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Tender

## **Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023**

Birmingham City Council

F02: Contract notice

Notice identifier: 2022/S 000-009272

Procurement identifier (OCID): ocds-h6vhtk-032ad3

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Birmingham City Council

10 Woodcock Street

Birmingham

B4 7DJ

#### **Contact**

Corporate Procurement Services

#### **Email**

[etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk)

#### **Telephone**

+44 1214648000

**Fax**

+44 1213037322

**Country**

United Kingdom

**NUTS code**

UKG31 - Birmingham

**Internet address(es)**

Main address

[www.finditinbirmingham.com](http://www.finditinbirmingham.com)

Buyer's address

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Overall Programme Management Partner - Holiday Activity and Food Programme - 2022/2023

Reference number

P0912

#### **II.1.2) Main CPV code**

- 72224000 - Project management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council requires a new delivery partner(s) to develop, mobilise and coordinate the HAF programme across the city for the next 3 year (from Summer 2022 until Easter 2025) subject to performance and availability of funding. The contract will be split into 2 lots: Lot 1: Overall HAF programme management Lot 2: Overall management of HAF food provision and standards: The contract will be for 1 year with the option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,654,801

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Overall HAF programme management:

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 72224000 - Project management consultancy services
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

• End to end project management of the HAF programme across the city • Distributing funding via, an electronic grants management service, to Activity Providers to ensure sufficient levels of provision and effective use of limited resources. • Demand management and supply mapping • Providing assurance of the safety and quality standards of Activity Provision • Marketing, communication, and community engagement • Appropriately targeting the programme at the eligible cohort via effective marketing, booking and registration system. • Meeting the DfE's reporting requirements • Maximising the grant by identifying and utilising community assets and existing resources, including volunteers • Working in partnership with key stakeholders in the city

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £833,830

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

With an option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Overall management of HAF food provision and standards:

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 79410000 - Business and management consultancy services

## **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

## **II.2.4) Description of the procurement**

• The logistical management of the central supply of food to ensure sufficient provision of food across the programme  
• Providing assurances of the safety and quality standards of all food provision  
• Procure and manage central food providers in line with the DfE programme and food safety requirements  
• Ensure that food providers are:  
o Able to operate during non-term time across Birmingham during the Easter, Summer and Christmas school holiday  
o Provide meals at a cost of up to £5 ahead per day (inclusive of all costs)  
o Able to cook and deliver food across Birmingham to leisure centres, youth clubs, schools etc  
o Able to identify and source facilities to store and prepare food in the city  
o Provide nutritional advice, food activities and education to families and activity providers  
o Able to provide healthy food parcels including recipe cards and/or demos

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £820,971

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

With an option to extend four times for an additional 12 months each extension (1+1+1+1), each extension will be subject to available funding and satisfactory performance.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Details will be provided in the tender documentation.

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

25 April 2022

Local time

12:00pm



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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: [cps@birmingham.gov.uk](mailto:cps@birmingham.gov.uk) or call CPS Helpdesk on 0121 464 8000. Your completed tender submission should be returned by noon on 25th April 2022 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

### VI.4) Procedures for review

#### VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom