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Tender

US_22204 - NMH Non Medical Helpers

University of Sussex

F02: Contract notice

Notice identifier: 2023/S 000-009255

Procurement identifier (OCID): ocds-h6vhtk-03b743

Published 30 March 2023, 10:45am

Section I: Contracting authority

I.1) Name and addresses

University of Sussex

Sussex House

Brighton

BN1 9RH

Contact

Kelly Feldman

Email

K.feldman@sussex.ac.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

National registration number

RC000672

Internet address(es)

Main address

<https://www.sussex.ac.uk>

Buyer's address

<https://supplierlive.proactisp2p.com/Account/Login>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactis2p.com/Account/Login>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

US_22204 - NMH Non Medical Helpers

Reference number

DN1488

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The University has a requirement to provide support services to our students who have been

assessed to need assistance whilst at university to enable them to reach their potential.

The Disability Advice team, part of the Student Advice and Guidance team within the Division

for Student Experience at the University of Sussex, provide disabled students with

personalised study support to enable them to reach their potential at university. Working as

part of a wider network, we offer timely, accurate and confidential information, advice, guidance and resources to remove barriers to learning.

We are seeking to establish an agreement with a suitable preferred supplier who can provide

a high-quality fully managed service for Band 1 & 2 Non-Medical Helper (NMH) support for

students studying at the University of Sussex for the academic year 2023-24 onwards.

All providers must comply with the IR35 regulations as they apply to the University and ensure

all workers are paid under a PAYE system with tax and national insurance deducted at source.

II.1.5) Estimated total value

Value excluding VAT: £875,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

II.2.4) Description of the procurement

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assessed to need assistance whilst at university to enable them to reach their potential.

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All providers must comply with the IR35 regulations as they apply to the University and ensure

all workers are paid under a PAYE system with tax and national insurance deducted at source.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £875,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x Optional 1 year extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 May 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 May 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

University of Sussex

Sussex House, Falmer

Brighton

BN1 9RH

Email

K.feldman@sussex.ac.uk

Country

United Kingdom

Internet address

<https://www.sussex.ac.uk/>