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Tender

Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023

Birmingham City Council

F02: Contract notice

Notice identifier: 2022/S 000-009272

Procurement identifier (OCID): ocids-h6vhtk-032ad3

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Section I: Contracting authority

I.1) Name and addresses

Birmingham City Council

10 Woodcock Street

Birmingham

B4 7DJ

Contact

Corporate Procurement Services

Email

etendering@birmingham.gov.uk

Telephone

+44 1214648000

Fax

+44 1213037322

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.finditinbirmingham.com

Buyer's address

www.in-tendhost.co.uk/birminghamcc

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.co.uk/birminghamcc

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/birminghamcc

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023

Reference number

P0912

II.1.2) Main CPV code

- 72224000 - Project management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council requires a new delivery partner(s) to develop, mobilise and coordinate the HAF programme across the city for the next 3 year (from Summer 2022 until Easter 2025) subject to performance and availability of funding. The contract will be split into 2 lots: Lot 1: Overall HAF programme management Lot 2: Overall management of HAF food provision and standards: The contract will be for 1 year with the option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

II.1.5) Estimated total value

Value excluding VAT: £1,654,801

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Overall HAF programme management:

Lot No

1

II.2.2) Additional CPV code(s)

- 72224000 - Project management consultancy services
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

• End to end project management of the HAF programme across the city • Distributing funding via, an electronic grants management service, to Activity Providers to ensure sufficient levels of provision and effective use of limited resources. • Demand management and supply mapping • Providing assurance of the safety and quality standards of Activity Provision • Marketing, communication, and community engagement • Appropriately targeting the programme at the eligible cohort via effective marketing, booking and registration system. • Meeting the DfE's reporting requirements • Maximising the grant by identifying and utilising community assets and existing resources, including volunteers • Working in partnership with key stakeholders in the city

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £833,830

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

With an option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Overall management of HAF food provision and standards:

Lot No

2

II.2.2) Additional CPV code(s)

- 79410000 - Business and management consultancy services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

- The logistical management of the central supply of food to ensure sufficient provision of

food across the programme• Providing assurances of the safety and quality standards of all food provision• Procure and manage central food providers in line with the DfE programme and food safety requirements• Ensure that food providers are:

- o Able to operate during non-term time across Birmingham during the Easter, Summer and Christmas school holidays
- o Provide meals at a cost of up to £5 ahead per day (inclusive of all costs)
- o Able to cook and deliver food across Birmingham to leisure centres, youth clubs, schools etc
- o Able to identify and source facilities to store and prepare food in the city
- o Provide nutritional advice, food activities and education to families and activity providers
- o Able to provide healthy food parcels including recipe cards and/or demos

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £820,971

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

With an option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Details will be provided in the tender documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

25 April 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: cps@birmingham.gov.uk or call CPS Helpdesk on 0121 464 8000. Your completed tender submission should be returned by noon on 25th April 2022 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom