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Planning

## **Prior Information Notice - FM Cleaning Services (including window cleaning)**

The Royal Borough of Kingston upon Thames

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-009425

Procurement identifier (OCID): ocds-h6vhtk-032b6c

Published 7 April 2022, 6:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Royal Borough of Kingston upon Thames

Guildhall 2

Kingston upon Thames

KT1 1EU

#### **Contact**

- Amanda Lilley

#### **Email**

[amanda.lilley@kingston.gov.uk](mailto:amanda.lilley@kingston.gov.uk)

#### **Telephone**

+44 2085475000

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.kingston.gov.uk>

Buyer's address

<http://www.kingston.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.londontenders.org](http://www.londontenders.org)

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Prior Information Notice - FM Cleaning Services (including window cleaning)

Reference number

DN606489

#### **II.1.2) Main CPV code**

- 90911000 - Accommodation, building and window cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council would like to welcome you to the briefing for our upcoming tender opportunity. The purpose of this prior information notice and the Potential Supplier Briefing Pack is to provide strategic context, an overview of the Council's current position with regards to its wider exciting and ambitious commissioning programme and outline the specific scope of this opportunity being commissioned through the Crown Commercial Services (CCS) Building Cleaning Services RM6130 DPS Agreement.

The proposed contract duration will be 3 years with an option to extend for a further 12 months up to maximum 36 months (3+1+1+1).

The Council would like to ensure local SME's and other businesses are given the opportunity to tender. All potential suppliers who would like to bid for this opportunity must ensure they are registered on the Building Cleaning Services CCS RM6130 DPS Agreement: Dynamic Purchasing System Marketplace - Supplier Registration Service ([cabinetoffice.gov.uk](http://cabinetoffice.gov.uk))

Please note that all clarification requests relating to the attached Project Brief are to be submitted to the Council via this E-Tender portal ([www.londontenders.org](http://www.londontenders.org)).

Any clarification requests you may have will need to be submitted via the E-Tender portal ([www.londontenders.org](http://www.londontenders.org)) by 12:00 Noon on 11th April 2022.

Please note that it is the Council's intention to release the ITT pack via the CCS DPS

portal on 3rd May 2022 therefore should you wish to partake in this new procurement, then you will need to complete your application to register with CCS DPS as quickly as possible so that CCS can review your submission and determine whether you meet the necessary criteria to become a registered DPS Supplier. This can take CCS approximately 14 days to review and process your registration therefore we would encourage you to complete your application and submit to CCS by 17:00 hrs on 13th April 2022.

If you are successful then this will enable your Company to be invited to tender for this project as well as other future tender opportunities that may arise with other public sector Authorities via CCS.

Should you have difficulty accessing the E-Tender portal then please contact the Council's Commissioning Team:

[Commissioning@kingston.gov.uk](mailto:Commissioning@kingston.gov.uk)

Should you have difficulty with registering your Company to the DPS then please contact CCS DPS Marketplace - Supplier Registration Service.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,621,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services
- 90914000 - Car park cleaning services
- 90918000 - Bin-cleaning services
- 90919200 - Office cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

The main place for delivery of the proposed contract following outcome of the intended procurement via CCS Building Cleaning Services DPS, will be within Royal Borough of Kingston Upon Thames.

#### **II.2.4) Description of the procurement**

For further information relating to the proposed scope of cleaning services and strategic context of the Council's requirements are reflected within the Potential Supplier Briefing Pack which can be obtained via [www.londontenders.org](http://www.londontenders.org).

Should you already be an approved registered DPS Building Cleaning Services Provider of CCS (Crown Commercial Services) then you will receive the Supplier Briefing pack from CCS.

#### **II.2.6) Estimated value**

Value excluding VAT: £16,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

This contract is subject to renewal

Yes

Description of renewals

Potential optional call off extension of further 36 months (1+1+1 Years).

#### **II.3) Estimated date of publication of contract notice**

7 April 2022

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No