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Tender

City College Plymouth Subcontracting 25/26

City College Plymouth

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009529

Procurement identifier (OCID): ocds-h6vhtk-04ed81

Published 14 March 2025, 4:17pm

Scope

Reference

ITT003

Description

City College Plymouth is looking to source an organisation to carry out subcontract training on their behalf with specific sport courses and S1 Adults' & Children's Care; SS3 Animal Care; S6 IT; S7 Beauty Therapy; S8 Sport, S15 Business in the 25/26 academic year. They are also looking to appoint a subcontractor to work with the college to teach E-Sports.

The ESFA guidance for 2024/25 requires the College to carry out a tendering process prior to the allocation of sub-contracting contracts. This applies to both the study programme, adult provision and traineeships.

City College Plymouth is committed to growing and diversifying the range of programmes and opportunities we deliver to widen participation, deliver to niche markets, engage in new and emerging markets and our contribution to skills needs. In order to achieve this, the College has taken the strategic decision to subcontract part of its provision.

This supports the College's strategy to provide education and training which meets the needs of students and employers.

All subcontracting will be in line with the EFSA requirements and for the purpose of one or more of the following:

- a. enhance the opportunities available to young people and adults
- b. fill gaps in niche or expert provision, or provide better access to training facilities
- c. support better geographical access for learners
- d. offer an entry point for disadvantaged groups
- e. Support individuals who share protected characteristics, where there might otherwise be gaps

The rationale of the subcontracting is to enhance the quality of our learner offer. We do not offer subcontracts to meet short term funding objectives. We ensure learners receive the best possible education and training. By subcontracting we enhance the opportunities available to learners, we use the subcontractor and their expertise to provide better access to facilities or to fill a gap in expertise or niche or expert provision. It enables learners to have better geographical access to their education and supports all learners who may be disadvantaged enter into education. Subcontracting will support individuals who share particular characteristics where otherwise there are gaps

City College has split the requirement into 3 appropriate lots each with its only specialist requirements,

Providers wishing to apply for this opportunity must have an active UKPRN and must be able to demonstrate successful sub-contract delivery of qualifications and financial standing sufficient to meet the ESFA's expected due diligence standards.

All training must be delivered in full by the contracted training provider, no further subcontracting of any training is permitted by an appointed subcontractor unless specifically agreed.

The Subcontractor, if awarded the contract, will be responsible for the recruitment of all learners, the delivery of elements of training, the premises and resources required to deliver the training, awarding body accreditation and associated fees.

The successful institution will have a robust and rigorous approach to meeting the administration requirements set out by the college, this will include but not limited to ensuring timetables meet all the demands of the study program and are sufficiently

detailed to support colleagues, clear break downs of the components of the study program to support in clear identification of other key parts such as enrichment, personal development and tutorial

KPIs and minimum expectations

Expectations

Have an active UKPRN.

Have a track record of successful delivery, as a Subcontractor, of the qualifications included in its delivery proposal

Be financially stable with a proven track record of good financial performance and a history and status which complies with ESFA expectations for subcontracting.

Comply with the audit requirements as per the most recently published version of the ESFA's AEB funding guidance.

Quality assurance meetings - As per detail in section below.

KPIS

Qualification Achievement rate (QAR) - Overall and timely QAR rates in the academic year of a minimum of 90% or above the national average rate, whichever is higher.

Quality Compliance - 100% of College observed Teaching, Learning and Assessment to be graded as good or better

Learner Progress - 100% of learning plans and reviews completed and submitted on a timely basis

Audit Compliance - 100% documentation accuracy and timeliness of submission, appropriately assessed to meet learner needs.

Customer Satisfaction - For the vast majority of of programmes the College expects student satisfaction to show a minimum of 90% of learners indicating good or better.

Quality assurance activities are specified in the attached documents

The college will keep up to 20% of the allocated AEB and 16-19 funding as a form of management fee as part of any subcontracting award. This will cover college costs for activities not limited to Quality monitoring, subcontractor management, support, any other governance (data, financial, funding)

Total value (estimated)

- £2,210,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2025 to 31 July 2026
- 1 year

Main procurement category

Services

CPV classifications

- 80000000 - Education and training services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England

- UKI - London
 - UKJ - South East (England)
 - UKK - South West (England)
-

Lot 1. Occupations sector areas

Description

To provide educational delivery within 6 occupational sector areas (S1 Adults' & Children's Care; SS3 Animal Care; S6 IT; S7 Beauty Therapy; S8 Sport, S15 Business), plus Functional Skills, GCSE Maths & English and Employability Skills. Including within niche provision such as animal care.

Special consideration for vulnerable learners will be required and those who have barriers to learning from previous negative experiences at school. We will also seek a provider than can support students who could find a large formal college environment overwhelming or intimidating and are more likely to engage and thrive in a smaller setting as such providing a different entry point which may better suit some disadvantaged groups Also supporting individuals who share protected characteristics, where there might otherwise be gaps

Lot value (estimated)

- £1,760,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

Lot 2. Elite Sports Provison

Description

To deliver specific sport courses with access to dedicated facilities.

Due to the nature of these courses the college would like to see evidence of elite sports training facilities enabling learners to develop in both the sports and coaching aspects as well as any additional enrichment opportunities the partnership would provide.

Lot value (estimated)

- £420,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. E-Sports Subcontract

Description

Subcontractors must demonstrate access to and proficiency with high-end gaming hardware and software, including but not limited to, tournament-grade PCs, peripherals, and streaming equipment. A proven track record of industry knowledge is essential, evidenced by direct involvement in Esports competitions, event management, or professional coaching. This expertise should encompass a comprehensive understanding of current game titles, competitive formats, and the evolving landscape of the Esports ecosystem, ensuring seamless integration and high-quality delivery of services.

Lot value (estimated)

- £30,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Legal and financial capacity conditions of participation

Lot 1. Occupations sector areas

Lot 2. Elite Sports Provison

Lot 3. E-Sports Subcontract

To provide copies of audited accounts only if they are required by the Companies Act 2006 or an overseas equivalent to have their accounts audited

Technical ability conditions of participation

Lot 1. Occupations sector areas

Lot 2. Elite Sports Provison

Lot 3. E-Sports Subcontract

Must have an active UKPRN

All staff must hold a valid DBS Check

Geographical location must be within 30 miles as per ESFA guidance

Particular suitability

Lot 1. Occupations sector areas

Lot 2. Elite Sports Provison

Lot 3. E-Sports Subcontract

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

28 March 2025, 11:59pm

Tender submission deadline

4 April 2025, 12:00pm

Submission address and any special instructions

Please return tenders to: tenders@cityplym.ac.uk

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

30 April 2025

Award criteria

Lot 1. Occupations sector areas

Name	Description	Type	Weighting
Describe how you will engage with relevant employers, recruit participants and deliver the planned qualifications. Please also indicate the qualifications you plan on offering	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	20%

Name	Description	Type	Weighting
Please indicate your readiness to commence delivery upon notification of award	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	10%

Name	Description	Type	Weighting
How will you provide progression support for your participants during and after learning has taken place? (max. 500 words)	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	10%

Name	Description	Type	Weighting
Please state your experience in delivering up to 3 contracts that are of a similar nature to that required within the programmes offered	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	10%

Name	Description	Type	Weighting
Please state any experience you have of undertaking robust initial assessments of individuals reviews exit interviews and individuals tracking (max. 500 words)	<p>Assessment Score -4 - Quality Excellent</p> <p>Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3</p> <p>Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2</p> <p>Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1</p> <p>Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0</p> <p>No response or insufficient information provided.</p>	Quality	10%

Name	Description	Type	Weighting
Contract management arrangements and meeting quality assurance requirements	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	10%

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Meeting colleges expectations on administration requirements	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	10%

Name	Description	Type	Weighting
Lot 1 Specific:	Please state any experience you have of working with those more vulnerable to future employment, with barriers to achieving sustainable employment, such as those now in employment but who have been recently unemployed in the 19-24 year old NEETS and in particular if you have worked with them in specific district areas (max. 500 words)	Quality	10%

Name	Description	Type	Weighting
Describe any additional services your organisation offers to enhance and or complement services (max. 500 words)	<p>Assessment Score -4 - Quality Excellent</p> <p>Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3</p> <p>Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2</p> <p>Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1</p> <p>Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0</p> <p>No response or insufficient information provided.</p>	Quality	5%

Name	Description	Type	Weighting
Sustainability, the Environment and Social Responsibility	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	5%

Lot 2. Elite Sports Provison

Name	Description	Type	Weighting
Describe how you will engage with relevant employers, recruit participants and deliver the planned qualifications. Please also indicate the qualifications you plan on offering.	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	20%

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Name	Description	Type	Weighting
Lot 2 Specific	Access elite sports training facilities enabling learners to develop in both the sports and coaching aspects as well as any additional enrichment opportunities the partnership would provide.	Quality	10%

Name	Description	Type	Weighting
Describe any additional services your organisation offers to enhance and or complement services (max. 500 words)	<p>Assessment Score -4 - Quality Excellent</p> <p>Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3</p> <p>Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2</p> <p>Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1</p> <p>Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0</p> <p>No response or insufficient information provided.</p>	Quality	5%

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Lot 3. E-Sports Subcontract

Name	Description	Type	Weighting
Describe how you will engage with relevant employers, recruit participants and deliver the planned qualifications. Please also indicate the qualifications you plan on offering	<p>Assessment Score -4 - Quality Excellent Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3 Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2 Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1 Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0 No response or insufficient information provided.</p>	Quality	20%

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Name	Description	Type	Weighting
Lot 3 Specific	Experience and qualifications for teaching and proving courses in e-sports including dedicated spaces	Quality	10%

Name	Description	Type	Weighting
Describe any additional services your organisation offers to enhance and or complement services (max. 500 words)	<p>Assessment Score -4 - Quality Excellent</p> <p>Comprehensive response supported by examples Description fully supported by details that demonstrate the applicant's ability to provide the required services. Good -3</p> <p>Broad response supported by relevant examples. Description well supported by details that demonstrate the applicant's ability to provide the required services. Satisfactory -2</p> <p>Reasonable response supported by some evidence. Description adequately supported by details that demonstrate the applicant's ability to provide the required services. Poor - 1</p> <p>Limited response not well supported by evidence. Description inadequately supported by details that demonstrate the applicant's ability to provide the required services. Unacceptable - 0</p> <p>No response or insufficient information provided.</p>	Quality	5%

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Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Light touch

Reduced tendering period

Yes

Light touch contract - no minimum

Documents

Associated tender documents

[Appendix A CCP Standard Terms and Conditions Goods and Services.pdf](#)

[Appendix B_ Due Diligence Doc.docx](#)

[Appendix C Agreement Conditions Acceptance and Declaration Form.docx](#)

[Appendix D Subcontractor Application.docx](#)

[ITT003 Subcontracting 25_26.docx](#)

Contracting authority

City College Plymouth

- UK Register of Learning Providers (UKPRN number): 10005128
- Public Procurement Organisation Number: PQHV-9439-HHDJ

Kings Road

Devonport

PL1 5QG

United Kingdom

Email: procurement@cityplym.ac.uk

Region: UKK41 - Plymouth

Organisation type: Public authority - sub-central government