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Tender

## **Cambridge City Council – Community Cafes**

Cambridge City Council

F02: Contract notice

Notice identifier: 2022/S 000-009116

Procurement identifier (OCID): ocids-h6vhtk-032a37

Published 5 April 2022, 2:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cambridge City Council

Cambridge City Council, Guildhall

Cambridge

CB2 3QJ

#### **Contact**

Miss Amy Kenny

#### **Email**

[Amy.Kenny@cambridge.gov.uk](mailto:Amy.Kenny@cambridge.gov.uk)

#### **Telephone**

+44 7718664779

#### **Country**

United Kingdom

**NUTS code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

<https://procontract.due-north.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=5b48a3db-0746-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=5b48a3db-0746-ec11-810e-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Cambridge City Council – Community Cafes

Reference number

DN581970

### **II.1.2) Main CPV code**

- 55000000 - Hotel, restaurant and retail trade services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Council is seeking to award a contract for the provision of Coffee Shop operation at the following City Council facilities:

Lot 1 The new Meadows Coffee Shop

Lot 2 Clay Farm Centre Coffee Shop

This is a tender of two (2) separate lots. You may bid for one (1) or two (2) – both lots. Each lot has the general requirements covered in documents 3 and specific requirements covered in document 2. In order to understand the full requirements for each facility you will need to ensure you have read and be aware that both documents provide all requirements for that lot and you should ensure you can meet all conditions laid out.

The Council reserves the right to ask the top 2 (maximum 3) bidders per lot to attend an interview and provide tasting options as part of that interview. Further more we reserve the right to score this as part of the quality element of the bid.

Each lot will be reviewed and scored individually for both pricing and quality. It should not be assumed that the panel reviewing each lot would be the same in all cases.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - The new Meadows Coffee Shop

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 55000000 - Hotel, restaurant and retail trade services

## **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

## **II.2.4) Description of the procurement**

The existing Meadows Community Centre and coffee shop is due to be demolished at the end November 2022, and the site is being completely rebuilt with 78 new homes and a large, two storey (1800msq) new Community Centre. This new centre will replace two old Community Centres (Buchan Street & The Meadows), and it is currently anticipated to be handed over to the Council on 5th November 2022. On awarding the contract to a coffee shop operator, the council will discuss and induction and mobilisation timetable and agree a date for the coffee shop to open in 2023.

The new 2-storey Meadows Community Centre will have a 40 space community centre customer car park; a first floor hall for sports, theatre, music & performance events, a first floor nursery, and four first meeting rooms. The ground floor includes a second large multi-purpose hall; family activity room; staff areas and a ground floor coffee shop with internal and external seating areas. Outside of the centre is the paved coffee shop terrace, children's play areas, skatepark, multi-use games area and a football pitch on the adjacent St Albans recreation ground.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The original contract length is 5 years with an option to extend for 2 years (7 years maximum)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Clay Farm Centre Coffee Shop

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 55000000 - Hotel, restaurant and retail trade services

#### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

#### **II.2.4) Description of the procurement**

The Clay Farm Centre was constructed as part of the Cambridge southern fringe development scheme and serves 2,300 new homes in Trumpington. The Cambridgeshire Guided Busway runs through the development and provides links to Cambridge Biomedical Campus, Addenbrooke's Hospital, the City centre, and the railway station.

The Centre is based on Hobson Square which provides a focal point in the community

with shops, schools and social facilities. The community centre is based over two floors and offers rooms for community and commercial meetings and activities, a library and a ground floor coffee shop. Above the community centre on the second floor there is a medical centre and there are two floors of residential homes on the third and fourth floors.

The community centre opened in 2018 and the coffee shop has been operated by a catering company since then.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The original contract length is 5 years with an option to extend for 2 years (7 years maximum)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 May 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 May 2022

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

strand

London

WC2A 2LL

Country

United Kingdom