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Tender

ARFOR PROGRAMME CHALLENGE FUND

Gwynedd Council

F02: Contract notice

Notice identifier: 2023/S 000-009301

Procurement identifier (OCID): ocds-h6vhtk-03b757

Published 30 March 2023, 1:26pm

Section I: Contracting authority

I.1) Name and addresses

Gwynedd Council

Procurement Unit, Council Offices, Shirehall Street

Caernarfon

LL55 1SH

Contact

Anwen Davies

Email

anwendavies@gwynedd.llyw.cymru

Telephone

+44 1286679393

Country

United Kingdom

NUTS code

UKL12 - Gwynedd

Internet address(es)

Main address

<http://www.gwynedd.llyw.cymru>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0361

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ARFOR PROGRAMME CHALLENGE FUND

II.1.2) Main CPV code

- 72224000 - Project management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Gwynedd Council, on behalf of the councils of Anglesey, Gwynedd, Ceredigion and Carmarthenshire wish to commission a suitable company or individual/s to undertake the administration and management of the ARFOR Challenge Fund. The ARFOR Board and Officer Group will work closely with the successful applicant in the design of the scheme and in the decision making process along with Welsh Government.

The work stream will establish a structure to address the need allowing Public sector Organisations; Private Sector Consortiums; Third Sector Organisations to apply for resources to develop and pilot activities that will address the Strategic Objectives of the Programme.

Two parts are envisaged for the Challenge Fund: a) Small Challenge Fund – builds on the experience of the similar challenge funds in the region and further afield to respond to the strategic objectives of the ARFOR Programme by offering support and funding of up to 30,000 pounds to trial ideas quickly and on a small scale (which in turn can lead to applications to the Large Challenge Fund). Beneficiaries of the Fund will also receive practical support and training in the process of innovation. b) Large Challenge Fund – a flexible fund that will offer funding to organizations individually or jointly to develop and implement plans responding to the strategic objectives of the ARFOR Programme and the Regional Challenges faced. The plans can be active within one single county, a combination of the counties or the ARFOR area as a whole. It is anticipated that plans for the Fund will be around 100,000 pounds on average. The scheme will be active across the four counties and will be managed regionally by the lead authority with input from all the counties.

II.1.5) Estimated total value

Value excluding VAT: £2,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72224000 - Project management consultancy services
- 79400000 - Business and management consultancy and related services
- 79411000 - General management consultancy services
- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services

II.2.3) Place of performance

NUTS codes

- UKL12 - Gwynedd
- UKL11 - Isle of Anglesey
- UKL14 - South West Wales

Main site or place of performance

This contract is for delivery in Gwynedd, Isle of Anglesey, Ceredigion and Carmarthenshire Local Authority Areas only.

II.2.4) Description of the procurement

Gwynedd Council, on behalf of the councils of Anglesey, Gwynedd, Ceredigion and Carmarthenshire wish to commission a suitable company or individual/s to undertake the administration and management of the ARFOR Challenge Fund. The ARFOR Board and Officer Group will work closely with the successful applicant in the design of the scheme and in the decision making process along with Welsh Government.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £2,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per Terms & Conditions included within the project

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

1 May 2023

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Suppliers Instructions How to Express Interest in this Tender

1. Register your company on the eTenderwales portal (this is only required once) -
Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk

- Click the “Click here to register” link
- Accept the terms and conditions and click “continue”
- Enter your correct business and user details
- Note the username you chose and click “Save” when complete
- You will shortly receive an email with your unique password (please keep this secure)

2. Express an Interest in the tender

- Login to the portal with the username/password
- Click the “Open Access PQQs / ITTs” link. (These are Pre-Qualification Questionnaires open to any registered supplier)
- Click on the relevant ITT to access the content
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.

- This will move the PQQ / ITT into your “My PQQs/ITTs” page. (This is a secure area reserved for your projects only)

- Click on the PQQ/ITT code, you can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box

3. Responding to the tender - You can now choose to “Reply” or “Reject” (please give a reason if rejecting)

- You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification

- Note the deadline for completion, then follow the onscreen instructions to complete the PQQ / ITT

- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon – Fri (8am – 6pm) on:

- eMail: help@bravosolution.co.uk

- Phone: 0800 368 4850 / Fax: 020 7080 0480

If you have a question regarding the tender itself, please use the messaging facility within the system

The tender documents are available in both English and Welsh on E-tenderwales. For the English version, search ITT101722, for the Welsh version, search ITT101724.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=129828

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Community Benefits that may apply are opportunities for work experience/work placements as part of the project. These will not be scored as part of the tender but are for information only.

(WA Ref:129828)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom