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Planning

National Vending Machine Provision 2025

Ministry of Justice

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009473

Procurement identifier (OCID): ocds-h6vhtk-04ed64

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Scope

Description

HMCTS is undertaking preliminary market engagement to explore options for establishing a national vending contract across England and Wales in 2025 under the Procurement act 2023. This initiative builds on the existing vending provision across HMCTS, aiming to streamline and standardise vending services nationwide while leveraging economies of scale in procurement. The objective is to ensure consistent access to high-quality vending provisions for catering in courts, aligned with a minimum service offering. HMCTS is considering various procurement routes, including existing frameworks, DPS, or an open procedure. As part of this process, HMCTS seeks to engage with experienced suppliers to explore nationwide royalty/cost-sharing models, routes to market, vending design and mobilisation requirements with knowledgeable suppliers.

Contract dates (estimated)

- 22 September 2025 to 21 September 2030

- 5 years

Main procurement category

Services

CPV classifications

- 42933000 - Vending machines
- 42933300 - Automatic goods-vending machines
- 55520000 - Catering services

Engagement

Engagement deadline

5 April 2025

Engagement process description

We wish to invite interested Vending Providers to one of two online Supplier Workshops which will be taking place on 2nd and 4th April 2025, 10:30am - 2:30pm via Microsoft Teams.

The purpose of the event will be to:

- Update the market on developments for the direction and requirements for the

procurement.

- Share with you our strategic vision and priorities for the service

As well as explore:

1. Is there a route to market for a sole supplier for HMCTS?
2. Which route to market includes the most beneficial suppliers and provides assurance for advantageous tender.
3. What royalty/cost sharing agreement enables both the potential for savings and a high likelihood of multiple supplier bids
4. What are realistic KPIs in this market and against these KPI, how can the SLA and Service Credits be effectively implemented to maximise performance.
5. How does our ongoing contractual status impact mobilisation?
What can HMCTS do to ensure suppliers are supported in this process?
6. What are the key drivers in this market for continuous improvement
7. How does location impact our delivery model?
8. Are there any new market developments that should be included in our specification to maximise benefits?

Potential Suppliers wishing to attend these events should express interest via email (to alex.palmer1@justice.gov.uk) by 5pm on Friday 28th March 2025.

Should you have any questions that you would like answered at the event, please submit

these via email at time of expressing interest by 5pm Wednesday 26th March 2025 latest.

Any interested organisation with the experience, capability and capacity to deliver the ambition laid out in this Preliminary Market Engagement notice may register for this event.

We very much look forward to seeing you,

HMCTS Catering Team

Contracting authority

Ministry of Justice

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Region: UKI32 - Westminster

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