

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009471-2024>

Tender

LUV01197 Sole Trustee for PAS

University of Leicester

F02: Contract notice

Notice identifier: 2024/S 000-009471

Procurement identifier (OCID): ocds-h6vhtk-044bfe

Published 22 March 2024, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

University of Leicester

University of Leicester, University Road, Leicester

Leicester

LE1 7RH

Contact

Stewart Brewer

Email

sab88@le.ac.uk

Telephone

+44 1162525205

Country

United Kingdom

Region code

UKF21 - Leicester

National registration number

United Kingdom

Internet address(es)

Main address

<https://universityofleicester.delta-esourcing.com/>

Buyer's address

<https://le.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Leicester:-Pension-services./X438QQ529F>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/X438QQ529F>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

LUV01197 Sole Trustee for PAS

Reference number

LUV01197

II.1.2) Main CPV code

- 66520000 - Pension services

II.1.3) Type of contract

Services

II.1.4) Short description

Sole Trustee and Secretary Services for University of Leicester Pension Assurance Scheme (PAS).

The University of Leicester is seeking to move to a sole trustee model for its legacy defined benefit pension scheme, the Pension and Assurance Scheme (PAS), during 2024.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66520000 - Pension services
- 66522000 - Group pension services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

Main site or place of performance

Leicester

II.2.4) Description of the procurement

Sole Trustee and Secretary Services for University of Leicester Pension Assurance Scheme (PAS).

The University of Leicester is seeking to move to a sole trustee model for its legacy defined benefit pension scheme, the Pension and Assurance Scheme (PAS), during 2024.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

N/A

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Providing independent professional advice to the scheme and employer in line with the Standards and Code of Practices to deliver Sole Trusteeship:

oProfessional Standards (appt.org.uk)

oAPPT CoP for Sole Trusteeships – final – APPT (Association of Professional Pension Trustees)

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Providing independent professional advice to the scheme and employer in line with the Standards and Code of Practices to deliver Sole Trusteeship:

oProfessional Standards (appt.org.uk)

oAPPT CoP for Sole Trusteeships – final – APPT (Association of Professional Pension Trustees)

III.2.2) Contract performance conditions

As per ITT

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 April 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

29 April 2024

Local time

9:00am

Place

Leicester

Information about authorised persons and opening procedure

N/A

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: December 2028

VI.3) Additional information

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Leicester:-Pension-services./X438QQ529F>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/X438QQ529F>

GO Reference: GO-2024322-PRO-25568056

VI.4) Procedures for review

VI.4.1) Review body

University of Leicester

University Road

Leicester

LE1 7RH

Email

procurement@le.ac.uk

Telephone

+44 1162525205

Country

United Kingdom

Internet address

<https://le.ac.uk/>

VI.4.2) Body responsible for mediation procedures

University of Leicester

University Road

Leicester

LE1 7RH

Email

procurement@le.ac.uk

Telephone

+44 1162525205

Country

United Kingdom

Internet address

<https://le.ac.uk/>

VI.4.4) Service from which information about the review procedure may be obtained

University of Leicester

University Road

Leicester

LE1 7RH

Email

procurement@le.ac.uk

Telephone

+44 1162525205

Country

United Kingdom

Internet address

<https://le.ac.uk/>