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Planning

GLA Electoral Information Portal

Transport for London

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-009346

Procurement identifier (OCID): ocids-h6vhtk-04ed15

Published 14 March 2025, 9:14am

Section I: Contracting authority

I.1) Name and addresses

Transport for London

5 Endeavour Square

London

E201JN

Contact

Andrew Walsh

Email

andrewwalsh@tfl.gov.uk

Country

United Kingdom

Region code

UKI - London

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://tfl.gov.uk>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

GLA Electoral Information Portal

Reference number

ICT14890

II.1.2) Main CPV code

- 72232000 - Development of transaction processing and custom software

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this Prior Information Notice is to notify the market of TfL's intention to carry out early market engagement to assess the current market capabilities and appetite for the requirement.

Transport for London, on behalf of the Greater London Authority, are seeking to procure an Electoral Information Portal.

London has one Mayor and 25 Assembly Members. This unique form of government - the Greater London Authority - was set up in 2000 and, working with London's 32 boroughs, the City of London, central government and many others, it is responsible for key London services, including transport, the police and the fire service

London Elects is the programme team that organises the Mayor of London and the London Assembly elections. This includes everything from designing the ballot papers and managing the counting of votes, to delivering a public awareness campaign to tell Londoners about the election and how to vote.

The conduct of these Elections requires a number of digital tools to allow for the accurate collation, transmission and presentation of electoral information.

To aid in the preparation and conduct of future London Mayor and Assembly Elections, an electronic portal with a number of digital tools is required to support the conduct of critical electoral tasks.

The overarching requirement is for a software solution which provides the GLA and other partners the ability to conduct the variety of digital tasks related to election management for London Mayor and Assembly elections.

Providing a seamless experience for users is vital, in particular the borough users. In the past they have been required to engage with a number of different portals to meet the requirements of the election. For future elections, boroughs are expected to only need to access a single portal, with a user being able to use a single set of credentials to enter all parts of the system that they have been authorized to access.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

This Market Sounding Questionnaire (MSQ) is issued by Transport for London (TfL), acting on behalf of the Greater London Authority (the "GLA"), and seeks to obtain market feedback in relation to the possible procurement for the GLA Electoral Information Portal.

As part of this market sounding exercise, GLA wishes to seek suppliers views on the extent of their capabilities and appetite for designing/creating an Electoral Information Portal.

II.3) Estimated date of publication of contract notice

30 May 2025

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

The purpose of this Prior Information Notice (PIN) is to:

- i. provide advance notice that TfL is considering to undertake a tendering exercise to set up a new contract;
- ii. understand the market interest in this procurement;
- iii. identify suppliers who would like to participate in the Market Sounding Questionnaire (MSQ) as part of our Early Market Engagement (EME) process to provide the services outlined.

Interested suppliers should register their interest in this procurement by sending an email message by no later than 26 March 2025 to andrewwlash@tfl.gov.uk.

Your Expressions of Interest email message should clearly state:

- Subject Title: ICT14890 - GLA Electoral Information Portal
- Supplier name
- Contact details

The interested suppliers will then be sent a Market Sounding Questionnaire (MSQ) along with guidance notes. Responses should be submitted by 18 April 2025.

Following an assessment of responses received from the MSQ, the GLA may hold further follow-up sessions with individual suppliers to gather their feedback w/c 28 April 2025. This will help us to finalise our procurement strategy.

This PIN and the subsequent MSQ do not form part of a formal procurement process. TfL is not liable for any costs, fees or expenses incurred by any party participating in any aspect of this EME exercise.

TfL cannot guarantee it will incorporate all or any feedback received into any subsequent procurement documentation.

TfL intends to publish any tender exercise in relation to this proposed sourcing activity using SAP ARIBA.

Interested parties will need to be registered on this system if they wish to participate at the below link:

<https://s1-eu.riba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

In the event of issues or difficulty with the registration please contact the SAP Ariba Supplier Registration Help Page:

<https://help.sap.com/docs/sap-business-network-for-trading-partners/registration-andlogging-in/how-to-register-as-supplier-on-sap-business-network>

If you have any queries regarding your registration, please contact:

Ariba_Supplier_Enablement@tfl.gov.uk