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Contract

## **Transform Trust - Catering Services**

Transform Trust

F03: Contract award notice

Notice identifier: 2024/S 000-009595

Procurement identifier (OCID): ocds-h6vhtk-0408d3

Published 25 March 2024, 1:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Transform Trust

Unit 11 Castlebridge Office Village, Kirtley Drive

Nottingham

NG7 1LD

#### **Contact**

Maria Robinson-Pus

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKF1 - Derbyshire and Nottinghamshire

**Internet address(es)**

Main address

<https://www.transformtrust.co.uk/>

**I.4) Type of the contracting authority**

Other type

Education Institute

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Transform Trust - Catering Services

Reference number

MPN-10272

**II.1.2) Main CPV code**

- 55524000 - School catering services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at the Transform Trust are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the Transform Trust. This will consist of morning breaks at some sites and full lunch service for each school day at all sites. The catering facilities at the school include the main dining areas and servery. Across the Trust there are currently 2331 pupils on roll for the academic year 2023/24. Of this figure, 903 pupils are entitled to UIFSM and a further 623 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (twenty) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,789,500

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Brierley Forest Primary and Nursery School

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKF15 - North Nottinghamshire

Main site or place of performance

Westbourne view, Sutton-in-Ashfield, Notts. NG17 2HT

## **II.2.4) Description of the procurement**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at Brierley Forest Primary and Nursery School are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at Brierley Forest Primary and Nursery School, this will consist of a full lunch service. The catering facilities at the school include the main dining areas and servery. There are currently 286 pupils on roll for the academic year 2023/24 at the school. Of this figure, 78 pupils are entitled to UIFSM and a further 118 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (four) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

## **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 90

Price - Weighting: 10

## **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 2 possible extensions of 12 months meaning a maximum contract length of 5 years.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Holgate Primary and Nursery School

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham

Main site or place of performance

High Leys Road, Hucknall Nottinghamshire. NG15 6EZ

### **II.2.4) Description of the procurement**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at Holgate Primary and Nursery School are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at Holgate Primary and Nursery School, this will consist of a full lunch service. The catering facilities at the school include the main dining areas and servery. There are currently 321 pupils on roll for the academic year 2023/24 at the school. Of this figure, 127 pupils are entitled to UIFSM and a further 138 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (three) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 90

Price - Weighting: 10

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 2 possible extensions of 12 months meaning a maximum contract length of 5 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 5 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - King Edward Primary School and Nursery

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKF15 - North Nottinghamshire

Main site or place of performance

St Andrew Street, Littleworth, Mansfield, Notts, NG18 2RG

### **II.2.4) Description of the procurement**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at King Edward Primary School and Nursery are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at King Edward Primary School and Nursery, this will consist of a full lunch service, morning break and hospitality as requested. The catering facilities at the school include the main dining areas and servery. There are currently 370 pupils on roll for

the academic year 2023/24 at the school. Of this figure, 155 pupils are entitled to UIFSM and a further 75 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (three) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 90

Price - Weighting: 10

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 2 possible extensions of 12 months meaning a maximum contract length of 5 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Robert Shaw Primary and Nursery School

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham

Main site or place of performance

Southfield Road, Western Boulevard, Nottingham, NG8 3PN

### **II.2.4) Description of the procurement**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at Robert Shaw Primary and Nursery School are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at Robert Shaw Primary and Nursery School, this will consist of a full lunch service, morning break and hospitality as and when required. The catering facilities at the school include the main dining areas and servery. There are currently 403 pupils on roll for the academic year 2023/24 at the school. Of this figure, 164 pupils are entitled to UIFSM and a further 88 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (three) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 90

Price - Weighting: 10

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 2 possible extensions of 12 months meaning a maximum contract length of 5 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 5 - South Wilford Endowed CofE Primary School

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham

Main site or place of performance

Main Road, Wilford, Nottingham, NG11 7AL

### **II.2.4) Description of the procurement**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at South Wilford Endowed CofE Primary School are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at South Wilford Endowed CofE Primary School, this will consist of a full lunch service with an opportunity for morning break. The catering facilities at the school include the main dining areas and servery. There are currently 393 pupils on roll for the academic year 2023/24 at the school. Of this figure, 156 pupils are entitled to UIFSM and a further 44 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (four) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 90

Price - Weighting: 10

### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 2 possible extensions of 12 months meaning a maximum contract length of 5 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

## **II.2) Description**

### **II.2.1) Title**

Lot 6 - Sutton Road Primary and Nursery

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKF15 - North Nottinghamshire

Main site or place of performance

Moor Lane, Mansfield, Nottinghamshire, NG18 5SF

#### **II.2.4) Description of the procurement**

Transform Trust is currently out to tender for the provision of a full daily catering service. The services at Sutton Road Primary and Nursery are outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at Sutton Road Primary and Nursery, this will consist of a full lunch service. The catering facilities at the school include the main dining areas and servery. There are currently 558 pupils on roll for the academic year 2023/24 at the school. Of this figure, 223 pupils are entitled to UIFSM and a further 160 to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team (three) are members of the Local Government Pension Scheme and all details are in the tender documentation. The Trust is keen to further increase uptake and continue the good work already in place for catering.

#### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 90

Price - Weighting: 10

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with 2 possible extensions of 12 months meaning a maximum contract length of 5 years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-029621](#)

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## **Section V. Award of contract**

### **Contract No**

Transform Trust

### **Lot No**

1, 2, 3, 4, 5, 6

### **Title**

Catering Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

28 February 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Aspens Services Ltd

Ground Floor, Teme House, Whittington Hall

Whittington, Worcestershire

Country

United Kingdom

NUTS code

- UKG12 - Worcestershire

Internet address

[www.aspens-services.co.uk](http://www.aspens-services.co.uk)

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £2,789,500

Total value of the contract/lot: £4,307,134.53

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Transform Trust incorporated a standstill period at the point information on the award of the contract was communicated to tenderers. That notification provided full information on the award decision. The standstill period, which was for a minimum of 10 calendar days, provided time for unsuccessful tenderers to challenge the award decision before the contract was entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).