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Tender

## **UK\_2021\_Active\_Citizens\_UK Master Facilitator Consultancy Group**

British Council

F02: Contract notice

Notice identifier: 2021/S 000-009586

Procurement identifier (OCID): ocids-h6vhtk-02ace3

Published 4 May 2021, 3:49pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Council

1 Redman Place

London

E20 1JQ

#### **Contact**

Brian D'Mello

#### **Email**

[brian.dmello@britishcouncil.org](mailto:brian.dmello@britishcouncil.org)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.britishcouncil.org](http://www.britishcouncil.org)

Buyer's address

<https://in-tendhost.co.uk/britishcouncil>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Registered charity

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

UK\_2021\_Active\_Citizens\_UK Master Facilitator Consultancy Group

Reference number

BC/01780

#### II.1.2) Main CPV code

- 80510000 - Specialist training services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Master Facilitators sit at the core of the Active Citizens programme, they embody and demonstrate the values and principles that we hold as an organisation, and as the face of the programme at many external events they are responsible for the development of key programme stakeholders who initiate lasting community change, in turn allowing the Active Citizens programme to grow and thrive. They are required to support programme delivery through delivering training and capacity workshops, support the development of programme strategy and writing content evaluations and contributing to research.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 80510000 - Specialist training services

#### II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

Master Facilitators sit at the core of the Active Citizens programme, they embody and demonstrate the values and principles that we hold as an organisation, and as the face of the programme at many external events they are responsible for the development of key programme stakeholders who initiate lasting community change, in turn allowing the Active Citizens programme to grow and thrive. They are required to support programme delivery through delivering training and capacity workshops, support the development of programme strategy and writing content evaluations and contributing to research. We are looking for individuals with the following skills and experience:- A depth of experience working in varied (and often sensitive) international contexts, including fragile and conflict affected states. - Minimum 10 years' experience designing and facilitating community development workshops in an international context, with an acute understanding of how development programmes are created, delivered and evaluated. - Exceptional intercultural dialogue skills, with demonstrable ability for both supporting and developing civil society stakeholders and influencing senior leadership in order to meet objectives. - Experience writing and editing content for programme toolkits- Expertise in at least one of the social development themes of the Active Citizens programme (Arts for community development /Social Enterprise/Conflict Resolution and Peacebuilding/Youth/Gender Equality/Disability Inclusion/Climate Action). - Extensive knowledge of active citizenship and how positive change happens at the individual and community level.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Contract awarded will be for a duration of 3 year (36 months) with an option for an extension for up to an additional 1 year (12 months)

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 9

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 June 2021

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

3 June 2021

Local time

2:30pm

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

Suppliers who wish to express an interest and take part in the tender process will be required to register on our e-Tendering portal In-Tend hosted at <https://in-tendhost.co.uk/britishcouncil>. Once registered, bidders must log-in to the website where they can view the project and access the bidders pack and submit their return. Bidders will also be required to demonstrate their capability and `means of proof` will be required. These conditions are outlined in the ITT. The British Council will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. Bidders will be required to register on British Council's e-Tendering portal In-Tend hosted at <https://in-tendhost.co.uk/britishcouncil> in order to take part in the tender process. Expression of interest will give access to the tender documents. Once registered, bidders must log-in to the website where they can view the project and access the bidders pack and submit their return. Bidders will also be required to demonstrate their capability and `means of proof` will be required. These conditions are outlined in the ITT.

### VI.4) Procedures for review

#### VI.4.1) Review body

British Council

London

E20 1SQ

Country

United Kingdom