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Tender

Global Mobility and Shadow Payroll

University of Bath

F02: Contract notice

Notice identifier: 2021/S 000-009072

Procurement identifier (OCID): ocds-h6vhtk-02aae1

Published 28 April 2021, 9:25am

Section I: Contracting authority

I.1) Name and addresses

University of Bath

Claverton Down

Bath

BA2 7AY

Contact

Greg Derrick

Email

g.derrick@bath.ac.uk

Telephone

+44 1225387454

Country

United Kingdom

NUTS code

UKK - SOUTH WEST (ENGLAND)

Internet address(es)

Main address

www.delta-esourcing.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bath:-Payroll-management-services./5E92CMVZ4C>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Global Mobility and Shadow Payroll

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

1.1The University of Bath has a small but growing international mobile workforce. The University wishes to regularise the position of these employees. Initial assessment of its 3,500 fte staff identified around 20 individuals who work in foreign countries under various arrangements of greater than 6 months to permanently. This can be on a temporary or permanent basis and some of these employees also work a small part of their time in the UK. The University will be working with these individuals and is intending to regularise their overseas arrangement or require the employee to undertake all their University work in the UK.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.3) Place of performance**

NUTS codes

- UKK - SOUTH WEST (ENGLAND)

Main site or place of performance

SOUTH WEST (ENGLAND)

II.2.4) Description of the procurement

1.1The University of Bath has a small but growing international mobile workforce. The University wishes to regularise the position of these employees. Initial assessment of its 3,500 fte staff identified around 20 individuals who work in foreign countries under various arrangements of greater than 6 months to permanently. This can be on a temporary or permanent basis and some of these employees also work a small part of their time in the UK. The University will be working with these individuals and is intending to regularise their overseas arrangement or require the employee to undertake all their University work in the UK.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2021

End date

1 July 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/5E92CMVZ4C>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 May 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 May 2021

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bath:-Payroll-management-services./5E92CMVZ4C>

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GO Reference: GO-2021428-PRO-18150650

VI.4) Procedures for review

VI.4.1) Review body

University of Bath

Claverton Down

Bath

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Country

United Kingdom