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Tender

Cambridge City Council – Community Cafes

Cambridge City Council

F02: Contract notice

Notice identifier: 2022/S 000-009116

Procurement identifier (OCID): ocds-h6vhtk-032a37

Published 5 April 2022, 2:09pm

Section I: Contracting authority

I.1) Name and addresses

Cambridge City Council

Cambridge City Council, Guildhall

Cambridge

CB2 3QJ

Contact

Miss Amy Kenny

Email

Amy.Kenny@cambridge.gov.uk

Telephone

+44 7718664779

Country

United Kingdom

NUTS code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://procontract.due-north.com/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=5b48a3db-0746-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=5b48a3db-0746-ec11-810e-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cambridge City Council – Community Cafes

Reference number

DN581970

II.1.2) Main CPV code

- 55000000 - Hotel, restaurant and retail trade services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council is seeking to award a contract for the provision of Coffee Shop operation at the following City Council facilities:

Lot 1 The new Meadows Coffee Shop

Lot 2 Clay Farm Centre Coffee Shop

This is a tender of two (2) separate lots. You may bid for one (1) or two (2) – both lots. Each lot has the general requirements covered in documents 3 and specific requirements covered in document 2. In order to understand the full requirements for each facility you will need to ensure you have read and be aware that both documents provide all requirements for that lot and you should ensure you can meet all conditions laid out.

The Council reserves the right to ask the top 2 (maximum 3) bidders per lot to attend an interview and provide tasting options as part of that interview. Further more we reserve the right to score this as part of the quality element of the bid.

Each lot will be reviewed and scored individually for both pricing and quality. It should not be assumed that the panel reviewing each lot would be the same in all cases.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 - The new Meadows Coffee Shop

Lot No

1

II.2.2) Additional CPV code(s)

- 55000000 - Hotel, restaurant and retail trade services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

The existing Meadows Community Centre and coffee shop is due to be demolished at the end November 2022, and the site is being completely rebuilt with 78 new homes and a large, two storey (1800msq) new Community Centre. This new centre will replace two old Community Centres (Buchan Street & The Meadows), and it is currently anticipated to be handed over to the Council on 5th November 2022. On awarding the contract to a coffee shop operator, the council will discuss and induction and mobilisation timetable and agree a date for the coffee shop to open in 2023.

The new 2-storey Meadows Community Centre will have a 40 space community centre customer car park; a first floor hall for sports, theatre, music & performance events, a first floor nursery, and four first meeting rooms. The ground floor includes a second large multi-purpose hall; family activity room; staff areas and a ground floor coffee shop with internal and external seating areas. Outside of the centre is the paved coffee shop terrace, children's play areas, skatepark, multi-use games area and a football pitch on the adjacent St Albans recreation ground.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The original contract length is 5 years with an option to extend for 2 years (7 years maximum)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Clay Farm Centre Coffee Shop

Lot No

2

II.2.2) Additional CPV code(s)

- 55000000 - Hotel, restaurant and retail trade services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

The Clay Farm Centre was constructed as part of the Cambridge southern fringe development scheme and serves 2,300 new homes in Trumpington. The Cambridgeshire Guided Busway runs through the development and provides links to Cambridge Biomedical Campus, Addenbrooke's Hospital, the City centre, and the railway station.

The Centre is based on Hobson Square which provides a focal point in the community

with shops, schools and social facilities. The community centre is based over two floors and offers rooms for community and commercial meetings and activities, a library and a ground floor coffee shop. Above the community centre on the second floor there is a medical centre and there are two floors of residential homes on the third and fourth floors.

The community centre opened in 2018 and the coffee shop has been operated by a catering company since then.

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Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The original contract length is 5 years with an option to extend for 2 years (7 years maximum)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 May 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 May 2022

Local time

12:05pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

strand

London

WC2A 2LL

Country

United Kingdom