus.
- Management and operation of the on-site Restaurant facility.
- Hospitality services for both internal and external clients across multiple areas on the main campus

Our needs will include:

A high-quality service providing affordable, nutritious, and healthy hot and cold food

options from both the Conference Centre, hospitality, and the on-site Restaurant. To include an out-of-hours fine dining catering provision which may be off-site. Catering for small to large hospitality events on a day-to-day basis across campus.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG33 - Coventry

Main site or place of performance

Coventry University Technology Park

#### **II.2.4) Description of the procurement**

Coventry University Enterprises Limited are looking for potential catering and hospitality service providers to partner with us to run our award-winning Conference Centre, located at Coventry University Technology Park in Coventry, and our off-site facility at Westwood Health including campus-wide Hospitality. Prospective providers will be required to operate our conference and hospitality service provision.

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 April 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Coventry University

Coventry

CV1 5FB

Country

United Kingdom