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Tender

COV - CVLR ORT Event Management

Coventry City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009593

Procurement identifier (OCID): ocds-h6vhtk-04edaf ([view related notices](#))

Published 17 March 2025, 10:45am

Scope

Reference

COV-21965

Description

Provision of an event management service for the Coventry Very Light Rail ("CVLR") On Road Test ("ORT") Route operations, which will occur concurrently with the ORT Route Operations, and necessitate close coordination. This includes management of the ORT Route perimeter, the interface between the ORT Route with Road Vehicles and Pedestrians and the management of external stakeholders requiring access to ORT Route. It also incorporates Passenger Experience and Event logistics, including the provision of basic Passenger welfare facilities, managing the outputs from the Event Booking System for Passengers and resultant requirements associated with checking Passenger tickets, safety briefings and access / egress to the CVLR Vehicle.

Total value (estimated)

- £83,333 excluding VAT
- £100,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 25 April 2025 to 1 July 2025
- 2 months, 7 days

Main procurement category

Services

CPV classifications

- 79952000 - Event services

Contract locations

- UKG33 - Coventry

Submission

Tender submission deadline

7 April 2025, 1:00pm

Submission address and any special instructions

www.csw-jets.co.uk

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Net Price	Total net price (fixed fee).	Price	40.00%
Methodology	Total net price (fixed fee).	Quality	30.00%
Safe Event Management	Total net price (fixed fee).	Quality	10.00%
Management & Delivery	Total net price (fixed fee).	Quality	10.00%
Risk Mitigation	Total net price (fixed fee).	Quality	10.00%

Procedure**Procedure type**

Below threshold - open competition

Contracting authority

Coventry City Council

- Public Procurement Organisation Number: PMJC-6861-XJPP

Council House, Earl Street

Coventry

CV1 5RR

United Kingdom

Email: procurement.services@coventry.gov.uk

Region: UKG33 - Coventry

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)