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Tender

Integrated HRIS, LMS and payroll software

Cardiff Community Housing Association (CCHA)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-009360

Procurement identifier (OCID): ocds-h6vhtk-061527

Published 3 February 2026, 11:12am

Scope

Reference

CCHA-(2026-2027)-004

Description

CCHA is seeking to procure and implement a fully integrated Human Resources Information System (HRIS), Learning Management System (LMS) and Payroll system that will modernise the organisation's people-related processes, improve data insight, and enhance the experience of colleagues, managers and the People & Organisational Development team. The solution must support the complete colleague lifecycle, provide robust reporting, enable detailed historical data analysis, and offer a user-friendly, intuitive interface.

Total value (estimated)

- £90,000 excluding VAT

- £108,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2026 to 31 December 2027
- Possible extension to 31 December 2029
- 3 years, 3 months

Description of possible extension:

The contract can be extended for another 2 years on a yearly basis (1+1) based on performance and mutual agreement.

Main procurement category

Goods

CPV classifications

- 48450000 - Time accounting or human resources software package

Contract locations

- UK - United Kingdom

Participation

Conditions of participation

Bids to be submitted via Sell2wales.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

24 February 2026, 5:00pm

Tender submission deadline

3 March 2026, 2:00pm

Submission address and any special instructions

<https://www.sell2wales.gov.wales/>

Tenders to be submitted on Sell2Wales: www.sell2wales.gov.wales

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality/Technical	Technical questions	Quality	70.00%
Commercial	Commercial	Cost	30.00%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=359841

CCHA General Terms and Conditions

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=359842

CCHA General Terms and Conditions - Schedule 2 for Goods

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=359843

Technical Response Template

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=359844

Commercial Response Template

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=359849

Specification

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=359850

ITT

Contracting authority

Cardiff Community Housing Association (CCHA)

- Public Procurement Organisation Number: PTQR-5447-WPQL

Tolven Court, Dowlais Road

Cardiff

CF24 5LQ

United Kingdom

Contact name: Monia Lisa Carvalho

Email: monia-lisa.carvalho@ccha.org.uk

Website: <http://www.ccha.org.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

Devolved regulations that apply: Wales