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Not applicable

## **Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023**

Birmingham City Council

F14: Notice for changes or additional information

Notice identifier: 2022/S 000-009369

Procurement identifier (OCID): ocds-h6vhtk-032ad3

Published 7 April 2022, 12:33pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Birmingham City Council

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Main address

[www.finditinbirmingham.com](http://www.finditinbirmingham.com)

Buyer's address

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023

Reference number

2022/S 000-009272

#### II.1.2) Main CPV code

- 72224000 - Project management consultancy services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Council requires a new delivery partner(s) to develop, mobilise and coordinate the HAF programme across the city for the next 3 year (from Summer 2022 until Easter 2025) subject to performance and availability of funding. The contract will be split into 2 lots: Lot 1: Overall HAF programme management Lot 2: Overall management of HAF food provision and standards: The contract will be for 1 year with the option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

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## Section VI. Complementary information

### VI.6) Original notice reference

Notice number: [2022/S 000-009272](#)

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## Section VII. Changes

### VII.1.2) Text to be corrected in the original notice

Section number

### 11.1.1

Place of text to be modified

Title

Instead of

Text

Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023

Read

Text

Holiday Activity and Food Programme Management Partner(s) (HAF) 2022/23

Section number

### 11.1.4

Place of text to be modified

Short Description

Instead of

Text

The Council requires a new delivery partner(s) to develop, mobilise and coordinate the HAF programme across the city for the next 3 year (from Summer 2022 until Easter 2025) subject to performance and availability of funding. The contract will be split into 2 lots: Lot 1: Overall HAF programme management Lot 2: Overall management of HAF food provision and standards: The contract will be for 1 year with the option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

Read

Text

Birmingham City Council is seeking to appoint suitably qualified and experienced provider(s) to develop, co-ordinate and manage the delivery of the Holiday Activity and Food (HAF) programme for children and young people, in line with Department of Education and Council's requirements. The Council has split the management of this

large-scale programme into the following two lots. The Council will be happy to award this contract to either two providers (one provider per lot) or one provider to deliver both lots, depending on the option that is Most Economically Advantageous for the council. Providers who wish to bid to manage the entire programme will need to demonstrate value for money/savings through economies of scale. Lot 1: Overall Programme Management Partner (OPM) Lot 2: Programme Management of Food and Standards (FPM) The contract will be for 1 year with the option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

Section number

II.2.4

Lot No

1

Place of text to be modified

Description of the procurement

Instead of

Text

- End to end project management of the HAF programme across the city
- Distributing funding via, an electronic grants management service, to Activity Providers to ensure sufficient levels of provision and effective use of limited resources.
- Demand management and supply mapping
- Providing assurance of the safety and quality standards of Activity Provision
- Marketing, communication, and community engagement
- Appropriately targeting the programme at the eligible cohort via effective marketing, booking and registration system.
- Meeting the DfE's reporting requirements
- Maximising the grant by identifying and utilising community assets and existing resources, including volunteers
- Working in partnership with key stakeholders in the city

Read

Text

Lot 1: Overall Programme Management Partner (OPM) This Organisation will have overall responsibility for the successful coordination and management of the programme delivery and standards. They will be responsible for commissioning the supply of activity provision to meet the Council's requirements. They will work closely with the Council and the wider HAF partnership to shape the programme to meet the DfE and Council's requirements and local needs.

Section number

II.2.4

Lot No

2

Place of text to be modified

Description of the procurement

Instead of

Text

- The logistical management of the central supply of food to ensure sufficient provision of food across the programme
- Providing assurances of the safety and quality standards of all food provision
- Procure and manage central food providers in line with the DfE programme and food safety requirements
- Ensure that food providers are:
  - o Able to operate during non-term time across Birmingham during the Easter, Summer and Christmas school holiday
  - o Provide meals at a cost of up to £5 ahead per day (inclusive of all costs)
  - o Able to cook and deliver food across Birmingham to leisure centres, youth clubs, schools etc
  - o Able to identify and source facilities to store and prepare food in the city
  - o Provide nutritional advice, food activities and education to families and activity providers
  - o Able to provide healthy food parcels including recipe cards and/or demos

Read

Text

Lot 2: Programme Management of Food and Standards (FPM) This Organisation will have overall responsibility for the successful coordination and management of food required for the programme. The OPM will be responsible for managing the FPM to ensure that all programme attendees receive at least one meal a day that meets food safety and School Food Standards. The OPM will need to work closely with the FPM to review the food offer available via the Activity Providers, following each grant round and plan for the provision of meals through the central food supply. FPM will be required to commission the local food provider(s) and logistically manage the distribution of the central food supply. The details of these requirements are set out the corresponding service specification for Lot 2.