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Planning

## **OTLA phase 8 – action research for English, ESOL and Essential Digital Skills teachers in the Further Education and Training sector**

The Education and Training Foundation

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-009116

Procurement identifier (OCID): ocds-h6vhtk-02ab0d

Published 28 April 2021, 12:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Education and Training Foundation

Third Floor, 157 - 197 Buckingham Palace Road

London

SW1W 9SP

#### **Email**

[tenderqueries@etfoundation.co.uk](mailto:tenderqueries@etfoundation.co.uk)

#### **Telephone**

+44 2037408280

#### **Country**

United Kingdom

**NUTS code**

UKI - London

**Internet address(es)**

Main address

<http://www.et-foundation.co.uk>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA28768](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA28768](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA28768)

**I.4) Type of the contracting authority**

Other type

Charity

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

OTLA phase 8 – action research for English, ESOL and Essential Digital Skills teachers in the Further Education and Training sector

Reference number

OTLA P8 21/24

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of this PIN is to provide information to potential bidders on the “OTLA phase 8 – action research for English, ESOL and Essential Digital Skills teachers in the Further Education and Training sector ” upcoming tender, to engage with potential bidders and organisations in their respective area, to develop specification requirements and consider ways of making the contract more effective based on potential bidders feedback, to help establish costs and benefits for potential approaches to help determine the best procurement and contracting approach and develop potential bidders knowledge of ETF and the work we do.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,780,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80500000 - Training services

- 80510000 - Specialist training services
- 80531200 - Technical training services
- 80511000 - Staff training services
- 80570000 - Personal development training services
- 92312212 - Services related to the preparation of training manuals

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)

Main site or place of performance

England

### **II.2.4) Description of the procurement**

This proposed work area is for Outstanding Teaching Learning and Assessment (OTLA) and is detailed more fully in our draft specification (attached). It is summarised below:

Programme Summary Aims

OTLA is one of the ETF's longest running programmes of Continuing Professional Development (CPD). The nature and format of the programme have evolved over time, but it continues to be based around a set of central principles:

There is an overall focus on improving outcomes for learners

There is collaboration within and across providers

Activity is research informed and draws on appropriate expertise

It takes place over a sustained period of time

Activity is evaluated to assess the impact on learners

The ETF are seeking (a) delivery partner(s) who will be able to develop and expand the programme further. There are two strands of activity are:

1. The development and delivery of a national programme of CPD to enable English, English for Speakers of Other Languages (ESOL) and Essential Digital Skills (EDS) teachers to undertake collaborative action research projects.
2. The design and pilot of two FutureLearn courses: one on how to conduct action research in Further Education and one on how to lead or support action research projects in Further Education settings.

Feedback Sort

We would welcome your views on the proposed contract work in terms of:

1. Confirmation of which strand you would be bidding for.
2. Confirmation of whether your organisation has the expertise to bid for both strands.
3. Confirmation of whether your organisation would be prepared to form a consortia in order to bid for both strands and if yes
  - a. What timeframe would you need to form the consortia
  - b. What contractual vehicle would be the preference
    - i. Lead organisation
    - ii. Special Purchase Vehicle
    - iii. Joint Venture
    - iv. Other
  - c. Who you proposed partner would be and which strand they would be delivering
  - d. How you would contract with that partner and ensure delivery of requirements and KPI's

4. Is the Tender timeframe realistic
5. High level Budget breakdown for delivery of the services
6. What can be realistically achieved in the delivery timeframe
7. Approach of the work
8. What Key Performance Indicators or service measures would be effective and appropriate for this contract (s)
9. Likelihood (or not) of bidding

Indicative market engagement and tender timescale

Pre-Market Engagement Exercise 28/04/2021 to 07/05/2021

Invitation to Tender issued 11/05/2021

Tender response deadline 01/06/2021

Evaluation and clarification period 02/06/2021 to 09/06/2021

Contract Award By 11/06/2021

Contract start 14/06/2021

#### **II.2.14) Additional information**

Please note this Notice is not a Call for Competition. Any future contract opportunities related to this requirement may be published on Contracts Finder and/or FTS

All information and dates contained in this notice is indicative only.

ETF may use information provided and/or future correspondence when compiling any final tender documents but reserves the right not to accept any such information.

#### **II.3) Estimated date of publication of contract notice**

11 May 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=222678.](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=222678)

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