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Tender

## **Supply and Maintenance of an Applicant Tracking System for BCP Council**

Bournemouth, Christchurch and Poole Council

F02: Contract notice

Notice identifier: 2023/S 000-009592

Procurement identifier (OCID): ocids-h6vhtk-03b80d

Published 3 April 2023, 9:46am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Bournemouth, Christchurch and Poole Council

BCP Civic Centre

Bournemouth

BH2 6DY

#### **Email**

[procurement@bcpcouncil.gov.uk](mailto:procurement@bcpcouncil.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKK24 - Bournemouth, Christchurch and Poole

#### **Internet address(es)**

Main address

[www.bcpccouncil.gov.uk](http://www.bcpccouncil.gov.uk)

Buyer's address

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply and Maintenance of an Applicant Tracking System for BCP Council

Reference number

DN644300

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

BCP Council is tendering for the Supply and Maintenance of an Applicant Tracking System (ATS) that will support the council's talent acquisition objectives. One of our key strategic aims is to transform BCP Council into a modern, accessible and accountable council.

### **II.1.5) Estimated total value**

Value excluding VAT: £130,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK24 - Bournemouth, Christchurch and Poole

### **II.2.4) Description of the procurement**

BCP Council is tendering for the Supply and Maintenance of an Applicant Tracking System (ATS) that will support the council's talent acquisition objectives. One of our key strategic aims is to transform BCP Council into a modern, accessible and accountable council.

The ability to deliver key services to our communities depends upon our ability to acquire and retain the right people at the right time. We are committed to building a reputation for excellence and innovation and to recruit employees with the right skills, attitudes, behaviors and knowledge we need now and for the future. The ATS will be key in helping BCP Council to achieve this aim.

It is anticipated that the contract will be awarded as soon as possible with a view to 'go-live' on 1 September 2023 or as early as possible. The contract will be for an initial term of three years with three optional extensions (3+3+2+2). If all extensions are taken, the total

length of the contract will be for 10 years.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

It is anticipated that the contract will be awarded as soon as possible with a view to 'go-live' on 1 September 2023 or as early as possible. The contract will be for an initial term of three years with three optional extensions (3+3+2+2). If all extensions are taken, the total length of the contract will be for 10 years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 May 2023

Local time

2:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.2.7) Conditions for opening of tenders**

Date

9 May 2023

Local time

2:00pm

Information about authorised persons and opening procedure

All tenders are electronically sealed and opened by the Council's Democratic Services team.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Tender submissions must be by way of completion and submission of the Standard Selection Questionnaire (in accordance with the requirements set out in the Standard Selection Questionnaire) and tender by the date and time specified in Section IV2.2). The Council reserves the right not to accept tender submissions that are received after the deadline.

Bidders are encouraged to submit their submissions well in advance of the stated date and time in order to avoid technical difficulties with the electronic system that may occur due to the high volumes of traffic attempting to submit applications on the same date and time.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Courts of Justice

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 (notices of decisions to award a contract), Regulation 87 (standstill period) and Regulations 91 (enforcement of duties through the Court) of the Public Contracts Regulations 2015 (as amended).

#### **VI.4.4) Service from which information about the review procedure may be obtained**

High Courts of Justice

London

Country

United Kingdom

