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Award

Fleet Management Services 2

Driver and Vehicle Standards Agency

F15: Voluntary ex ante transparency notice

Notice identifier: 2025/S 000-009215

Procurement identifier (OCID): ocids-h6vhtk-04ecbd

Published 13 March 2025, 1:44pm

Section I: Contracting authority/entity

I.1) Name and addresses

Driver and Vehicle Standards Agency

Bristol

BS5 0DA

Contact

Jenny Newton

Email

f&tcategoryteam@dvsa.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.bing.com/ck/a?!&&p=4f5360dcc43f1d1bbd3e192c31c5a8045555a63c2d7af2529831eac301778bdaJmltdHM9MTczOTgzNjgwMA&ptn=3&ver=2&hsh=4&fclid=2ffe9e83-fb30-6274-2088-8a9bfa17635d&psq=dvsa&u=a1aHR0cHM6Ly93d3cuZ292LnVrL2Nvb3R5Y3QtZHZzYQ&ntb=1>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Fleet Management Services 2

II.1.2) Main CPV code

- 63516000 - Travel management services

II.1.3) Type of contract

Services

II.1.4) Short description

Fleet Management Services is a management service contract that provides DVSA with a single provider for the provision of managing the DVSA fleet of vehicles;

1. Including those funded through leasing arrangements and owned by DVSA
2. Manage the process of leasing and procuring vehicles on behalf of DVSA
3. Manage all invoices and payments arising from the management of the DVSA fleet
4. Work with DVSA appointed vehicle converter to support the effective and efficient management of converted vehicle supplied to DVSA
5. Manage driving licence checks for all DVSA staff who require to drive a lease/hire vehicle for business purposes.

To ensure continuation of this service and further electric vehicle development as part of the Government Fleet Commitment target a contract is required for this service.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £6,600,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Fleet Management Services is a management service contract that provides DVSA with a single provider for the provision of managing the DVSA fleet of vehicles;

1. Including those funded through leasing arrangements and owned by DVSA
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To ensure continuation of this service and further electric vehicle development as part of the Government Fleet Commitment target a contract is required for this service.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated without a prior call for competition

- No tenders or no suitable tenders/requests to participate in response to restricted procedure

Explanation:

Change of contractor would cause significant inconvenience or duplication of costs to the authority.

This recommendation is in accordance with Public Contracts Regulation (PCR) 2015 72(1)(b)(ii). To award the incumbent supplier Knowles Associates – Total Fleet Management Ltd a 12 month STA contract due to a combination of business factors. The transition of DVSA's fleet of vehicles for ICE to Electric Vehicles, the set of a new sustainability/fleet policy team. Therefore, we do not fully understand what we may want in a new service to inform the next contract term.

The intention is for a contract term of 12 months at a value of £6,000,000.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

15 January 2025

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Knowles Associates Total Fleet Management Limited

Red Lion House, The Green, Great Bentley, Colchester, Essex

Colchester

CO7 8QG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £6,000,000

V.2.5) Information about subcontracting

The contract/lot/concession is likely to be subcontracted

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

DfT

London

Country

United Kingdom