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Tender

St John the Baptist Catholic Multi Academy Trust ~ Catering Tender

St John the Baptist Catholic Multi Academy Trust

F02: Contract notice

Notice identifier: 2021/S 000-009282

Procurement identifier (OCID): ocds-h6vhtk-02abb3

Published 29 April 2021, 2:24pm

Section I: Contracting authority

I.1) Name and addresses

St John the Baptist Catholic Multi Academy Trust

Surrey Street

Norwich

NR1 3PB

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<https://www.stjohnthebaptist-cmat.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/57HY785VH6>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St John the Baptist Catholic Multi Academy Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The tender project is seeking to appoint a single Supplier whose initiative and innovation will be welcomed for the provision of catering service within the existing facilities for the 8 primary schools and 1 secondary school.

- Notre Dame High School, Surrey Street, Norwich, NR1 3PB
- St Marys RC Primary School, Kirkley Cliff Road, Lowestoft, NR33 0DG
- St Benets Catholic Primary, Ringsfield Road, Beccles, NR34 9PQ
- St Edmunds Catholic Primary School, St Marys Street, Bungay, NR32 1AY
- St Augustines Catholic Primary School, 19 West End, Costessey, Norwich, NR8 5AG
- St Mary & St Peter Catholic Primary School, East Anglian Way, Gorleston, NR31 6QY
- Sacred Heart RC Primary School, Tollgate, Bretton, Peterborough, PE3 9XD
- St Marthas Catholic Primary School, Field Lane, Kings Lynn, Norfolk, PE30 4AY – To commence 1 August 2022
- St Francis of Assisi Catholic Primary, Jessop Road, Norwich, Norfolk, NR2 3QB

II.1.5) Estimated total value

Value excluding VAT: £3,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

Main site or place of performance

Norwich and East Norfolk

II.2.4) Description of the procurement

The tender project is seeking to appoint a single Supplier whose initiative and innovation will be welcomed for the provision of catering service within the existing facilities for the 8 primary schools and 1 secondary school. The Trust has approximately 3,400 students as well as 50 nurse places on its roll, along with approximately 470 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The Trust would wish the successful Supplier to review the current range of services offered, as well as to looking at the delivery of the current catering service and make recommendations accordingly.

The contract being tendered is for three years in duration from 1st January 2022 to the 31st December 2024 with the option to extend for a further two years, the extension would only be for 1 year at a time and will operate as a guaranteed performance contract, with the successful Supplier offering the Trust a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Trust for the duration of this contract.

The academic year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that the schools will be open to receive students for the legal minimum of 190 days.

The contract offered covers the scope for the provision of all catering services within the schools, which currently includes morning break, lunch, all hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost.

The successful Supplier will be expected to maximise the sourcing of fresh produce on a local basis, as well as provide support on educating the pupils in healthy eating and where

food comes from, as well as having experience of providing a delivered service as this is the case currently at St Marys & St Peters primary school A key requirement is that the delivered service is produced at one of the trusts existing schools.

Whilst the Trust prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The value of the current contract (in a non-Covid environment) is circa £720,000 per annum .

Please see further details within SQ Document.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2022

End date

31 December 2026

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 June 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 July 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Norwich:-School-catering-services./57HY785VH6>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/57HY785VH6>

GO Reference: GO-2021429-PRO-18166988

VI.4) Procedures for review

VI.4.1) Review body

St John the Baptist Catholic Multi Academy Trust

Norwich

Country

United Kingdom