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Contract

## **The provision of Funeral Services**

Leeds City Council

F20: Modification notice

Notice identifier: 2025/S 000-009560

Procurement identifier (OCID): ocds-h6vhtk-04ed9a

Published 16 March 2025, 1:29pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Leeds City Council

Civic Hall, Calverley Street

Leeds

LS11UR

#### **Contact**

Philippa Elliott

#### **Email**

[philippa.elliott@leeds.gov.uk](mailto:philippa.elliott@leeds.gov.uk)

#### **Telephone**

+44 1133785882

#### **Country**

United Kingdom

**Region code**

UKE42 - Leeds

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.leeds.gov.uk>

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

The provision of Funeral Services

Reference number

DN416949

#### **II.1.2) Main CPV code**

- 98371000 - Funeral services

#### **II.1.3) Type of contract**

Services

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

#### **II.2.4) Description of the procurement at the time of conclusion of the contract:**

The services required under this contract is for a full funeral service including; removal of the body to an appropriate facility, making arrangements for a funeral service, preparation of the body and the provision of the coffin.

#### **II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

60

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## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.1) Contract award notice concerning this contract**

Notice number: [2019/S 245-603096](#)

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## **Section V. Award of contract/concession**

### **Contract No**

DN416949

### **Title**

The provision of Funeral Services

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract/concession award decision:**

1 April 2020

#### **V.2.2) Information about tenders**

The contract/concession has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Funeral Services Ltd t/a Co-Op Funeralcare

1 Angel Square

Manchester

M30 OAG

Country

United Kingdom

NUTS code

- UKD33 - Manchester

Companies House

Companies House

Internet address

<https://www.co-operativefuneralcare.co.uk>

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)**

Total value of the procurement: £750,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The services required under this contract is for a full funeral service including; removal of the body to an appropriate facility, making arrangements for a funeral service, preparation of the body and the provision of the coffin. The funeral service provided should be capable of meeting the needs of the diverse community for which the Council is responsible.

The Council has a legal obligation to meet its respective responsibilities under the 2014 Care Act and 1984

Public Health (Control of Diseases) Act. The Act requires that deceased persons without family or friends able or willing to make arrangements for their burial, should have the necessary arrangements made by the local authority.

Deaths which occur where there are no known relatives are allocated to a social care worker. Should the Council locate a relative it will ask them if they wish to take over the funeral arrangements and/or the payment for the fun. It is expected that there will be around 100 funeral services required annually under the contract, with the majority of these being cremations.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the modification of the contract is communicated . This period allows interested parties to seek further information from the contracting authority before the modification is entered into.

Such additional information should be requested from the addressee found in I.1. If an appeal regarding the modification of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

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## **Section VII: Modifications to the contract/concession**

### **VII.1) Description of the procurement after the modifications**

#### **VII.1.1) Main CPV code**

- 98371000 - Funeral services

#### **VII.1.3) Place of performance**

NUTS code

- UKE42 - Leeds

Main site or place of performance

Leeds

**VII.1.4) Description of the procurement:**

The services required under this contract is for a full funeral service including; removal of the body to an appropriate facility, making arrangements for a funeral service, preparation of the body and the provision of the coffin.

**VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

60

**VII.1.6) Information on value of the contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession:

£750,000

**VII.1.7) Name and address of the contractor/concessionaire**

The Co-Operative Group, Funeral care

1 Angel Square

Manchester

M60 0AG

Country

United Kingdom

NUTS code

- UKD33 - Manchester

Companies House

Companies House

Internet address

<https://www.co-operativefuneralcare.co.uk>

The contractor/concessionaire is an SME

No

## **VII.2) Information about modifications**

### **VII.2.1) Description of the modifications**

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

The end date of the contract will be modified by two and a half years from 1.04.2025 to 30.09.2027.

### **VII.2.2) Reasons for modification**

Need for additional works, services or supplies by the original contractor/concessionaire.

Description of the economic or technical reasons and the inconvenience or duplication of cost preventing a change of contractor:

A change in contract would cause inconvenience and disruption to current service levels. A market sounding exercise conducted prior to this modification revealed there was no interest from the market.

### **VII.2.3) Increase in price**

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £248,125

Total contract value after the modifications

Value excluding VAT: £998,125