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Tender

## **Housing Management Agent**

Sefton Council

F02: Contract notice

Notice identifier: 2023/S 000-009383

Procurement identifier (OCID): ocds-h6vhtk-03b78a

Published 31 March 2023, 7:25am

The closing date and time has been changed to:

**11 May 2023, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Sefton Council

1st Floor Magdalen House, Trinity Road

Bootle

L20 3NJ

#### **Contact**

Mrs Jane Taylor

#### **Email**

[jane.taylor1@sefton.gov.uk](mailto:jane.taylor1@sefton.gov.uk)

**Telephone**

+44 1519344282

**Country**

United Kingdom

**Region code**

UKD73 - Sefton

**Internet address(es)**

Main address

<http://www.sefton.gov.uk/>

Buyer's address

<http://www.sefton.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Management Agent

Reference number

DN661784

#### **II.1.2) Main CPV code**

- 70000000 - Real estate services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council wish to appoint a partner organisation to act as Management Agent for a total period of 5 years to manage the first of the Council's new homes and any new homes that are introduced as part of the programme over the management agreement lifecycle. The Council intends to act solely as a landlord and not directly provide any housing management or maintenance service, all functions will be undertaken by the Management Agent including tenancy management and property management. The requirements for the Service are likely to grow over the duration of the Agreement. (Please note the value stated includes the potential value of all available extension periods).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKD73 - Sefton

#### **II.2.4) Description of the procurement**

The Council wish to appoint a partner organisation to act as Management Agent for a total

period of 5 years to manage the first of the Council's new homes and any new homes that are introduced as part of the programme over the management agreement lifecycle. The Council intends to act solely as a landlord and not directly provide any housing management or maintenance service, all functions will be undertaken by the Management Agent including tenancy management and property management. The requirements for the Service are likely to grow over the duration of the Agreement. (Please note the value stated includes the potential value of all available extension periods).

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £550,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The core period expires in 2028. Renewal will be subject to whether optional periods are taken up.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Following the core period of 60 months there is an option to extend for a further 60 month period until 2033.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

Please see tender documentation.

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

4 May 2023

Local time

12:00pm

Changed to:

Date

11 May 2023

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 8 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 May 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sefton Council

Magdalen House, 30 Trinity Road

Bootle

L20 3NJ

Country

United Kingdom