

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/009228-2025>

Contract

## **Payroll Management Services**

NHS Mid and South Essex Integrated Care Board

F03: Contract award notice

Notice identifier: 2025/S 000-009228

Procurement identifier (OCID): ocids-h6vhtk-04ecc7

Published 13 March 2025, 2:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Mid and South Essex Integrated Care Board

Phoenix House, Christopher Martin Road

Basildon, Essex

SS14 3HG

#### **Contact**

Esther Pettigrew

#### **Email**

[esther.pettigrew@attain.co.uk](mailto:esther.pettigrew@attain.co.uk)

#### **Telephone**

+44 2034356590

#### **Country**

United Kingdom

**Region code**

UKH3 - Essex

**National registration number**

QH8

**Internet address(es)**

Main address

<https://www.midandsouthessex.ics.nhs.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Payroll Management Services

Reference number

ACE-0800-2025-MSE

**II.1.2) Main CPV code**

- 79211110 - Payroll management services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is a Contract Award Notice published by NHS Mid and South Essex Integrated Care Board (herein "the Authority") to communicate the contract award for the delivery of Payroll Management Services (non-clinical) to Whittington Health on behalf of NHS Mid and South Essex ICB.

NHS Mid and South Essex Integrated Care Board are publishing this Contract Award Notice in relation to an above-threshold under the the Public Contract Regulations 2015. The current service expires on 31st March 2025. A contract extension to ensure continuity arrangements was put in place by applying a further extension to cover 01st April 2025 – 31st March 2026 to the existing contractual arrangement with the incumbent supplier with a longer-term plan is to have a system wide (ICB, MSEFT and EPUT) payroll provider to enable greater efficiencies to be achieved.

A proposed contract is awarded to Whittington Health for continuation Payroll Management Services from 01st April 2025 – 31st March 2026.

The proposed contract value for this 12 month period is £101,955.60.

The Contract to be entered into by the Authority and Whittington Health will be based on the NHS Terms and Conditions for the Provision of Services 2024/25 (version dated August 2022) and all subsequent variations thereof.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £101,955.60

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

NHS Mid and South Essex Integrated Care Board (ICB)

#### **II.2.4) Description of the procurement**

This is a Contract Award Notice published by NHS Mid and South Essex Integrated Care Board (herein "the Authority") to communicate the contract award for the delivery of Payroll Management Services (non-clinical) to Whittington Health on behalf of NHS Mid and South Essex ICB.

NHS Mid and South Essex Integrated Care Board are publishing this Contract Award Notice in relation to an above-threshold under the the Public Contract Regulations 2015. The current service expires on 31st March 2025. A contract extension to ensure continuity arrangements was put in place by applying a further extension to cover 01st April 2025 – 31st March 2026 to the existing contractual arrangement with the incumbent supplier with a longer-term plan is to have a system wide (ICB, MSEFT and EPUT) payroll provider to enable greater efficiencies to be achieved.

A proposed contract is awarded to Whittington Health for continuation Payroll Management Services from 01st April 2025 – 31st March 2026.

The proposed contract value for this 12 month period is £101,955.60.

The Contract to be entered into by the Authority and Whittington Health will be based on the NHS Terms and Conditions for the Provision of Services 2024/25 (version dated August 2022) and all subsequent variations thereof.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The longer-term plan is to have a system wide payroll provider to enable greater efficiencies to be achieved. Other system partners payroll contracts expire 31st March 2026, and it makes business sense for the ICB to continue with the current payroll contract until 31st March 2026 to enable a joint procurement exercise to be undertaken during 2025

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

---

## **Section V. Award of contract**

### **Title**

Payroll Management Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

8 January 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Whittington Health

Whittington Health NHS Trust Magdala Avenue

London

N19 5NF

Country

United Kingdom

NUTS code

- UKI - London

Justification for not providing organisation identifier

Not on any register

Internet address

<https://www.whittington.nhs.uk>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Lowest offer: £101,955.60 / Highest offer: £101,955.60 taken into consideration

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice of England and Wales

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

NHS Mid and South Essex Integrated Care Board

Unit 10 Phoenix Court, Christopher Martin Road

Basildon

SS14 3HG

Email

[amy.wilson@attain.co.uk](mailto:amy.wilson@attain.co.uk)

Country

United Kingdom