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Tender

## **Careers Enterprise Company Enterprise Advisor Network in York and North Yorkshire**

North Yorkshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-009238

Procurement identifier (OCID): ocds-h6vhtk-02ab87

Published 29 April 2021, 10:33am

The closing date and time has been changed to:

**13 July 2021, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Yorkshire County Council

North Yorkshire County Council, County Hall

Northallerton

DL7 8AD

#### **Contact**

Mrs Alison Dickinson

#### **Email**

[alison.dickinson@northyorks.gov.uk](mailto:alison.dickinson@northyorks.gov.uk)

**Telephone**

+44 1609533450

**Country**

United Kingdom

**NUTS code**

UKE2 - North Yorkshire

**Internet address(es)**

Main address

<http://www.northyorks.gov.uk/>

Buyer's address

<http://www.northyorks.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.yortender.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.yortender.co.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Careers Enterprise Company Enterprise Advisor Network in York and North Yorkshire

Reference number

DN539319

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority wishes to award a contract for a Service Provider to work with York and North Yorkshire Skills and Employability Board to deliver a York and North Yorkshire Enterprise Advisor Network and Careers Hub.

The contract is to maintain the Careers Enterprise Company (CEC) Careers Hub and Enterprise Advisor Network (EAN) in York and North Yorkshire.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKE2 - North Yorkshire

#### **II.2.4) Description of the procurement**

The Authority wishes to award a contract for a Service Provider to work with York and North Yorkshire Skills and Employability Board to deliver a York and North Yorkshire Enterprise Adviser Network and Careers Hub.

The contract is to maintain the Careers Enterprise Company (CEC) Careers Hub and Enterprise Adviser Network (EAN) in York and North Yorkshire.

The procurement falls under Section 7 Social and Other Specific Services of the Public Contract Regulations 2015, and will follow the principles of regulation 27.

### **II.2.5) Award criteria**

Quality criterion - Name: Financial Plan / Weighting: 10

Quality criterion - Name: Sourcing Match Funding / Weighting: 10

Quality criterion - Name: Previous Experience / Weighting: 10

Quality criterion - Name: Delivery Plan / Weighting: 10

Quality criterion - Name: Recent Impact / Weighting: 10

Quality criterion - Name: Recent Experience and Partnership Working / Weighting: 10

Quality criterion - Name: Gatsby Benchmarking / Weighting: 10

Quality criterion - Name: Quality Assurance / Weighting: 10

Quality criterion - Name: Staffing and Workforce / Weighting: 10

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 0

### **II.2.6) Estimated value**

Value excluding VAT: £2,600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2021

End date

31 August 2022

This contract is subject to renewal

Yes

Description of renewals

One year initial period, 1 September 2021 – 31 August 2022. With the options to extend by four further 12 month periods i.e. maximum contract term to 31 August 2026.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The estimated total value at II 1.5 and II 2.6 has been increased to cover any additional grant funding allocations throughout the contract duration. Please note the funding is allocated on an annual basis. The current annual value for the initial contract term, 1 September 2021 to 31 August 2022 is £338,000 of this £236,000 is grant funding by the Department for Education. £102,000 must be matched funded by the successful bidder. If grant funding increases/decreases throughout the contract period we will negotiate with the successful bidder on the impact this will have on the continued service delivery. We reserve the right to extend the contract for further 4 years on a 1+1+1+1 basis (4x12 months), subject to satisfactory performance and funding.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

1 June 2021

Local time

12:00pm

Changed to:

Date

13 July 2021

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 June 2021

Local time

12:00pm

Place

Procurement and Contract Management, North Yorkshire County Council, County Hall, Northallerton, DL7 8AD

Information about authorised persons and opening procedure

An independent member of the Procurement and Contract Management section will verify the tenders through our e-tendering system (YORtender).

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

To access the tender documents you must register your organisation details on the YORtender (ProContract) system at <https://procontract.due-north.com/Login/> by creating a username, password and company profile.

To view details of this opportunity click on the Find Opportunities icon within the Opportunities section. Select North Yorkshire County Council from the Organisations drop down in the filter section and click Update. The Opportunity should then be displayed on the page. Alternatively use the Find Opportunities icon and

- change the All Data drop down to Reference Number in the search drop down;
- enter the contract ID: DN539319;
- click Go, and the details of this contract should be displayed.

Once you have selected the Opportunity by clicking on the project title, you will need to express your interest by clicking the Register Interest In This Opportunity button. This will then allow you to download any documentation required, complete and upload the documents to the system. This must be done in advance of the deadline date.

If you require further information, guidance or support using YORtender (ProContract) please visit the supplier help centre: <https://supplierhelp.due-north.com/> If you have specific system issues please log a support call using the following link: <http://proactis.kayako.com/procontractv3/Core/Default/Index>

Alternatively you can log your call by emailing [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com). For critical and time-sensitive issues (requiring resolution within 60 minutes) please call 0330 005 0352.

### VI.4) Procedures for review

#### VI.4.1) Review body

High Court of England and Wales

Strand, City of Westminster

London

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

North Yorkshire County Council shall in accordance with the Public Contracts (Amendment) Regulations 2015, incorporate a minimum 10 day standstill period commencing at the point that information on the intention to award the contract is sent to tenderers.

The Council shall, as soon as possible after the decision has been made, inform the tenderers and candidates of its decision, and shall do so by notice in writing by the most rapid means of communication practicable.

Should additional information be required, please contact the person cited in paragraph I.1) of this form. If an appeal regarding the award of a contract has not been successfully resolved, Public Contracts Regulations 2015 (SI 2015 No 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England and Wales).

Any such action must be started within 30 days beginning with the date when the aggrieved party first knew or ought to have known that grounds for starting the proceedings had arisen. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the 10 day standstill period, if no further debriefing has been requested, the Court may only award damages once the contract has been entered into.

### **VI.4.4) Service from which information about the review procedure may be obtained**

High Court of England and Wales

Strand, City of Westminster

London

Country

United Kingdom