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Tender

## **Special Educational Needs and Disability Information, Advice and Support Services (SENDIASS).**

London Borough of Croydon

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-009092

Procurement identifier (OCID): ocds-h6vhtk-04ec6a ([view related notices](#))

Published 12 March 2025, 5:08pm

### **Scope**

### **Reference**

LBC\_P-000457

### **Description**

The London Borough of Croydon ('the Council') is seeking to commission an experienced Service Provider to provide Special Educational Needs and Disability Information, Advice and Support Services (SENDIASS).

Section 32 of the Children and Families Act 2014 places a duty on local authorities to arrange for the provision of advice, information and guidance about matters relating to disability and special educational needs for the benefit of children, young people with a disability and their parents and carers in its area. Such information shall also be made available to head teachers, proprietors and principals of schools and post-16 institutions and any other persons and agencies as appropriate. This is a statutory service.

The full scope of the contract requirements are provided in the Service Specification, which form part of the Tender Documents.

The Contract is for a period of a maximum of 5 years (the “Term”).

This procurement will be carried out in line with the open procurement process detailed within the Procurement Act Regulations 2023 (PA23)

The required Services are being procured via a competitive tendering process and will run electronically via the Croydon Tenders Portal.

All communication throughout the tender process will be via London Borough of Croydon E-Procurement Site - Home ([in-tendhost.co.uk](https://in-tendhost.co.uk)).

### **Total value (estimated)**

- £550,000 excluding VAT
- £660,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 July 2025 to 1 July 2030
- 5 years, 1 day

### **Main procurement category**

Services

### **CPV classifications**

- 80000000 - Education and training services
- 85000000 - Health and social work services

## **Contract locations**

- UKI62 - Croydon

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## **Submission**

### **Enquiry deadline**

10 April 2025, 1:00pm

### **Tender submission deadline**

14 April 2025, 1:00pm

### **Submission address and any special instructions**

<https://in-tendhost.co.uk/croydontenders.aspx/Home>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

1 June 2025

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## Award criteria

Name	Description	Type
Simple description	Quality - 70% Social Value - 10% Price - 20% Further information is provided in the Procurement Documents.	Price

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## Weighting description

Quality - 70%

Social Value - 10%

Price - 20%

Further information is provided in the Procurement Documents.

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## Other information

### Payment terms

Payments are made within 30 Days for valid, undisputed invoices.

Further information is available within the Procurement Documentation.

### Description of risks to contract performance

Information is available within the Procurement Documentation.

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

### **Justification for not publishing a preliminary market engagement notice**

Market Engagement took place prior to Procurement Act came into force.

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## **Contracting authority**

### **London Borough of Croydon**

- Public Procurement Organisation Number: PJTH-3594-VXYL

Bernard Wetherill House, Fell Road

Croydon

CR01EA

United Kingdom

Contact name: Natalie White

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Region: UKI62 - Croydon

Organisation type: Public authority - central government