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Tender

Energy Efficient Scotland ABS Funding Managing Agent

Renfrewshire Council

F02: Contract notice

Notice identifier: 2025/S 000-009279

Procurement identifier (OCID): ocds-h6vhtk-04ece9

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Section I: Contracting authority

I.1) Name and addresses

Renfrewshire Council

Renfrewshire House, Cotton Street

Paisley

PA1 1JB

Contact

Megan McLuskey

Email

megan.mcluskey@renfrewshire.gov.uk

Telephone

+44 3003000300

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Energy Efficient Scotland ABS Funding Managing Agent

Reference number

RC-CPU-24-238

II.1.2) Main CPV code

- 71314300 - Energy-efficiency consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Renfrewshire Council have a requirement to appoint a suitably qualified Service Provider to provide a Managing Agent service to deliver a

portion of their Area Based Schemes (ABS) programme to households throughout the Renfrewshire area in line with the Scottish

Government Guidance on Scheme Design and Delivery.

The main aim of the ABS program is to provide measures to private households in or at risk of fuel poverty that help to reduce energy

usage and costs.

Addresses will be Renfrewshire wide, but only for privately owned properties which are deemed to meet the Scottish Government

eligibility criteria. Renfrewshire Council will guide the selection of addresses.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71314000 - Energy and related services
- 71541000 - Construction project management services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire

II.2.4) Description of the procurement

The Council seeks to appoint a competent and suitably qualified managing agent to deliver a portion of their Area Based Schemes (ABS)

programme to households throughout the Renfrewshire area in line with the Scottish Government Guidance on Scheme Design and

Delivery. The role of the managing agent is to;

- identify suitable properties,
- sign up residents,
- assist householders with the application process,
- appoint a Works contractor, and
- manage works on site.

The Managing Agent must provide services and energy efficiency installations in line with the following standards and guidance

documents;

- PAS 2035 and all future relevant updated iterations.
- The most current/up to date Scottish Government's ABS guidance and future relevant

updated iterations

NOTE: The Managing Agent (Contractor) fee is based on a fixed percentage of the funding available for the Area Based Schemes (ABS).

This funding is not guaranteed and may fluctuate within this year and within subsequent financial years, and that guidance may change in

line with Scottish Government requirements. If the maximum value of the available ABS funding grant per property increases, the rates

provided within the Tender Submission will remain for the duration of the Contract.

II.2.5) Award criteria

Quality criterion - Name: Project Programme / Weighting: 15

Quality criterion - Name: Resource / Weighting: 11

Quality criterion - Name: Methodology / Weighting: 14

Quality criterion - Name: Contractor Appointment and Best Value / Weighting: 10

Quality criterion - Name: Community Benefits Outcome Menu / Weighting: 3

Quality criterion - Name: Community Benefits Methodology / Weighting: 7

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

This contract may be extended for a period of twelve months on two separate occasions at the sole discretion of the Council.

Renewal of this contract may be required should future funding be made available to the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public

Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

This Contract will include performance conditions relation to fair work first and community benefits. The tender requests scored community benefits.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 April 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 11 September 2025

IV.2.7) Conditions for opening of tenders

Date

14 April 2025

Local time

12:00pm

Place

Renfrewshire

Information about authorised persons and opening procedure

Tender submissions will be opened remotely at home using an opening committee on PCS-T with two procurement officers.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Should further funding be made available in the future, future contracts may be required.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The recommended Tenderer will be required to provide at Request for Documentation stage the following documents:

S1 Equalities Questionnaire

S2 Equalities Declaration

S5 Prompt Payment Certificate

S6 Waste Carrier

S9 List of Proposed Sub-Contractors

S10 Parent Company Guarantee

New Supplier Form

Insurance Certificates to the levels set in the Contract Documentation

Health & Safety Questionnaire and supporting documentation

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 28445. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:
<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits will be requested during the tender. Taking into consideration the contract period and the value of the contract. The Council's expectation for this requirement will be minimum 40 Community Benefit Points (CBPs) required.

Community Benefits will be evaluated and scored as part of the technical evaluation and be scored out of a combined 10% split between two questions:

Community Benefit Outcome Menu - 3%

Community Benefits Supporting Methodology - 7%

(SC Ref:792628)

VI.4) Procedures for review

VI.4.1) Review body

Please refer to VI.4.3 below

UK

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Please refer to VI.4.3 below

UK

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446, as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.

VI.4.4) Service from which information about the review procedure may be obtained

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom