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Tender

Debt Collection Agency Framework

NORTHUMBRIAN WATER GROUP LIMITED

F05: Contract notice – utilities

Notice identifier: 2021/S 000-009139

Procurement identifier (OCID): ocds-h6vhtk-02ab24

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Section I: Contracting entity

I.1) Name and addresses

NORTHUMBRIAN WATER GROUP LIMITED

Northumbria House, Abbey Road, Pity Me

DURHAM

DH15FJ

Contact

Lily Crow

Email

lily.craw@nwl.co.uk

Telephone

+44 7596316769

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.nwl.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://s1.ariba.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://s1.ariba.com>

I.6) Main activity

Water

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Debt Collection Agency Framework

Reference number

NW2370

II.1.2) Main CPV code

- 75242110 - Bailiff services

II.1.3) Type of contract

Services

II.1.4) Short description

Our intent is to outsource annually, from 2022, on a commission basis, circa £30 million of unrecovered closed account water debt where a collect or trace and collect solution is required. In addition to this we intend to outsource circa £12 million of Post-Litigated (with County Court Judgement) water debt. Similar projections are foreseen for the duration of the agreement.

We are offering a 3 year contact with the ability to review regularly and a possibility of extension. The processor(s) must be authorised by the Financial Conduct Authority (FCA).

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Post-litigation - County Court Judgment

Lot No

1

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKJ - South East (England)

II.2.4) Description of the procurement

Batches would be issued throughout the year to the successful processor(s), with approximate yearly numbers of 12,000 Post-litigation - County Court Judgement accounts.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

An additional 24 months

II.2) Description

II.2.1) Title

Closed Account (Prime) - forwarding address provided

Lot No

2

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKJ - South East (England)

II.2.4) Description of the procurement

Batches would be issued throughout the year to the successful processor(s), with approximate yearly numbers being 14,000 Closed Accounts (Prime) with forwarding address provided

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

An additional 24 months

II.2) Description

II.2.1) Title

Trace and Collect, 1st placement

Lot No

3

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKJ - South East (England)

II.2.4) Description of the procurement

Batches would be issued throughout the year to the successful processor(s), with approximate yearly numbers being 14,000 Trace and Collect, 1st placement

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

An additional 24 months.

II.2) Description

II.2.1) Title

Trace and Collect, 2nd placement

Lot No

4

II.2.2) Additional CPV code(s)

- 75242110 - Bailiff services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKJ - South East (England)

II.2.4) Description of the procurement

Batches would be issued throughout the year to the successful processor(s), with approximate yearly numbers being 25,000 Trace and Collect, 2nd placement

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

An additional 24 months.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The processor(s) must be authorised or have gained interim permission from the Financial Conduct Authority (FCA)

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.6) Deposits and guarantees required

If the Dun and Bradstreet credit rating returns a rating of 'above average risk' or 'high risk', the contracting entity will request further financial information for review and a parent company guarantee may be required

III.1.7) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Please see the terms and conditions in the Procurement Document

III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

These will be set out in the tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 May 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 January 2022

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Applicants are asked to note that this procurement process will be conducted electronically with all documents and communication being managed through the Northumbrian Water e-Sourcing Spend Management portal called 'Ariba'. Expressions of interest must be sent to the e-mail address lily.craw@nwl.co.uk before the deadline date of 21st May 2021 at 12 noon. Once expression of interest has been received that contains the details below, applicants will be given access to the Ariba portal within 48 hours from request. This portal will contain all the tender documents associated with this procurement that are available at the time. An email link will also be provided to the email address you provide to access the portal. The deadline for return of the completed PQQ is 26th May 2021 at 12 noon. When sending expression of interest, applicants must provide the following information: 1) Full company name 2) Main contact details of the person who will be given access to the Ariba portal - Name, job title, E mail address and telephone

VI.4) Procedures for review

VI.4.1) Review body

TBC

TBC

Country

United Kingdom