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Tender

## **Fresh Fish and Seafood**

APUC Limited

F02: Contract notice

Notice identifier: 2021/S 000-009167

Procurement identifier (OCID): ocds-h6vhtk-02ab40

Published 28 April 2021, 3:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

APUC Limited

Unit 27, Stirling Business Centre, Wellgreen

Stirling

FK8 2DZ

#### **Email**

[llevens@apuc-scot.ac.uk](mailto:llevens@apuc-scot.ac.uk)

#### **Telephone**

+44 1314428930

#### **Country**

United Kingdom

#### **NUTS code**

UKM77 - Perth & Kinross and Stirling

**Internet address(es)**

Main address

<http://www.apuc-scot.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10402](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10402)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Other type

Education

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Fresh Fish and Seafood

Reference number

CAT1067 AP

#### **II.1.2) Main CPV code**

- 03311000 - Fish

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Authority are seeking Contractor(s) for the provision of Fresh Fish and Seafood products to the Scottish Higher and Further Education sector. The Authority are seeking to obtain, through this tendering process, price normalisation for all Institutions within a Lot - regardless of size and demand. The Authority are also seeking to gain a level of price normalisation across the

Lots where no Lot is subsidised by a smaller or more geographically disperse Lot. A maximum of 4 Contractors will be appointed per lot.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,540,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - North Highland & Western Isles

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 03311000 - Fish
- 03312200 - Shellfish
- 15119600 - Fish meat
- 15200000 - Prepared and preserved fish
- 15210000 - Fish fillets, fish livers and roe
- 03311100 - Flat fish
- 03311200 - Fish of the cod family
- 15250000 - Seafood

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

### **II.2.4) Description of the procurement**

The scope of this agreement is the supply of a range of fresh fish and seafood products, consisting of a core requirement of whole fish, fillet & cuts, smoked & marinated fish, smoked salmon, shellfish and fresh pre-made fish products.

Contractors must be able to price and supply a minimum of 85% of products listed in the Core Product List of each geographical lot bid for, taking into consideration seasonal availability of certain fish.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Price - Weighting: 55

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months subject to satisfactory performance and continued Institutions requirements.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Aberdeen & Grampians

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 03310000 - Fish, crustaceans and aquatic products

- 03311000 - Fish
- 03311100 - Flat fish
- 03311200 - Fish of the cod family
- 03312200 - Shellfish
- 15119600 - Fish meat
- 15200000 - Prepared and preserved fish
- 15210000 - Fish fillets, fish livers and roe
- 15250000 - Seafood

### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

### **II.2.4) Description of the procurement**

The scope of this agreement is the supply of a range of fresh fish and seafood products, consisting of a core requirement of whole fish, fillet & cuts, smoked & marinated fish, smoked salmon, shellfish and fresh pre-made fish products.

Contractors must be able to price and supply a minimum of 85% of products listed in the Core Product List of each geographical lot bid for, taking into consideration seasonal availability of certain fish.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 55

Price - Weighting: 55

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months subject to satisfactory performance and continued Institutions requirements.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Perth, Angus, Dundee & Fife

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 03310000 - Fish, crustaceans and aquatic products
- 03311000 - Fish
- 03311100 - Flat fish
- 03311200 - Fish of the cod family
- 03312200 - Shellfish
- 15119600 - Fish meat

- 15200000 - Prepared and preserved fish
- 15210000 - Fish fillets, fish livers and roe
- 15250000 - Seafood

### **II.2.3) Place of performance**

NUTS codes

- UKM71 - Angus and Dundee City
- UKM72 - Clackmannanshire and Fife
- UKM77 - Perth & Kinross and Stirling

### **II.2.4) Description of the procurement**

The scope of this agreement is the supply of a range of fresh fish and seafood products, consisting of a core requirement of whole fish, fillet

& cuts, smoked & marinated fish, smoked salmon, shellfish and fresh pre-made fish products.

Contractors must be able to price and supply a minimum of 85% of products listed in the Core Product List of each geographical lot bid for, taking into consideration seasonal availability of certain fish.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Price - Weighting: 55

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to

24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - South East of Scotland (Stirling, Edinburgh, Lothian and Borders)

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 03300000 - Farming, hunting and fishing products
- 03310000 - Fish, crustaceans and aquatic products
- 03311000 - Fish
- 03311100 - Flat fish
- 03311200 - Fish of the cod family
- 03312200 - Shellfish

- 15119600 - Fish meat
- 15200000 - Prepared and preserved fish
- 15210000 - Fish fillets, fish livers and roe
- 15250000 - Seafood

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of
- UKM73 - East Lothian and Midlothian
- UKM78 - West Lothian
- UKM77 - Perth & Kinross and Stirling
- UKM76 - Falkirk
- UKM91 - Scottish Borders

### **II.2.4) Description of the procurement**

The scope of this agreement is the supply of a range of fresh fish and seafood products, consisting of a core requirement of whole fish, fillet & cuts, smoked & marinated fish, smoked salmon, shellfish and fresh pre-made fish products.

Contractors must be able to price and supply a minimum of 85% of products listed in the Core Product List of each geographical lot bid for, taking into consideration seasonal availability of certain fish.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Price - Weighting: 55

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to 24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

### **II.2) Description**

#### **II.2.1) Title**

Lot 5 - South West of Scotland (Greater Glasgow, Argyll, Renfrewshire & Ayrshire)

Lot No

5

#### **II.2.2) Additional CPV code(s)**

- 03310000 - Fish, crustaceans and aquatic products
- 03311000 - Fish
- 03311100 - Flat fish
- 03311200 - Fish of the cod family

- 03312200 - Shellfish
- 15119600 - Fish meat
- 15200000 - Prepared and preserved fish
- 15210000 - Fish fillets, fish livers and roe
- 15250000 - Seafood

### **II.2.3) Place of performance**

NUTS codes

- UKM8 - West Central Scotland
- UKM92 - Dumfries & Galloway

### **II.2.4) Description of the procurement**

The scope of this agreement is the supply of a range of fresh fish and seafood products, consisting of a core requirement of whole fish, fillet & cuts, smoked & marinated fish, smoked salmon, shellfish and fresh pre-made fish products.

Contractors must be able to price and supply a minimum of 85% of products listed in the Core Product List of each geographical lot bid for, taking into consideration seasonal availability of certain fish.

### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 45

Price - Weighting: 55

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Framework Agreement for a period of up to

24 months in multiple extensions subject to satisfactory performance and continued Institutions requirements.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations in 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Not Applicable

#### **III.1.2) Economic and financial standing**

Minimum level(s) of standards possibly required

Please refer to question 4B.5 of the SPD and Economic and Financial standing section of the Contract Notice. Tenderers must confirm

they can provide the following supporting evidence prior to award:

Employer's (Compulsory) Liability Insurance = 5 000 000 GBP

Product Liability Insurance = 5 000 000 GBP

Public Liability Insurance = 5 000 000 GBP

To demonstrate and evidence suitable economic standing, successful Contractors will be required to provide 2 years audited accounts, or

equivalent if awarded the Framework Agreement.

Alternatively, if the Contractor is unable to provide the required accounting information, eg. a new business without the required accounts,

then they will be required to provide a bankers letter demonstrating their willingness to support the Contractors organisation over the term

of the Framework Agreement.

Please refer to 4B.6 of the SPD

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Not Applicable

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

#### Submission of Management Information

Following commencement of the Framework Agreement, the Contractor will provide a performance report to the Authority on a quarterly

basis to include spend by Institution under the Framework Agreement for the reporting period.

Contractors must provide the information on a quarterly basis, within 10 working days following the start of each quarter. Data must be

uploaded to the website:

<http://ucsp.ac.uk/> using the template provided (template shall be provided during the lead-in period). The supplied template is the only format permissible and should contain Contractor name, tender reference, total net spend by institution each month. If there has been no

spend for the quarter, then this will still require you to log in and record a nil spend return.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 20

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

28 May 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

28 May 2021

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Form of Tender

Tenderers must sign the Form of Tender - Appendix A prior to award to confirm that their Tender Response is a complete, true and

accurate submission.

Sustain Supply Chain Code of Conduct

In partnership with Institutions, the Authority has developed a Sustain Supply Chain Code of Conduct- Appendix D which sets out its expected standards for its supply chain in social, ethical and environmental compliance. Tenderers must complete the Sustain Supply Chain Code of Conduct prior to award to assist in achieving its objectives.

Freedom of Information

Please confirm that you will be in a position to complete, prior to award, Appendix B - Freedom of Information (if applicable) in the Technical Questionnaire in PCS-Tender. This information should only be submitted if applicable at point of award. It is for information only and will not be scored.

Serious Organised Crime

Please complete "Appendix G – Declaration of Non-Involvement in Serious Organised Crime" in the Technical Questionnaire in PCS-Tender. Tenderers must complete the Declaration of Non-Involvement in Serious Organised Crime. It is for information only and

will not be scored but is a requirement of this tender and will be included in the contractual terms.

#### Human Trafficking & Labour Exploitation

Please complete “Appendix H – Declaration of Non-Involvement in Human Trafficking & Labour Exploitation” in the Technical Questionnaire in PCS-Tender. Tenderers must complete the Declaration of Non-Involvement in Human Trafficking & labour Exploitation. It is for information only and will not be scored but is a requirement of this tender and will be included in the contractual terms.

#### Sustain Supply Chain Evaluation Tool: Section 1

Please complete “Appendix I – Sustain Supply Chain Evaluation Tool: Section 1” in the Technical Questionnaire in PCS-Tender.

Tenderers must complete the Sustain Supply Chain Evaluation Tool: Section 1. It is for information only and will not be scored but is a requirement of this tender and will be included in the contractual terms.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18505. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

The Contractor will work with the Authority to deliver Community Benefits or social value where they are identifiable throughout the term of the Framework Agreement. Examples of Community Benefits or social value are providing training opportunities to staff and students, apprenticeships and investment in the local community.

(SC Ref:651466)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

Viewfield Place

Stirling

FK8 1NH

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/stirling-sheriff-court-and-justice-of-the-peace-court>