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Tender

## **ESCC JC Translation and Interpreting Framework**

East Sussex County Council

F02: Contract notice

Notice identifier: 2021/S 000-009387

Procurement identifier (OCID): ocds-h6vhtk-02ac1c

Published 30 April 2021, 10:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Sussex County Council

County Hall, St Annes Crescent

Lewes

BN7 1UE

#### **Contact**

James Cooper

#### **Email**

[james.cooper@eastsussex.gov.uk](mailto:james.cooper@eastsussex.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ22 - East Sussex CC

**Internet address(es)**

Main address

<https://www.eastsussex.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sesharedservices.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ESCC JC Translation and Interpreting Framework

Reference number

ESCC - 032576

#### **II.1.2) Main CPV code**

- 79540000 - Interpretation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East Sussex County Council ('ESCC') is acting as lead authority for a multi-supplier framework to provide community interpreting, translation and bi-lingual advocacy services, enabling public sector bodies to meet their commitment to delivering accessible services to the communities of East Sussex, West Sussex, Brighton and Hove and Surrey (the 'Framework'). The services will be split into 6 Lots and will be available to use by the authorities listed under Section VI.3 (Additional Information) of this Contract Notice and Schedule 6 of the Framework Agreement.

#### **II.1.5) Estimated total value**

Value excluding VAT: £15,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Face to face Interpreting Services

Lot No

1

**II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

**II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)
- UKJ27 - West Sussex (South West)
- UKJ26 - East Surrey
- UKJ25 - West Surrey
- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

**II.2.4) Description of the procurement**

As detailed in the procurement documents

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022

End date

31 December 2026

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Telephone & Video Interpreting Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)
- UKJ27 - West Sussex (South West)
- UKJ26 - East Surrey
- UKJ25 - West Surrey
- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

### **II.2.4) Description of the procurement**

As detailed in the procurement documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022

End date

31 December 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Face-to-Face Non-spoken Interpreting Services for People with Sensory Impairment

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)
- UKJ27 - West Sussex (South West)
- UKJ26 - East Surrey
- UKJ25 - West Surrey
- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

#### **II.2.4) Description of the procurement**

As detailed in the procurement documents

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022

End date

31 December 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Video Interpreting for British Sign language Users

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)
- UKJ27 - West Sussex (South West)
- UKJ26 - East Surrey
- UKJ25 - West Surrey
- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

### **II.2.4) Description of the procurement**

As detailed in the procurement documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022



End date

31 December 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Translation, Transcription and Ancillary Services

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 79530000 - Translation services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)
- UKJ27 - West Sussex (South West)
- UKJ26 - East Surrey
- UKJ25 - West Surrey

- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

#### **II.2.4) Description of the procurement**

As detailed in the procurement documents

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022

End date

31 December 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Bi-lingual Advocacy Support Services

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79540000 - Interpretation services
- 85000000 - Health and social work services
- 85312300 - Guidance and counselling services

### **II.2.3) Place of performance**

NUTS codes

- UKJ28 - West Sussex (North East)
- UKJ27 - West Sussex (South West)
- UKJ26 - East Surrey
- UKJ25 - West Surrey
- UKJ22 - East Sussex CC
- UKJ21 - Brighton and Hove

### **II.2.4) Description of the procurement**

As detailed in the procurement documents

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2022

End date

31 December 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the procurement documents

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As detailed in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 22

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 June 2021

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

19 July 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

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### Section VI. Complementary information

#### VI.1) Information about recurrence

This is a recurrent procurement: Yes

#### VI.3) Additional information

The Lead Authority for the purposes of this procurement is East Sussex County Council. The framework will also be available to use by the following authorities at their discretion upon completion of an Access Agreement: • Surrey County Council, West Sussex County Council and Brighton and Hove City Councils • All District and Borough Councils in the regions covered by NUTS Codes UKJ21, UKJ22, UKJ25, UKJ26, UKJ27, UKJ28. ([https://en.wikipedia.org/wiki/NUTS\\_statistical\\_regions\\_of\\_the\\_United\\_Kingdom](https://en.wikipedia.org/wiki/NUTS_statistical_regions_of_the_United_Kingdom)) • All Health Authorities, National Health Service Trusts and Primary Care Trusts, social care organisations, Clinical Commissioning Groups and any other person (s) or body established or financed under the National Health Service Act 1977 as amended and future bodies (e.g. Foundation Trusts and Clinical Commissioning Groups) associated with the delivery of healthcare, within East Sussex, Surrey, Brighton and Hove and West Sussex • Sussex Police Authority, Surrey Police Authority • East Sussex Fire and Rescue Service, West Sussex Fire and Rescue Service, Surrey Fire and Rescue Service • South East Coast Ambulance Service • Voluntary and Community Organisations (including Third Sector Organisations) with a presence in East Sussex, Surrey, Brighton and Hove and West Sussex as described in: <http://www.charitycommission.gov.uk/Showcharity/RegisterOfCharities/AdvancedSearch.aspx> • Housing Associations with a presence in East Sussex, Surrey, Brighton & Hove and West Sussex as described in: <https://www.gov.uk/government/publications/current-registered-providers-of-social-housing> The attention of the Bidders is drawn to the fact that the Council reserves the right, acting in accordance with the Regulations to review on a regular basis the Service elements to capture, for example, changes to the relevant legislation or new needs and priorities, or improvement in practices and this may result in some modification to the contract specification. The Council reserves the right to procure from the successful tenderer services consisting of the repetition of similar services entrusted to the successful tenderer in conformity with the terms of the original contract and as indicated in it, acting in accordance with Regulation 32(9) and (10). In addition, the Council reserves the right to procure additional services by the successful tenderer that have become necessary and were not included in the initial procurement, where a change of service

provider (i) cannot be made for economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, services or installations procured under the initial procurement, or (ii) it would cause significant inconvenience or substantial duplication of costs for the Council authority, provided that any increase in costs to the authority as a result on them does not exceed 50% of the value of the original contract. Furthermore, the Council reserves the right to make changes to the contract to be concluded which are not "substantial" for the purposes of Regulation 72 of PCR2015, and where (i) the need for changes has been brought about by circumstances which a diligent contracting authority could not have foreseen; and (ii) the change does not alter the overall nature of the contract; and in so far that (iii) any increase in costs to the authority as a result does not exceed 50% of the value of the original contract.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

East Sussex County Council

Lewes

Email

[philip.baker@eastssuex.gov.uk](mailto:philip.baker@eastssuex.gov.uk)

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

East Sussex County Council will incorporate a minimum of 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority or the lodging of an appeal before the contract is entered into. Such additional information should be requested from the contact point referenced in part 1.1) of the contract notice.