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Tender

Open Market Shared Equity Administering Agent

Scottish Government

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-009083

Procurement identifier (OCID): ocds-h6vhtk-02aaec

Published 28 April 2021, 10:54am

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

Victoria Quay

Edinburgh

EH6 6QQ

Email

michael.brydon@gov.scot

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Open Market Shared Equity Administering Agent

Reference number

Case/534422

II.1.2) Main CPV code

- 75123000 - Administrative housing services

II.1.3) Type of contract

Services

II.1.4) Short description

The requirement is for the management and administration of the Scottish Government's Open Market Shared Equity scheme within specified geographical areas of Scotland (each comprising a separate lot of the contract).

II.1.5) Estimated total value

Value excluding VAT: £3,200,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

The contracting authority reserves the right to award contracts which combine any number of lots.

II.2) Description

II.2.1) Title

Glasgow etc

Lot No

2

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City
- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire
- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

II.2.4) Description of the procurement

Glasgow, East Renfrewshire, Renfrewshire, East & West Dunbartonshire, Inverclyde.

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

Dundee etc

Lot No

3

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City
- UKM76 - Falkirk
- UKM77 - Perth & Kinross and Stirling
- UKM72 - Clackmannanshire and Fife

II.2.4) Description of the procurement

Angus, Clackmannanshire, Dundee, Falkirk, Perth & Kinross, Stirling

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

West and Southwest Scotland

Lot No

4

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM84 - North Lanarkshire
- UKM95 - South Lanarkshire
- UKM94 - South Ayrshire
- UKM93 - East Ayrshire and North Ayrshire mainland
- UKM92 - Dumfries & Galloway
- UKM63 - Lochaber, Skye & Lochalsh, Arran & Cumbrae and Argyll & Bute

II.2.4) Description of the procurement

North & South Lanarkshire, North South & East Ayrshire, Argyll & Bute, Dumfries & Galloway

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

Grampian

Lot No

5

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire
- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

II.2.4) Description of the procurement

Aberdeen City, Aberdeenshire, Moray

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

Highland & Shetland

Lot No

6

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands
- UKM66 - Shetland Islands

II.2.4) Description of the procurement

Highland, Shetland

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

Western Isles

Lot No

7

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM64 - Na h-Eileanan Siar (Western Isles)

II.2.4) Description of the procurement

Western Isles

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

Orkney

Lot No

8

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM65 - Orkney Islands

II.2.4) Description of the procurement

Orkney

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

II.2) Description

II.2.1) Title

Edinburgh etc

Lot No

1

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of
- UKM92 - Dumfries & Galloway
- UKM73 - East Lothian and Midlothian
- UKM78 - West Lothian
- UKM72 - Clackmannanshire and Fife

II.2.4) Description of the procurement

Edinburgh, East Lothian, Mid Lothian, West Lothian, Scottish Borders Fife

II.2.7) Duration of the contract or the framework agreement

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract will run for a period of 24 months and may be extended for up to two further years (i.e. for a maximum period of 48 months).

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

Economic and financial standing

Tenderers must demonstrate a Current Ratio (net Current Assets divided by net Current Liabilities) of greater than 0.6.

Tenderers are required to hold (or undertake to obtain prior to contract commencement) the following types and levels of insurance:

Employer's Compulsory Liability Insurance: 5 million GBP;

Public Liability Insurance: 5 million GBP;

Professional Indemnity Insurance: 1 million GBP.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at:

<https://www.legislation.gov.uk/ssi/2015/446/contents>

IV.1.11) Main features of the award procedure

The evaluation criteria will include consideration of Quality as well as Price. Each tender will be subjected to a Quality and Price analysis. The aim of the evaluation is to select the tender which represents the Most Economically Advantageous Tender (MEAT). Detailed award criteria are described in the Invitation To Tender.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 June 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 18495.

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For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:651189)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court