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Contract

The provision of Funeral Services

Leeds City Council

F20: Modification notice

Notice identifier: 2025/S 000-009560

Procurement identifier (OCID): ocds-h6vhtk-04ed9a

Published 16 March 2025, 1:29pm

Section I: Contracting authority/entity

I.1) Name and addresses

Leeds City Council

Civic Hall, Calverley Street

Leeds

LS11UR

Contact

Philippa Elliott

Email

philippa.elliott@leeds.gov.uk

Telephone

+44 1133785882

Country

United Kingdom

Region code

UKE42 - Leeds

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.leeds.gov.uk>

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The provision of Funeral Services

Reference number

DN416949

II.1.2) Main CPV code

- 98371000 - Funeral services

II.1.3) Type of contract

Services

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

II.2.4) Description of the procurement at the time of conclusion of the contract:

The services required under this contract is for a full funeral service including; removal of the body to an appropriate facility, making arrangements for a funeral service, preparation of the body and the provision of the coffin.

II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession

Duration in months

60

Section IV. Procedure

IV.2) Administrative information

IV.2.1) Contract award notice concerning this contract

Notice number: [2019/S 245-603096](#)

Section V. Award of contract/concession

Contract No

DN416949

Title

The provision of Funeral Services

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract/concession award decision:

1 April 2020

V.2.2) Information about tenders

The contract/concession has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Funeral Services Ltd t/a Co-Op Funeralcare

1 Angel Square

Manchester

M30 0AG

Country

United Kingdom

NUTS code

- UKD33 - Manchester

Companies House

Companies House

Internet address

<https://www.co-operativefuneralcare.co.uk>

The contractor/concessionaire is an SME

No

V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)

Total value of the procurement: £750,000

Section VI. Complementary information

VI.3) Additional information

The services required under this contract is for a full funeral service including; removal of the body to an appropriate facility, making arrangements for a funeral service, preparation of the body and the provision of the coffin. The funeral service provided should be capable of meeting the needs of the diverse community for which the Council is responsible.

The Council has a legal obligation to meet its respective responsibilities under the 2014 Care Act and 1984

Public Health (Control of Diseases) Act. The Act requires that deceased persons without family or friends able or willing to make arrangements for their burial, should have the necessary arrangements made by the local authority.

Deaths which occur where there are no known relatives are allocated to a social care worker. Should the Council locate a relative it will ask them if they wish to take over the funeral arrangements and/or the payment for the fun. It is expected that there will be around 100 funeral services required annually under the contract, with the majority of these being cremations.

VI.4) Procedures for review

VI.4.1) Review body

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the modification of the contract is communicated . This period allows interested parties to seek further information from the contracting authority before the modification is entered into.

Such additional information should be requested from the addressee found in I.1. If an appeal regarding the modification of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Section VII: Modifications to the contract/concession

VII.1) Description of the procurement after the modifications

VII.1.1) Main CPV code

- 98371000 - Funeral services

VII.1.3) Place of performance

NUTS code

- UKE42 - Leeds

Main site or place of performance

Leeds

VII.1.4) Description of the procurement:

The services required under this contract is for a full funeral service including; removal of the body to an appropriate facility, making arrangements for a funeral service, preparation of the body and the provision of the coffin.

VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession

Duration in months

60

VII.1.6) Information on value of the contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession:

£750,000

VII.1.7) Name and address of the contractor/concessionaire

The Co-Operative Group, Funeral care

1 Angel Square

Manchester

M60 0AG

Country

United Kingdom

NUTS code

- UKD33 - Manchester

Companies House

Companies House

Internet address

<https://www.co-operativefuneralcare.co.uk>

The contractor/concessionaire is an SME

No

VII.2) Information about modifications

VII.2.1) Description of the modifications

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

The end date of the contract will be modified by two and a half years from 1.04.2025 to 30.09.2027.

VII.2.2) Reasons for modification

Need for additional works, services or supplies by the original contractor/concessionaire.

Description of the economic or technical reasons and the inconvenience or duplication of cost preventing a change of contractor:

A change in contract would cause inconvenience and disruption to current service levels. A market sounding exercise conducted prior to this modification revealed there was no interest from the market.

VII.2.3) Increase in price

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptions and average inflation)

Value excluding VAT: £248,125

Total contract value after the modifications

Value excluding VAT: £998,125