

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009396-2023>

Tender

## **Dynamic Purchasing System For Passenger Transport Services 2023**

Aberdeenshire Council

F02: Contract notice

Notice identifier: 2023/S 000-009396

Procurement identifier (OCID): ocds-h6vhtk-03b792

Published 31 March 2023, 9:13am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Email**

[gordon.duncan@highland.gov.uk](mailto:gordon.duncan@highland.gov.uk)

#### **Telephone**

+44 1463702670

#### **Country**

United Kingdom

#### **NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00232](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publictenderscotland.publiccontractsscotland.gov.uk/](http://www.publictenderscotland.publiccontractsscotland.gov.uk/)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictenderscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Dynamic Purchasing System For Passenger Transport Services 2023

Reference number

000-QUKQ4828

#### II.1.2) Main CPV code

- 60000000 - Transport services (excl. Waste transport)

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Aberdeenshire Council are renewing their Dynamic Purchasing System (DPS) for the procurement of Passenger Transport Services.

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## II.2) Description

#### II.2.1) Title

Dedicated School Transport, Minimum Cost Combined Local Bus/School Transport and Other Scheduled Education Transport Services

Lot No

1

#### II.2.2) Additional CPV code(s)

- 60000000 - Transport services (excl. Waste transport)

- 60100000 - Road transport services
- 60112000 - Public road transport services
- 60130000 - Special-purpose road passenger-transport services
- 60140000 - Non-scheduled passenger transport
- 60170000 - Hire of passenger transport vehicles with driver
- 60120000 - Taxi services
- 60171000 - Hire of passenger cars with driver
- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

Mainly dedicated home-to-school transport services, operating on normal schooldays. Vehicle specifications are set for each service and these vary in size ranging from double deck to taxi. A small number of services are registered to carry fare-paying passengers with on-bus revenue and concessionary travel reimbursement income passed to the council.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 10

Price - Weighting: 90

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

There is no Limit to candidates invited

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Local Bus Services and Minimum Subsidy Combined Local Bus/School Transport Services

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60100000 - Road transport services
- 60112000 - Public road transport services
- 60130000 - Special-purpose road passenger-transport services
- 60140000 - Non-scheduled passenger transport

- 60170000 - Hire of passenger transport vehicles with driver
- 60120000 - Taxi services
- 60172000 - Hire of buses and coaches with driver
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

Registered local bus services operated to a fixed route and timetable. Vehicle specifications are set for each service and these will vary in size from coach to taxi. Fares income and concessionary travel reimbursement is retained by the operator.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

There is no Limit

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

# **II.2) Description**

## **II.2.1) Title**

Demand Responsive Transport Services

Lot No

3

## **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60100000 - Road transport services
- 60112000 - Public road transport services
- 60130000 - Special-purpose road passenger-transport services
- 60140000 - Non-scheduled passenger transport
- 60170000 - Hire of passenger transport vehicles with driver
- 60171000 - Hire of passenger cars with driver
- 60172000 - Hire of buses and coaches with driver
- 60120000 - Taxi services

## **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

#### **II.2.4) Description of the procurement**

Registered local bus services operated on a demand responsive basis with no fixed route or timetable but instead operating within a pre-defined operating area and between fixed start and end times. Services are usually specified to be operated by taxi or minibus and each service will either operate door-to-door or between bus stops. Passenger journeys are all pre-booked through the Council.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 30

Price - Weighting: 70

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Objective criteria for choosing the limited number of candidates:

There is no Limit

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Additional Support Needs School Transport Services

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)
- 60100000 - Road transport services
- 60112000 - Public road transport services
- 60130000 - Special-purpose road passenger-transport services
- 60140000 - Non-scheduled passenger transport
- 60170000 - Hire of passenger transport vehicles with driver
- 60120000 - Taxi services
- 60171000 - Hire of passenger cars with driver
- 60172000 - Hire of buses and coaches with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

Dedicated home-to-school transport services for children with additional support needs. Vehicle specifications are set for each service and these are usually a minibus or taxi and may require wheelchair access. Passenger assistants, if required, are arranged by the Council and must be picked up before pupils and dropped off afterwards.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 10

Price - Weighting: 90

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Adult Social Care Transport Services

Lot No

5

**II.2.2) Additional CPV code(s)**

- 60000000 - Transport services (excl. Waste transport)

- 60100000 - Road transport services
- 60112000 - Public road transport services
- 60130000 - Special-purpose road passenger-transport services
- 60140000 - Non-scheduled passenger transport
- 60170000 - Hire of passenger transport vehicles with driver
- 60172000 - Hire of buses and coaches with driver
- 60120000 - Taxi services
- 60171000 - Hire of passenger cars with driver

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

Adult social care transport to day centres and other establishments/locations. Vehicle specifications are set for each service and these are usually a taxi or minibus and may require wheelchair access. The days of operation will vary by service.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 10

Price - Weighting: 90

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Confirmation that drivers will hold an appropriate valid driver's licence when undertaking any contracts awarded under the DPS.

Confirmation that vehicles will be insured and taxed as legally required when undertaking any contracts awarded under the DPS.

### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Employers Liability as required by law for each and every claim

Confirmation that Public Liability Insurance of not less than GDP5m for each and every claim shall be held when undertaking any Contracts awarded under the DPS.

The Council may use an independent credit scoring organisation such as CreditSafe, to conduct appropriate financial probity checks.

Minimum level(s) of standards possibly required

Employers Liability as required by law for each and every claim

Confirmation that Public Liability Insurance of not less than GDP5m for each and every claim shall be held when undertaking any Contracts awarded under the DPS.

**Result of Credit Report:** If the Credit Report of any tenderer contains a risk rating between Very High Risk – Moderate Risk, tenderers will be given an opportunity to provide additional information which will be taken into account during the Council's assessment. Where it is considered that the additional supporting information does not provide evidence to the satisfaction of the Council that risk is mitigated, the supplier may be awarded a mark of fail and subsequently disqualified.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Confirmation that suppliers have experience of operating passenger transport services.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

Aberdeenshire Council will measure and review performance for each Contract awarded under the DPS through their Contract Performance Management System (CPMS). This system takes account of Liquidated and Ascertained Damages relating to the operation of Services. Please refer to the Contract documents for more information.

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Restricted procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 May 2023

Local time

12:00pm

#### IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

1 June 2023

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 23766. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

Not Necessary

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The Council aims to act as a role model within the public sector, by carrying out its activities in a responsible and sustainable manner, considering how it can improve the economic, social and environmental wellbeing of the area. Suppliers are requested to state their approach/policy to the following three values:

- Fair Work Practices,
- Equality,
- Environmental processes.

In addition, for each Contract tendered under the DPS, Suppliers shall be encouraged to demonstrate how they shall assist the Council in its objectives in achieving meaningful

environmental, social and economic value through providing Specific community benefit(s).

(SC Ref:726874)

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Local Sheriff Court

Aberdeen

Country

United Kingdom