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Tender

## **Trinity MAT - Provision and Supply of External Audit Services**

TRINITY MULTI ACADEMY TRUST

F02: Contract notice

Notice identifier: 2023/S 000-009124

Procurement identifier (OCID): ocids-h6vhtk-03abda

Published 29 March 2023, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

TRINITY MULTI ACADEMY TRUST

Trinity Academy Halifax, Shay Lane

Halifax

HX2 9TZ

#### **Contact**

Ian MacDonald

#### **Email**

[procurement@trinitymat.org](mailto:procurement@trinitymat.org)

#### **Telephone**

+44 1422769426

#### **Country**

United Kingdom

**Region code**

UKE4 - West Yorkshire

**Internet address(es)**

Main address

<https://www.trinitymat.org/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Halifax:-Accounting-and-auditing-services./Y35PD8J2EH>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/Y35PD8J2EH>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Trinity MAT - Provision and Supply of External Audit Services

Reference number

771713026

#### **II.1.2) Main CPV code**

- 79210000 - Accounting and auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Trinity Multi Academy Trust (Trinity MAT) is an education provider for young people from the ages of 3-19. It is a growing trust, and currently its sites consist of 10 academies, 1 head office, 2 external initiatives, and 1 x subsidiary company 'White Rose Education Ltd'. (As of March 2023).

Trinity MAT are seeking a supplier for the provision and supply of external audit services. This Invitation to Tender (ITT) is a call for competition amongst suppliers to meet our organisational requirements.

The contract has an estimated value of between £200,000 and £250,000 for the maximum life of the contract 5 years

All references in these documents to values and/or volumes of business are for guidance only and there is no guarantee of any business

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

Main site or place of performance

West Yorkshire

### **II.2.4) Description of the procurement**

Trinity MAT is looking to appoint a firm of Auditors to:

1. Deliver an annual audit plan for the trust and its subsidiaries (currently only White Rose Education (WRE) Limited).
2. Annual audit of annual financial statements of Trinity MAT and subsidiaries as per ESFA trust handbook.
3. Prepare the annual financial statements of Trinity MAT, its subsidiary and consolidated accounts.
4. Attend and present the Audit Findings and Financial Statements to the Audit Committee & WRE Directors for recommendation/signing in December.
5. Prepare and audit of the Annual Accounts Return including the provision of an Independent Report on the Annual Accounts Return as required by the ESFA.
6. Audit our Teachers' Pensions End of Year Certificate.
7. Audit of any Department for Education/ESFA funding streams and related expenditure, as required.
8. Any audit, corporation tax (including gift aid and R&D credits), payroll and VAT advice as required especially in relation to overseas tax regulations.
9. Support, advice and guidance with annual stocktake quality assurance for Balance Sheet figures (mainly WRE).
10. Computation and submission of Corporation Tax Return for WRE Ltd.
11. Submission of all financial statements to Companies House

12. Trinity MAT can accommodate a hybrid working model with the supplier during the contract, this will entail some onsite working, as well as work being carried out in relation to the Eternal Audit Service offsite. Tenderers proposals should not include remote and offsite only proposals.

13. Shall be fully compliant with Academies Financial Handbook.

The Academies Financial Handbook sets out the financial management, control and reporting requirements that apply to all academy trusts. It describes a financial framework for trusts that focuses on principles rather than detailed guidance and reflects their accountability to Parliament and to the public. Compliance with the handbook is a condition of each trust's funding agreement. The Academies Financial Handbook sets out the duties and obligations of academy trusts which have a funding agreement with the Secretary of State for Education. The handbook, together with the funding agreement (of which this document forms part) describes the financial relationship between EFA and academy trusts. The handbook covers all the requirements under the financial accountability system for academy trusts. The handbook sets out the areas of HM Treasury's Managing Public Money that directly apply to trusts, and all references to it provide further explanation and clarification of these areas.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/Y35PD8J2EH>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-005576](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 May 2023

Local time

2:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 29 June 2023

### **IV.2.7) Conditions for opening of tenders**

Date

2 May 2023

Local time

2:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Halifax:-Accounting-and-auditing-services./Y35PD8J2EH>

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GO Reference: GO-2023329-PRO-22424530

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

TRINITY MULTI ACADEMY TRUST

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HALIFAX

HX2 9TZ

Country

United Kingdom

Internet address

<https://www.trinitymat.org/>