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Contract

## **Adaptation and Small Repair Service**

Renfrewshire Council  
East Renfrewshire Council

F03: Contract award notice  
Notice identifier: 2024/S 000-009167  
Procurement identifier (OCID): ocds-h6vhtk-03f538  
Published 21 March 2024, 11:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Renfrewshire Council  
  
Renfrewshire House, Cotton Street  
  
Paisley  
  
PA1 1JB

#### **Contact**

Claire Earnshaw

#### **Email**

[claire.earnshaw@renfrewshire.gov.uk](mailto:claire.earnshaw@renfrewshire.gov.uk)

#### **Telephone**

+44 3003000300

#### **Country**

United Kingdom

**NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.renfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00400](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400)

**I.1) Name and addresses**

East Renfrewshire Council

Eastwood HQ, Eastwood Park,

Giffnock

G46 6UG

**Email**

[ercprocurement@eastrenfrewshire.gov.uk](mailto:ercprocurement@eastrenfrewshire.gov.uk)

**Telephone**

+44 1415773669

**Country**

United Kingdom

**NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.eastrenfrewshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00183](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00183)

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Adaptation and Small Repair Service

Reference number

RC-CPU-21-231

#### **II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This requirement is for an Adaptations and Small Repairs service to owner occupiers and private landlord tenants following assessment and recommendation by the Renfrewshire & East Renfrewshire Health and Social Care Partnerships.

Renfrewshire Council is the lead procuring authority and is procuring this requirement for both Renfrewshire Council and East Renfrewshire Council. Renfrewshire Council will be responsible for running the procurement process and administrating formal documents, such as Letter of Acceptance and Extension Letters.

This is a single procurement exercise for the award of four (4) contracts as detailed below;

- Contract 1 – Renfrewshire Council – Adaptation related service
- Contract 2 – East Renfrewshire Council – Adaptation related service
- Contract 3 - Renfrewshire Council – Small Repair/Handyperson Service
- Contract 4 - East Renfrewshire Council – Small Repair/Handyperson Service

Bidders must submit bids for all 4 contracts, there is no option available to bid for less than 4. Tenderers who fail to provide a tender submission for each of these 4 contracts will be treated as failing to follow the Instructions to Tenderers and procurement documents and their submission will be rejected.

All four contracts will be awarded to ONE Service Provider.

Full evaluation instructions are detailed within the ITT documents.

Renfrewshire Council reserves the right to;

- Extend All, none or some of the above contracts.

Any contract extension will be at the sole discretion of the relevant Council. Renfrewshire Council will administer contract extensions for any or all of the contracts as detailed above.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,204,749

## **II.2) Description**

### **II.2.1) Title**

Contract 1 - Renfrewshire Council - Adaptation related service

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 50800000 - Miscellaneous repair and maintenance services
- 85311100 - Welfare services for the elderly
- 98000000 - Other community, social and personal services
- 85311200 - Welfare services for disabled people

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire Local Authority Area

#### **II.2.4) Description of the procurement**

This contract is for an Adaptation related service to owner occupiers and private landlord Tenants across Renfrewshire.

This requirement is for the provision of project management services to Clients (where required) under the Housing (Scotland) Act 2006 (Scheme of Assistance) Regulations 2008 that oversees the following;

- Provide general advice on repairs, improvements and adaptations;
- Assist services users to access available grant funding for adaptations;
- Recommend appropriately vetted local tradesmen to complete the required works;
- Help getting competitive estimates for work, organising building work and providing support during building work (for example, dealing with contractors); and
- Inspecting work carried out

This service is to be available to;

- Clients aged 60 years and over;
- Disabled Persons or the Parents or Guardians of Disabled People referred by the Council's Health & Social Care Partnership.

Full evaluation instructions are detailed within the ITT documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Provision / Weighting: 10%

Quality criterion - Name: Priority Service Plan / Weighting: 9%

Quality criterion - Name: Key Performance Indicators / Weighting: 4%

Quality criterion - Name: Complaints Handling / Weighting: 3%

Quality criterion - Name: Mobilisation / Weighting: 2%

Quality criterion - Name: Exit Strategy / Weighting: 2%

Quality criterion - Name: Fair Work First / Weighting: 5%

Quality criterion - Name: Community Benefits - Outcome Menu / Weighting: 6%

Quality criterion - Name: Community Benefits Methodology / Weighting: 4%

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Contract 2 – East Renfrewshire Council – Adaptation related service

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79993000 - Building and facilities management services
- 50800000 - Miscellaneous repair and maintenance services
- 85311100 - Welfare services for the elderly
- 98000000 - Other community, social and personal services
- 85311200 - Welfare services for disabled people

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

East Renfrewshire Local Authority Area

### **II.2.4) Description of the procurement**

This contract is for an Adaptations related service to owner occupiers and private landlord Tenants across East Renfrewshire.

This requirement is for the provision of project management services to Clients (where required) under the Housing (Scotland) Act 2006 (Scheme of Assistance) Regulations 2008 that oversees the following;

- Provide general advice on repairs, improvements and adaptations;
- Assist services users to access available grant funding for adaptations;
- Recommend appropriately vetted local tradesmen to complete the required works;
- Help getting competitive estimates for work, organising building work and providing support during building work (for example, dealing with contractors); and
- Inspecting work carried out

This service is to be available to;

- Clients aged 60 years and over;
- Disabled Persons or the Parents or Guardians of Disabled People referred by the Council's Health & Social Care Partnership.

Full evaluation instructions are detailed within the ITT documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Provision / Weighting: 10

Quality criterion - Name: Priority Service Plan / Weighting: 9

Quality criterion - Name: Key Performance Indicators / Weighting: 4

Quality criterion - Name: Complaints Handling / Weighting: 3

Quality criterion - Name: Mobilisation / Weighting: 2

Quality criterion - Name: Exit Strategy / Weighting: 2

Quality criterion - Name: Community Benefits - Outcome Menu / Weighting: 6

Quality criterion - Name: Community Benefits - Methodology / Weighting: 4

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Contract 3 - Renfrewshire Council – Small Repair/Handyperson Service

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 50800000 - Miscellaneous repair and maintenance services
- 50000000 - Repair and maintenance services
- 98513310 - Home-help services
- 79993000 - Building and facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Renfrewshire Council local Authority Area.

#### **II.2.4) Description of the procurement**

This contract is for a Small Repairs and Handyperson service to owner occupiers and private landlord Tenants across Renfrewshire.

The service required covers the following;

- Carrying out small repairs for eligible Clients, including, arranging and booking appointments, ensuring quality and Best Value at all times.
- Completing all tasks in accordance with industry best practice, in full compliance with all relevant statutes and using appropriately experienced and qualified personnel;
- Delivering a range of tasks for small repairs, some of which are outlined below;
- Small general works (minor joinery)
- Repairs/adjustments to doors/windows
- Small electrical repairs
- Small plumbing repairs
- Small security jobs (e.g. fitting key safes); and
- Small safety jobs (e.g. fitting smoke alarms)
- Delivering a range of tasks for the Handyperson service, some of which are outlined below;
- Changing light-bulbs
- Fitting draught excluders
- Assembling flat pack units; and

-Fitting curtain rails/hanging curtains

The service is available to;

- Owner-occupiers, private landlord tenants and local authority Registered Social Landlords (RSL) to all tenures, owners/private/council and RSL tenants, in the following client groups:

- Clients aged 60 years and over; who have no able-bodied person (aged 17 years and over) living with them who would be able to do the work;

- Disabled Person or the Parents or Guardians of Disabled people.

Full evaluation instructions are detailed within the ITT documents.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Provision / Weighting: 10

Quality criterion - Name: Priority Service Plan / Weighting: 9

Quality criterion - Name: Key Performance Indicators / Weighting: 4

Quality criterion - Name: Complaints Handling / Weighting: 3

Quality criterion - Name: Mobilisation / Weighting: 2

Quality criterion - Name: Exit Strategy / Weighting: 2

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Community Benefits - Outcome Menu / Weighting: 6

Quality criterion - Name: Community Benefits - Methodology / Weighting: 4

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Contract 4 - East Renfrewshire Council – Small Repair/Handyperson Service

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 50800000 - Miscellaneous repair and maintenance services
- 50000000 - Repair and maintenance services
- 98513310 - Home-help services
- 79993000 - Building and facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

East Renfrewshire Local Authority Area

### **II.2.4) Description of the procurement**

This contract is for a Small Repairs and Handyperson service to owner occupiers and private landlord Tenants across East Renfrewshire.

The service required covers the following;

- Carrying out small repairs for eligible Clients, including, arranging and booking appointments, ensuring quality and Best Value at all times.
- Completing all tasks in accordance with industry best practice, in full compliance with all relevant statutes and using appropriately experienced and qualified personnel ;
- Delivering a range of tasks for small repairs, some of which are outlined below;

- Small general works (minor joinery)
- Repairs/adjustments to doors/windows
- Small electrical repairs
- Small plumbing repairs
- Small security jobs (e.g. fitting key safes); and
- Small safety jobs (e.g. fitting smoke alarms)
- Delivering a range of tasks for the Handyperson service, some of which are outlined below;
- Changing light-bulbs
- Fitting draught excluders
- Assembling flat pack units; and
- Fitting curtain rails/hanging curtains

The service is available to;

- Owner-occupiers, private landlord tenants and local authority Registered Social Landlords (RSL) to all tenures, owners/private/council and RSL tenants, in the following client groups:
- Clients aged 60 years and over; who have no able-bodied person (aged 17 years and over) living with them who would be able to do the work;
- Disabled Person or the Parents or Guardians of Disabled People.

Full evaluation instructions are detailed within the ITT documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: Service Provision / Weighting: 10

Quality criterion - Name: Priority Service Plan / Weighting: 9

Quality criterion - Name: Key Performance Indicators / Weighting: 4

Quality criterion - Name: Complaints Handling / Weighting: 3

Quality criterion - Name: Mobilisation / Weighting: 2

Quality criterion - Name: Exit Strategy / Weighting: 2

Quality criterion - Name: Fair Work First / Weighting: 5

Quality criterion - Name: Community Benefits - Outcome Menu / Weighting: 6

Quality criterion - Name: Community Benefits - Methodology / Weighting: 4

Price - Weighting: 55

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-024347](#)

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## **Section V. Award of contract**

### **Lot No**

1

### **Title**

Contract 1 - Renfrewshire Council - Adaptation related service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 February 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Bridgewater Housing Association

Bridgewater Housing Association

Erskine

PA8 7AA

Telephone

+44 1418122237

Fax

+44 1418122237

Country

United Kingdom

NUTS code

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £423,144

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## **Section V. Award of contract**

### **Lot No**

3

### **Title**

Contract 3 - Renfrewshire Council – Small Repair/Handyperson Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 February 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Bridgewater Housing Association

Bridgewater Housing Association

Erskine

PA8 7AA

Telephone

+44 01418122237

Fax

+44 1418122237

Country

United Kingdom

NUTS code

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £270,000

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## **Section V. Award of contract**

### **Lot No**

4

### **Title**

Contract 4 - East Renfrewshire Council – Small Repair/Handyperson Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 February 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Bridgewater Housing Association

Bridgewater Housing Association

Erskine

PA8 7AA

Telephone

+44 1418122237

Fax

+44 1418122237

Country

United Kingdom

NUTS code

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £270,000

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## **Section V. Award of contract**

### **Lot No**

2

### **Title**

Contract 2 – East Renfrewshire Council – Adaptation related service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

22 February 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Bridgewater Housing Association

Bridgewater Housing Association

Erskine

PA8 7AA

Telephone

+44 1418122237

Fax

+44 1418122237

Country

United Kingdom

NUTS code

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £241,605

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The recommended Tenderer will be required to provide at Request for Documentation stage the following documents:

Health and Safety Questionnaire and supporting documentation

S1 Equalities Questionnaire

S2 Equalities Declaration

S3 Tender Compliance Certificate

S4 No Collusion Certificate

S5 Prompt Payment Certificate

S6 Waste Carrier

S8 Services Scorecard

S9 List of Proposed Sub-Contractors

S10 Parent Company Guarantee

Insurance Certification

New Supplier Request Form

(SC Ref:761703)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Please refer to VI.4.3 below

UK

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Please refer to VI.4.3 below

UK

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

An economic operator that suffers or risks suffering, loss or damage attributable to breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2015/446, as amended) may bring proceedings in the Sheriff Court or the Court of Session in accordance with Regulation 88 of the 2015 Regulations.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Court of Session

Parliament Square

Edinburgh

EH1 1RQ

Country

United Kingdom