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Planning

Expression of Interest - Asset Verification & PPM Planner Creation

The City of Liverpool College

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009578

Procurement identifier (OCID): ocds-h6vhtk-04eda6 ([view related notices](#))

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Scope

Reference

QQ 2024 - 004

Description

Expression of Interest: Asset Verification and PPM Planning

The City of Liverpool College is engaging with the market to benchmark costs and assess the feasibility of conducting a comprehensive asset verification across 100% of its estate. The college comprises five buildings, totalling approximately 50,000 sqm.

Please note that the college has very limited existing asset information available. Suppliers should assume they are starting from scratch when compiling the asset register.

We seek to capture all assets within this verification, excluding IT hardware (e.g., desktops, monitors). The scope includes:

- Mechanical & Electrical (M&E) systems
- Internal and external building fabric
- Specialist and vocational assets (e.g., boilers, fume cupboards, sewing machines)

The asset verification must encompass both ground-level and above-head-height assets, including those located above suspended ceilings.

The final asset register must classify assets in accordance with CIBSE Guide M (Alphabetical Grading), capturing age and condition data to support the college's future lifecycle strategy. (Please note: the lifecycle strategy itself is outside the scope of this engagement.)

Additionally, we require suppliers to provide a full Planned Preventative Maintenance (PPM) planner upon completion of the asset verification. This planner must incorporate all statutory, mandatory, and other relevant maintenance requirements, structured to allow further refinement by the college through consultation.

Scope Summary:

- Comprehensive asset verification aligned with CIBSE Guide M
- Development of a PPM planner covering statutory, mandatory, and additional maintenance needs

Suppliers are invited to submit proposals detailing their methodology, timeline, and cost breakdown for this work.

Please note site visits can be conducted on 15th & 16th April 2025, no set times as companies can come and go and be escorted by our FT's (Facilities Technicians), due to the Easter break coming up please can you contact to arrange this before 4.30pm on 10th April as admin will not be available to book a company in otherwise, thank you.

Contract dates (estimated)

- 18 March 2025 to 23 April 2025

- 1 month, 6 days

Main procurement category

Services

CPV classifications

- 48300000 - Document creation, drawing, imaging, scheduling and productivity software package
- 71700000 - Monitoring and control services

Contract locations

- UKD72 - Liverpool

Engagement

Engagement deadline

23 April 2025

Engagement process description

Site visits can be arranged on 15th & 16th April 2025 with no set times as companies can come and go and be escorted within the College by our FT's (Facility Technicians).

There are 6 x attachments for this market engagement but the Find a Tender platform does not allow you to attach anything, please contact Tina via the info below and the attachments can be emailed to interest companies.

PLEASE NOTE:

All visitors to the College need to be booked in and, due to the Easter holidays coming up around this time all interested companies must be booked in before 4.30pm on 10th April 2025. Please ring or email Tina Smith: 0151 252 3243, tina.smith@liv-coll.ac.uk ensuring your email is headed as ASSET VERIFICATION & PPM PLANNER CREATION, thank you.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Contracting authority

The City of Liverpool College

- UK Register of Learning Providers (UKPRN number): 10003955
- Public Procurement Organisation Number: PZGX-5416-YRGY

The City of Liverpool College

The Learning Exchange, Liverpool

L1 9DW

United Kingdom

Contact name: Tina Smith

Telephone: +441512523243

Email: payments@liv-coll.ac.uk

Website: <http://www.liv-coll.ac.uk>

Region: UKD72 - Liverpool

Organisation type: Public authority - sub-central government