

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009449-2025>

Award

## ICT Recruitment Agency

OXFORD DIRECT SERVICES LIMITED

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009449

Procurement identifier (OCID): ocds-h6vhtk-04ed52 ([view related notices](#))

Published 14 March 2025, 1:42pm

## Scope

## Description

ODS is requires a specialist recruitment agency for 6 roles in the Corporate Services Team. ODS require a retained recruitment contract with fixed fees. The contract will run for a maximum of 12 months and will not be extended.

---

## Contract 1. Recruitment - ICT Roles

## Supplier

- [Portare Solutions Limited](#)

## Contract value

- £42,000 excluding VAT
- £50,400 including VAT

Below the relevant threshold

## Earliest date the contract will be signed

28 March 2025

## Contract dates (estimated)

- 2 April 2025 to 1 April 2026
- 1 year

## Main procurement category

Services

## CPV classifications

- 79600000 - Recruitment services

## **Contract locations**

- UKJ - South East (England)

---

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

---

## **Procedure**

### **Procedure type**

Below threshold - without competition

---

## **Supplier**

### **Portare Solutions Limited**

23 Sherwood Close

Leatherhead

KT2 29QT

United Kingdom

Email: [contact@portaresolutions.com](mailto:contact@portaresolutions.com)

Region: UKJ26 - East Surrey

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Recruitment - ICT Roles

---

## Contracting authority

### OXFORD DIRECT SERVICES LIMITED

- Companies House: 10719222
- Public Procurement Organisation Number: PGHW-1955-ZBLX

Cowley Marsh Depot

Oxford

OX4 2HH

United Kingdom

Email: [ODSProcurement@odsgroup.co.uk](mailto:ODSProcurement@odsgroup.co.uk)

Region: UKJ14 - Oxfordshire

Organisation type: Public authority - sub-central government