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Tender

## **Global Mobility and Shadow Payroll**

University of Bath

F02: Contract notice

Notice identifier: 2021/S 000-009072

Procurement identifier (OCID): ocds-h6vhtk-02aae1

Published 28 April 2021, 9:25am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Bath

Claveron Down

Bath

BA2 7AY

#### **Contact**

Greg Derrick

#### **Email**

[g.derrick@bath.ac.uk](mailto:g.derrick@bath.ac.uk)

#### **Telephone**

+44 1225387454

#### **Country**

United Kingdom

**NUTS code**

UKK - SOUTH WEST (ENGLAND)

**Internet address(es)**

Main address

[www.delta-esourcing.com](http://www.delta-esourcing.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bath:-Payroll-management-services./5E92CMVZ4C>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Global Mobility and Shadow Payroll

**II.1.2) Main CPV code**

- 79211110 - Payroll management services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

1.1The University of Bath has a small but growing international mobile workforce. The University wishes to regularise the position of these employees. Initial assessment of its 3,500 fte staff identified around 20 individuals who work in foreign countries under various arrangements of greater than 6 months to permanently. This can be on a temporary or permanent basis and some of these employees also work a small part of their time in the UK. The University will be working with these individuals and is intending to regularise their overseas arrangement or require the employee to undertake all their University work in the UK.

### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKK - SOUTH WEST (ENGLAND)

Main site or place of performance

SOUTH WEST (ENGLAND)

### **II.2.4) Description of the procurement**

1.1The University of Bath has a small but growing international mobile workforce. The University wishes to regularise the position of these employees. Initial assessment of its 3,500 fte staff identified around 20 individuals who work in foreign countries under various arrangements of greater than 6 months to permanently. This can be on a temporary or permanent basis and some of these employees also work a small part of their time in the UK. The University will be working with these individuals and is intending to regularise their overseas arrangement or require the employee to undertake all their University work in the UK.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2021

End date

1 July 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/5E92CMVZ4C>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 May 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 May 2021

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bath:-Payroll-management-services./5E92CMVZ4C>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/5E92CMVZ4C>

GO Reference: GO-2021428-PRO-18150650

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Bath

Claverton Down

Bath

BA2 7AY

Telephone

+44 1225387454

Country

United Kingdom